

**THE
PASSAIC
COUNTY
SMART
BOOK**



A Resource Guide for Going Home

Drafted 2010

Revised 2015

By

The New Jersey Department of Corrections
Office of Transitional Services

Quick Reference: Useful Numbers and Hotlines

American Friends Service Committee Prisoner's Resource Center	1-973-643-2205
CDC National STD and AIDS Hotlines	
Spanish:	1-800-344-7432
English:	1-800-227-8922
Addictions Hotline of NJ	1-800-238-2333
Alcoholics Anonymous	1-800-245-1377
Division of Disability Services (DDS)	1-888-285-3036
Division of Youth & Family Services	1-800-792-8610
Hyacinth AIDS Foundation	1-800-433-0254
Legal Services of New Jersey	
Toll-free Hotline, Mon.– Fri.	1-888-576-5529
NJ Motor Vehicle Commission	
Driver's License Suspension Hotline	1-609-292-7500
Main Information	1-888-486-3339
Narcotics Anonymous of NJ	1-800-992-0401
National Suicide Crisis Hotline	1-800-784-2433
New Jersey AIDS STD Hotline (Beth Israel)	1-800-624-2377
2-1-1 First Call For Help	2-1-1
Se habla español or toll free	1-800-331-7272
Passaic County One Stop	1-973-340-3400
Social Security Office	1-800-772-1213
Service Empowering Rape Victims (SERV)	1-856-964-SERV
Statewide Domestic Violence Hotline (Womanspace, Inc.)	
Bilingual and TTY accessible	1-800-572-7233

The Passaic County Smart Book

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The Start of a New Beginning: How to Use this Book

The purpose of this book is to help you get ready to leave prison and return home, and to help you find the things you need to get back on your feet once you're there. It is specifically focuses on what you'll need to know during the first weeks and months that you're back, which can be a hard time of adjustment. This book will not answer all of the questions you will face in preparing for and adjusting to being back in the community, but it can help you get started. It will also tell you where to go to get more information.

Unless a fee or charge is listed, all of the services and resources listed here are free. However, please note that the fees and charges listed in this guide are subject to change

Each section of this book is categorized by items that you will need in order to find employment, return to school, and to obtain identification. It will also provide addresses, websites, phone numbers, and general tips on how to acquire that particular service. You can use the table of contents to easily identify what service you require, and follow instructions as to how to contact providers.

FYI: ***Please feel free to utilize your social services department for assistance in contacting an agency or inquiring information about a service found in this book. There are some services that may be free to you that you can contact through your social services department before making an out-of-pocket expense.*

There are things that can be completed prior to release from prison. Two things specifically are requesting a duplicate social security card for **FREE** and applying for a birth certificate for a **fee**. Please contact your social worker six months prior to release to apply for these items. By doing this while still in custody, you are taking a large step towards making your transition back into the community easier for you. Providing both documents are processed successfully, you will have two necessary forms of identification made available to you the day you are released. This will speed up the process of finding employment.

You will not find every service or organization in **Passaic County** in this book but, this book should give you a place to start. The organizations that are listed can help refer you to other places in the area that can be of help to you. For current information as services change procedure and/or cost, please visit www.njsuccess.org. **The local libraries located on pages 36-38 can assist you with obtaining internet access.**

Getting Started: I.D. and Other Documents

In order to apply for employment, rent an apartment, apply for general assistance, food stamps, or Medicaid, proper identification will be required. While many people lose these documents when they are incarcerated, the good news is that you can begin to collect them again before you are released, by mail or with the help of your social worker. Below is a list of different documents and how to get them.

Helpful tip: In order to obtain identification, various agencies will require proof of address. It is smart to keep bills in your name or official documents that have your name or address for further verification of your address.



A. Social Security Card

You can obtain a replacement card if you have a Social Security number (even if you don't remember what it is.) You can get a new card by mail from prison, or can get it after you are released by going to the social security office.

