



# OFFICE OF THE STATE COMPTROLLER

## CONTRACT COMPLIANCE FORM D

POST-AWARD NOTICE FOR EMERGENCY CONTRACTS VALUED AT MORE THAN \$2.5M

Submit to [contracts@osc.nj.gov](mailto:contracts@osc.nj.gov) no later than 30 business days after the award

Date of Contract Award: _____	Contract/Purchase Amount: _____
Government Unit Name: _____	
Today's Date: _____	
Contract Title and Description: _____	
<b>Government Unit Type:</b> <input type="checkbox"/> State Department or Authority <input type="checkbox"/> County or County Authority <input type="checkbox"/> Municipality or Municipal Authority <input type="checkbox"/> School District/Board of Education <input type="checkbox"/> Other: _____	
<input type="checkbox"/> State College <input type="checkbox"/> County College <input type="checkbox"/> Joint Purchasing/Coop Pricing System <input type="checkbox"/> Joint Insurance Fund/Health Insurance Fund	
Government Unit Contract, Bid, RFP, or Tracking #: _____	
Name of Vendor(s) or Contractor(s): _____	
<b>Source(s) of Funding:</b> <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Federal <input type="checkbox"/> Bond <input type="checkbox"/> Specify Source (e.g. NJEIT, CDBG, FEMA): _____	
<b>Contract Type:</b> <input type="checkbox"/> Construction <input type="checkbox"/> Professional Services <input type="checkbox"/> Sale/Purchase of Property <input type="checkbox"/> Goods <input type="checkbox"/> Services (other than Professional Services) <input type="checkbox"/> Lease <input type="checkbox"/> Other: _____	
<b>Contract Term (describe in months or years):</b> _____ <input type="checkbox"/> New Contract <input type="checkbox"/> Extension	
<b>Statutory Authorization for Emergency Contract:</b> <input type="checkbox"/> Local Public Contracts Law (N.J.S.A. 40A:11-6) <input type="checkbox"/> Public Schools Contracts Law (N.J.S.A. 18A:18A-7) <input type="checkbox"/> State College Contracts Law (N.J.S.A. 18A:64-57) <input type="checkbox"/> County College Contracts Law (N.J.S.A. 18A:64A-25.6) <input type="checkbox"/> State Procurement Law (N.J.S.A. 52:34-10(b)) <input type="checkbox"/> Treasury Circular 18-14-DPP <input type="checkbox"/> DPMC Policy – DPMC-10-03 <input type="checkbox"/> Executive Order 37 <input type="checkbox"/> Other: (Cite statute, administrative code, or applicable policy): _____	
<b>Submission includes (Check all that apply):</b> <input type="checkbox"/> Approval of a waiver from bidding due to emergency <input type="checkbox"/> Justification for emergency contract <input type="checkbox"/> Declaration of emergency <input type="checkbox"/> Resolution authorizing emergency <input type="checkbox"/> Signed Contract	
<b>Contact information of government official responsible for submission to OSC:</b> Name: _____ Phone Number: _____ Email Address: _____	

Pursuant to N.J.S.A. 52:15C-14, all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.