



**Deputy Director
Investigations Division
New Jersey Office of the State Comptroller**

**Unclassified Assistant Division Director
Salary Range: M98 - \$135,000-\$155,000**

**Primary work location is flexible and may be in Trenton or Newark,
with eligibility for remote work up to 2 days per week**

Opening Date: April 30, 2026 Closing Date: May 22, 2026

Posting #17-26

About OSC:

The Office of the State Comptroller (OSC) is an independent state agency created to bring greater efficiency and transparency to all levels of New Jersey government. Our mission is to make the government in New Jersey more efficient, transparent, and accountable. Our office audits and investigates municipalities, school districts, counties, state colleges and universities, independent state authorities, and state agencies. We also oversee government expenditures, review public contracts, evaluate local and state programs, and oversee the integrity of New Jersey's Medicaid program. We detect and uncover fraud, waste, and abuse and share our findings through public reports.

About the Division:

The Investigations Division within OSC detects and uncovers waste, fraud, and abuse in New Jersey government through investigations, evaluations, inspections, and reviews. Among other activities, the Division monitors the performance of elected officials, public employees, and programs; uncovers waste and misconduct involving public funds; and releases reports that include findings and recommendations.

About the Role:

OSC seeks an experienced and motivated leader with a proven track record managing complex investigations and an in-depth understanding of government oversight. This individual will assist the Director in the management of a unit dedicated to conducting confidential and sensitive investigations of public entities, for the purpose of preventing and detecting fraud, waste, abuse and corruption in New Jersey government. This role offers a unique opportunity to lead high-impact work that enhances efficiency and effectiveness, promotes accountability, increases transparency, and bolsters public trust.

Responsibilities:

- Develop and oversee complex investigations into fraud, waste, abuse, and corruption involving public entities and government actors.
- Provide strategic oversight and direct supervision of a staff of investigators, attorneys, and analysts in the intake of tips/complaints, planning and execution of case activities, and reporting of findings.
- Ensure efficient utilization by staff of the Division's case management and other tracking systems in compliance with applicable standards.
- Oversee the collection, maintenance, organization, analysis, and documentation of investigative information, ensuring confidentiality and quality standards.

- Supervise the drafting of subpoenas.
- Conduct and oversee investigative interviews.
- Draft comprehensive investigative reports detailing procedures, findings, and corrective action recommendations.
- Review the written work product of the division, including public reports, letters, alerts, training materials, and correspondence, ensuring high-quality and timely deliverables.
- Coordinate with other divisions, assist in audits and procurement reviews, and work on joint projects.
- Serve as a liaison with external agencies and entities.
- Perform training activities for internal and external audiences.
- Oversee a rigorous quality control process to ensure the accuracy and objectivity of investigative reports.
- Develop a working knowledge of applicable laws, regulations, and standards related to investigations.
- Assist with the assessment and revision of the Division's policies, procedures, and practices.

Requirements:

- Bachelor's degree from an accredited college or university.
- Ten (10) years of experience in investigations, auditing, law, and/or law enforcement with responsibility conducting complex investigations.
- Four (4) years of supervisory experience with responsibility managing individuals conducting investigations.

The ideal candidate will have the following skills and experience:

- Significant investigative experience with demonstrated strength in gathering, analyzing, and evaluating facts and drawing conclusions based on varied complex sources, including but not limited to laws, policies and procedures, and financial data.
- Specific experience conducting government corruption investigations.
- Ability to clearly communicate complex quantitative and qualitative concepts.
- Strength in multitasking, delegation, managing multiple projects, and prioritizing competing deadlines.
- Excellent writing, editing, research, and verbal skills.
- Demonstrated ethics and sound judgment.
- Experience with, and an understanding of all of levels of New Jersey government.
- Certification(s) in fraud, waste, and abuse (including but not limited to those issued by the Association of Certified Fraud Examiners and the Association of Inspectors General).

Interested candidates should submit a cover letter, resume, and three references to:

Shama Nix
 Office of the State Comptroller
 P.O. Box 024
 Trenton, NJ 08625
 Email: careers@osc.nj.gov

NOTE: In accordance with N.J.S.A. 52:15C-5, OSC employees and personnel shall be deemed confidential employees and shall serve in the unclassified service of the Civil Service. Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

The Office of the State Comptroller is proud to be an equal opportunity employer. We are committed to providing a work environment that supports, inspires, and respects all individuals and in which personnel processes are based on merit, performance, and business needs. We do not discriminate on the basis of race, religion, color, national or ethnic origin, gender, sexual orientation, gender identity, gender expression, familial status, citizenship, age, or status as an individual

with a disability. We believe that diversity and inclusion among our staff is critical to our success. We seek to recruit, develop and retain the most talented people from a diverse candidate pool and encourage applicants from all backgrounds and experiences to apply.

SAME Applicants: If you are applying under the “NJ SAME” program, your supporting documents (Schedule A or B letter), must be submitted along with your resume. For more information on the SAME Program visit their website at <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.