PRE-RELEASE: The New Jersey Department of Corrections has an agreement in place with the Social Security Administration that allows inmates in the release process to apply for a replacement Social Security Card. This service is offered through the Social Services Department of the correctional facility. The application and card are free. Once approved the card is sent to your correctional facility and will be issued to you upon your release from custody. For more information contact the Social Services Department at your correctional facility.

POST-RELEASE: You can also get the application by phone or by mail. The following offices are the local branches in Passaic County. Please find which office is closest to your residence.

U.S. Social Security Administration

200 Federal Plaza, First Floor
Paterson, NJ 07505
Toll Free 1-800-772-1213

If you choose to visit your local office to apply you will need to fill out the application at the office. To save time you can download the application online at www.ssa.gov/replace_sscard.html. You will need to show proof of identification.

Prison release papers count as proof of identification.



B. Birth certificate

The office of Vital Statistics in the New Jersey Department of Health and Senior Services has all the New Jersey birth, marriage, and death records. The fee is **\$25.00**. However, depending upon where you were born in Passaic County, you may be able to apply for a birth certificate for a lesser fee.

New Jersey Department of Health and Senior Services

Bureau of Vital Statistics and Registration
P.O. Box 370
Trenton, NJ 08625-0370

You can go directly to the Bureau of Vital Statistics on the first floor of the Health and Agriculture Building in Trenton, on the corner of Warren and Market Street. In-person counter service is available from 8:30 to 4:00 and you can usually get the certificate on the same day.

Contact information for the NJ Bureau of Vital Statistics and Registration:

1-609-292-4087
1-866-649-8726 (toll-free nationwide)

FYI: You are able to apply for a birth certificate while you are still in custody and have six months left prior to release. Please see your social worker to do so.

You can also obtain a birth certificate from Vital Statistics, City Hall, 155 Market Street, Paterson 973-321-1277 or the office of Vital Statistics in the town/ city of your birth. The following are a list of Vital Statistics Registrars in Passaic County. If you were born in one of the towns listed, you can apply for your birth certificate using the information listed below.

Bloomington Borough

Theresa Saver
101 Hamburg Turnpike
Bloomington, NJ 07403
Phone: (973) 838-0778
Fax: (973) 838-7166

Clifton City

Nancy Ferrigno
City Hall
900 Clifton Avenue
Clifton, NJ 07013
Phone: (973) 470-5824 x5825
Fax: (973) 470-5624

Haledon Borough

Deborah Gutches
510 Belmont Avenue
Haledon, NJ 07508
Phone: (973) 595-7766
Fax: (973) 790-4781

Hawthorne Borough

Carol Chamberlin
Municipal Building
445 Lafayette Avenue
Hawthorne, NJ 07506
Phone: (973) 427-4011
Fax: (973) 427-6410

Little Falls Township

Cynthia Kraus
Municipal Building
225 Main Street
Little Falls, NJ 07424
Phone: (973) 256-0170
Fax: (973) 890-4501

North Haledon Borough

Renate Elatab
Municipal Building
103 Overlook Avenue
North Haledon, NJ 07508
Phone: (973) 427-7793
Fax: (973) 427-7793

Passaic City

Gwenola Breshin
City Hall
330 Passaic Street
Passaic, NJ 07055
Phone: (973) 365-5602
Fax: (973) 365-0115

Paterson City

Karen Sizer-Martin
Department of Health
176 Broadway
Paterson, NJ 07505
Phone: (973) 321-1277

Pompton Lakes Borough

Barbara Cichon
25 Lenox Avenue
Pompton Lakes, NJ 07442
Phone: (973) 835-0143 x228

Fax: (973) 839-8132

Prospect Park Borough

Hana Hataf
106 Brown Avenue
Prospect Park, NJ 07508
Phone: (973) 790-7902 x516

Ringwood Borough

Diane Kastner
Borough Hall
60 Margaret King Avenue
Ringwood, NJ 07456
Phone: (973) 962-7079
Fax: (973) 962-7823

Totowa Borough

Susan D'Aiuto
537 Totowa Road
Totowa, NJ 07512
Phone: (973) 956-1000
Fax: (973) 956-5668

