



DIRECTOR OF INVESTIGATIONS NEW JERSEY OFFICE OF THE STATE COMPTROLLER

Description:

The Director of Investigations will be responsible for overseeing the Division of Investigations in the Office of the State Comptroller. The Division is responsible for investigating fraud, waste, abuse and mismanagement involving public funds at all levels of government. Under the direction of the State Comptroller, the Director will implement a comprehensive plan to investigate the performance of government officers, employees, functions and programs in order to detect, prevent, and report on misconduct. The Division's investigative function is one of several tools used by the Office of the State Comptroller to bring about increased accountability, integrity and oversight to the expenditure of public funds and operations of government at all levels.

Responsibilities:

- Direct and oversee the Division's investigations and reviews.
- Supervise a staff comprised of attorneys, investigators and accountants.
- Direct and oversee the preparation of reports setting forth the results of investigations and reviews for release to the public.
- Oversee the Division's response to complaints of waste and mismanagement made by members of the public, public officials and other government agencies.
- Coordinate activities with other government agencies.
- Ensure the Division's investigations and review are performed in accordance with prevailing national standards, internal policies and procedures, and applicable statutes and regulations.
- Coordinate investigations and reviews with the office's Procurement, Audit and Medicaid Fraud Divisions.
- Assist the Comptroller and Executive Staff with Division outreach to the public such as presentations, trainings, press releases, etc.
- Performs special functions or directs special projects at the request of the Comptroller.

Requirements:

- Graduation from an accredited law school with a Juris Doctor (J. D.) Degree.
- Admission to practice law in the State of New Jersey.
- Excellent writing skills.
- Experience overseeing or directing criminal or civil investigations.
- Six (6) years of experience as an attorney, at least four (4) years of which have been in a supervisory capacity.

Interested candidates should submit a cover letter, resume, writing sample and three references to:

Paola Belardo
Office of the State Comptroller
P.O. Box 024
Trenton, NJ 08625
Email: careers@osc.nj.gov

NOTE: Residency Requirements - Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

New Jersey is an Equal Opportunity Employer