

BUENA REGIONAL SCHOOL DISTRICT

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Honoring Tradition. Inspiring Futures.

DAVID C. CAPPuccio, JR.
Superintendent

Bridgette Burt
Director of Curriculum & Instruction

Donna L. Phillips
Business Admin./Board Secretary

Monday, March 27, 2023

Kevin D. Walsh, Acting State Comptroller
Office of the State Comptroller
P.O. Box 024
Trenton, NJ 08625-0024

Re: Response to Follow-Up Report

Dear Mr. Walsh,

Please allow this correspondence to serve as the Buena Regional School District's formal response to the Office of the State Comptroller's (OSC) Follow-Up Report dated March 10, 2023. On behalf of our Superintendent, Mr. David Cappuccio, we thank you for the opportunity to respond and provide comments to your office prior to the release of the report.

After reviewing the report, we were pleased to learn that the status of recommendations 1, 3, 4, and 5 were identified as "Implemented". Recommendation 2; however, was identified as "Partially Implemented". Following our telephone conversation this morning with Mr. Rosenberg, we agree with your stated suggestions to fully implement Recommendation 2. We acknowledge and understand that the District must require bidders to include a fee or commission in their proposals. We agree and understand that, if physical proximity of a service provider is to be included as an advantageous factor, then the District must include detailed, stated criteria as well as clear justification for including such a limitation. Finally, we agree that moving forward, the District will include the actual or estimated amount of the contract when publicizing the awards in its official newspaper.

Again, we would like to thank your department for taking the time to explain the Follow-Up Report and recommendations to fully implement Recommendation 2. We look forward to receiving the template for our action plan and will complete such in a timely manner.

Sincerely,

Donna L. Phillips
School Business Administrator

c: Mr. David C. Cappuccio, Jr., Superintendent
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