Wanaque Borough

Municipal Building
579 Ringwood Avenue
Wanaque, NJ 07465
Phone: (973) 839-3000 Ext 7120
Fax: (973) 839-4959

Wayne Township

Mary Ann Orapello
Wayne Health Department
475 Valley Road
Wayne, NJ 07470
Phone: (973) 694-1800 Ext 3243

West Milford Township

Pamela Esteves
Town Hall
1480 Union Valley Road
West Milford, NJ 07480
Phone: (973) 728-2720
Fax: (973) 728-2847

Woodland Park Borough

Kevin V. Galland
Municipal Building
5 Brophy Lane
West Paterson, NJ 07424

Phone: (973) 345-8100

Fax: (973) 345-8134

The Office of Vital Statistics in the New Jersey Dept. of Health and Senior Services has all New Jersey birth, marriage, and death records. The fee is **\$25**. For more information, there is also a website: www.state.nj.us/health/vital/

C. County I.D.

You can obtain a county identification card by going to the Passaic County Sheriff's Department located at 435 Hamburg Turnpike, Wayne, NJ 07470. They may be contacted by phone at 973-389-5900. You will need your original birth certificate, original social security card, and three proofs of your home address that have been mailed out to you within the last 60 days. The Sheriff's Department is available for county identification Wednesdays and Thursdays from 9am-3pm. You must show proof of residence in Passaic County (so you can only do this after you are released), proof of age, and provide a social security number.



D. Driver's License

Once you are released from prison, you can go to the Motor Vehicle Commission (MVC) to get a new driver's license, replace a lost one, or renew a card that has expired. If you believe that your license has been suspended, you should confirm this and figure out what you need to do to get it back. If you were convicted of any kind of drug offense, your license has been suspended.

Prior to your release, you can get a copy of your driver's license record, which is called an "abstract." Please contact your social worker if you are interested in obtaining an abstract. **The fee for an abstract is \$15.00**

Upon your release, you can go to the MVC offices in Passaic County (listed below) or a Regional Service Center to request a driver's abstract. If you have internet access, you can also request an abstract online at WWW.STATE.NJ.US/MVC. You will still have to pay **\$15.00**. If your license was suspended for six months or more because of a drug conviction, the period of the suspension will begin from the time of your release. Other kinds of suspension, such as failure to pay parking tickets, insurance surcharges, or child support, will last until you have paid the fine or worked out a payment plan. For questions about suspension, call the suspension hotline: **609-292-7500**.

Restoration Fees, Tickets, and Surcharges: If you found out that your license has been suspended, you will have to pay a restoration fee of **\$100.00** in order to have your license reinstated. This does not include any additional fines or surcharges you are required to pay. This fee can be paid at your local MVC Offices in Passaic County or a Regional Service Center (see below). If you have internet access,

this fee can be paid online at WWW.STATE.NJ.US/MVC. You can pay your surcharges and parking tickets on this website as well.

MVC LOCATIONS IN PASSAIC COUNTY

Paterson
125 Broadway-Suite 201
Paterson, NJ 07505

Wayne
481 Route 46 West
Wayne, New Jersey 07470

Agency, Driver Testing
Paterson and Wayne NJ
Monday 8:00 a.m.- 5:30p.m.
Tuesday 8:00 a.m.- 7:30 p.m.
Wednesday-Friday 8:00 a.m.- 5:30 p.m.
Saturday 8:00 a.m. - 1:00 p.m.

Suspension/Restoration
Paterson, NJ 07505
Monday-Friday 8:00 a.m. – 4:30 p.m.

Inspection
Wayne, NJ 07470
Monday-Friday 8:00 a.m. – 4:30 p.m.
Saturday 7:00 a.m. - 12:00 p.m.

Road Testing
Wayne, NJ 07470
Tuesday - Friday 8:00 a.m. - 4:00 p.m.

To replace a lost or stolen license, you will have to bring identification to the MVC and pay an **\$11.00 fee**. The MVC now has very specific kinds of I.D. that are required under the new “Six Point” system:

***Please use this guide to prepare yourself for your trip to MVC.
Make sure you have the six points of identification necessary to
obtain your drivers license or non drivers I.D.***

SIX POINT SYSTEM OF IDENTIFICATION

Primary Documents:

(4 Points)

- Birth Certificate or Certified Copy from one of the 50 states.
- U.S. Dept. of State Birth Certificate
- US Passport-Current or Expired less than 3 years
- Current US Passport card
- Current NJ Digital Drivers License
- Valid Active Duty US Military Photo ID Card

- US Adoption papers
- Certificate of Naturalization
- Certificate of Citizenship

Secondary Documents:

(3 Points)

- Civil Marriage/Domestic partnership/ Civil Union Certificate: Issued by the Municipality or State
- Order of Decree of Divorce
- Court Order for Legal Name Change: Signed by a judge or county clerk
- US Military Photo/Retiree Card

(2 Points)

- U.S. Military Discharge Papers (DD214)

(1 Point)

- Current/ Expired (Less than 1 year) Non-Digital NJ Photo Drivers License
- Social Security Card
- Bank statement or record
- ATM Card w/ pre-printed name and applicant signature
- NJ Public Assistance Card w/ Photo
- High School Diploma/GED/ College Diploma
- Veterans Affairs-Universal Access Photo ID Card

You can get a brochure on this new “Six Point” system from the MVC offices listed above or from the Motor Vehicle Commission website, www.state.nj.us/mvc. If your license has expired, you will have to go with your six points of I.D. to the MVC to fill out a renewal application. You may have to take the written test again. License renewal costs **\$24.00**.

E. Non-driver’s State I.D.

New Jersey provides state photo identification card for non-drivers. **You can get this kind of official state I.D. even if your driver’s license is currently suspended**, so this may be a good option for you if it looks like it will take you a long time to get your license back. You will still need to bring the kinds of identification documents described above, under the new “Six Point” system.

F. Certificates of Naturalization or Citizenship

You will need this for employment if you are not a citizen. In general, if you need to replace lost forms, you can contact the US Citizenship & Immigration Service or Application Support Centers to find out about identification and fingerprint verifications. There is a fee to process an application for replacement documents. The National Customer Service Hotline is 800-375-5283.

CITIZENSHIP LOCATIONS

Immigration & American Citizenship Association

647 Main Avenue #205
Passaic, NJ 07055
973-472-4648

US Citizenship & Immigration Service

Peter Rodino, Jr. Federal Building
970 Broad St.
Newark, NJ 07102

Application Support Center

24 Commerce Ave.
Newark, NJ 07102

Application Support Center

116 Kansas St., Main Floor
Hackensack, NJ 07601

G. Alien Registration Card (“Green Card”)

To replace a missing Green Card, you must go to the US Citizenship & Immigration Service Office (see above), bring identification, and fill out a I-90 form or you can go to the website and download the forms at www.uscis.gov. It costs **\$290** for processing. **If you have any questions or concerns about your status as a result of your criminal conviction, call Legal Services of New Jersey at 1-888-576-5529 before going to immigration.**

H. Military Discharge Papers

FYI: You may have the opportunity to meet with the Veterans Administration (VA) liaison from the Veteran’s Administration during your incarceration. The VA liaison can assist you in requesting a copy of your DD214 (discharge papers) by completing the SF-180 form. Please notify your institution’s social worker for assistance with your requests and to obtain information on your veteran status. You can also obtain the SF-180 by writing the Veteran Benefit Administration in NJ or the NPRC, which is the main record depository.

Veterans Benefit Administration in New Jersey

20 Washington Pl., 3rd Floor
Newark, NJ 07102

Main records depository

NPRC, 9700 Page Ave
St. Louis, MO 63132-5100

Passaic County Veterans Affairs

John Harris
930 Riverview Drive, Suite 200
Totowa, NJ 07512
Phone: (973) 569-4090
Fax: (973) 256-5716

Upon your release, you can also visit the following website to request military records; www.vetrecs.archives.gov. Once on the website, follow the on screen instructions for requesting personnel records. You will be asked to print out a signature page which can either be mailed or faxed. Upon receiving the form, the records will be mailed directly to you.



I. Passport

Although a passport may not seem like an important thing to have at this point, it can serve as an easier form of widely accepted identification. The passport has a fee. If you're interested in obtaining one after your release Please go to the following places:

Passaic County Clerk's Office

401 Grand Street 1st floor, Paterson
973-225-3690

Satellite County Clerk's

1237 Ringwood Avenue
Haskell, NJ
973-513-9900

Paterson Main Post Office

958 Main Street #1
Paterson, NJ 07503
973-357-1958

Little Falls Main Post Office

229 Main Street
Little Falls, NJ 07424
973-256-0784

Clifton Main Post office

1114 Main Ave.
Clifton, NJ 07011
973-249-7527

Philadelphia Passport Agency

U.S. Custom House
200 Chestnut St., Room 103
Philadelphia, PA 19106
877-487-2778

(only serves customers who are traveling or submitting their passports for foreign visas within 14 days).

You will need to bring:

- An original or certified with a raised seal and file date issued by Vital Statistics
- A naturalization certificate
- Official military I.D.
- A previous U.S. passport; photocopies aren't accepted.
- Your social security card
- I.D., such as a valid driver's license, government identification or previous passport issued after your 16th birthday. The expired passport should not be more than 15 years old.
- 2 identical copies of a 2x2 face front regulation passport photo

\$100 for regular service/passport

\$75 check/money order—made payable to US Dept. of State of New Jersey

\$25 check/money order/cash—made payable to Passaic County Clerk

A passport will be valid for 10 years.

J. NJDOC Release Papers/Temporary I.D. Card

Make sure you keep your prison release papers and temporary I.D. card. Your release papers can serve as identification in some circumstances and your I.D. card is valid for 30 days.

These items along with several others will all be included in your *Fair Release And Re-entry Act (FRARA)* folder given to you on the day of release.

**First Steps After Release:
Where Do I Go to Find...**

This section provides resources for food, shelter, clothing, money, and other emergency needs. We have provided some resource options in Passaic County that you can utilize upon release.

BE PREPARED: Put all your paperwork and identification in one place, a folder or an envelope, and have it with you, so you can answer questions that people ask. Never carry your birth certificate or social security card with you. You will only need to produce these items upon request.

KEEP RECORDS: Write down the full names and phone numbers of people that you've talked to, and when you spoke to them. Keep copies of any money orders or receipts for things you've paid for and any letters you've gotten from government agencies, the courts, or organizations that are helping you.

BE PATIENT: You are probably going to have to wait in a lot of lines for things, and be put on hold by telephone operators. You will meet

a lot of workers who are trying to help a lot of people, not just you. Expect to wait. Expect that you may be sent to different offices and workers to get something taken care of. Try to be patient and be polite — it will help.

Below you'll find the names, addresses, phone numbers and descriptions of agencies and services that can help you. It is a good idea to call first to check that their hours of operation haven't changed:

See following pages for list of resources for after your release.

A. First Stops

The agencies below provide either a range of services and/or can refer you to other places, depending on what you need.

FIRST-STOP AGENCIES

2-1-1/First Call for Help- is a resource for Passaic County residents, which offers comprehensive information and referrals for human services, health care, government and community resource assistance. Dial 211, which can be accessed from the internet, cell phone or landline, 24 hours a day, 7 days per week. Dial 800-331-7272 for the Homeless Hotline, which addresses emergencies and homeless calls.

211 is multi-lingual and accepts TTY callers.



B. Shelter/Food Pantries

Here are some shelters, food pantries, and soup kitchens in Passaic County. Access to most of these shelters can be obtained through the Hudson County Board of Social Services or through a general walk in. Although each agency has been verified, please call to check for most current hours of operation. Please call the agency listed below for further information.

Men Only

Good Shepherd Mission

336 Broadway, Paterson
973-742-9244
Hours: 8:00 a.m. - 5:00 p.m.
Referrals only
Sunday-Saturday

The Place of Promise: Permanent Supportive Housing Program

223 Ellison Street
Paterson, NJ 07505
973-742-5518

Office Hours: 8:30-4:30 p.m.

St. Paul's Shelter
456 Van Houten Street
Paterson, NJ 07501
973-710-3900

Eva's Village
393 Main Street
Paterson, NJ 07501
973-523-6220

Women & Children

Passaic County Women's Center
1027 Madison Avenue
Paterson, New Jersey
Hours: 9:00 a.m. – 5:00 p.m.
973-881-1450 (24/7 hotline)

Mother's Vineyard
33 Holsman Street
Paterson, NJ 07522
973-942-2231

Eva's Village
31 Jackson Street
Paterson, NJ 07501
973-279-1004

Family Promise of Passaic County
PO Box 1588
Passaic, NJ 07055
973-928-6007



Food Pantries

CUMAC/Echo
223 Ellison Street
Paterson, NJ 07505
973-742-5518
Hours: Monday 11:00 a.m. – 2:00 p.m.
Tuesday-Friday 9:00 a.m. – 2:00 p.m.

Catholic Family and Community Services
24 De Grasses Street
Paterson, NJ 07505
973-279-7100

Center for Food Action

145 Carletondale Road
Ringwood, NJ 07456
201-529-2029
Hours: Tuesday & Thursday 10:00 a.m. - 1:00 p.m.

Deliverance Holy Tabernacle Food Pantry

2 Barnet Place, Paterson
973-595-1624
Hours: Monday - Friday 8:00 a.m. - 6:00 p.m.
Every 2nd & 4th Saturday of each month: 11:00a.m. - 3:00 p.m.
Persons must bring ID, proof of income, address, and children.

Father English Food Pantry (The People's Choice)

435 Mail Street
Paterson, NJ
973-881-0127
Email: carlitocolumbia@yahoo.com
Hours: Monday - Friday 9:00 a.m. - 1:00 p.m.

Hispanic Multi-Purpose Center

911 East 23rd Street, Paterson
973-684-3320
Fax: 973-684-7422
Hours: Monday-Friday 9:00 a.m. – 4:00 p.m.

Madison Avenue Cross Roads Food Pantry

498 Madison, Paterson
973-278-5627
Hours: Monday - Friday 10:00 a.m. - 12:00 p.m.
Proof of income & address, ID & all documents must be current.

Madison Park Epworth

291Sussex Street
Paterson, NJ 07503
973-279-9446
Fridays 9:00 a.m. - 11:30 a.m.

New Hope Community Food Pantry

331 North 11th Street, Prospect Park, NJ
973-942-4059
Every 2nd & 4th Saturday of each month: 9:00a.m. - 12:00 p.m.

Save Our Sisters Food Pantry

551 Ringwood Avenue
Wanaque, NJ 07465
Saturday 10:00 a.m. - 2:00 p.m.

St. Mary's Church Food Pantry

22 Lakeside Avenue, Pompton Lakes
973-831-4442
Hours: Monday - Friday 8:30 a.m. - 4:00 p.m.
Referrals only with proof of income & address,

ID & all requirements must be current

St. Peter's Haven Food Pantry

911 North 1st Street

Paterson, NJ 07522

201-790-0887

Hours: Monday, Tuesday, Thursday & Saturday 9 a.m. - 11:30 a.m.

Salvation Army

550 Main Street

Passaic, NJ 07055

973-779-1155

Hours: Tuesday & Friday 9:00 a.m. - 2:00 p.m.

Referrals only with proof of income & address,

ID & all requirements must be current.

True Witness Church of Jesus Christ

234 Godwin Street, Paterson, NJ

973-569-1166

Hours: Every 2nd & 4th Saturday of each month 9 a.m. - 1:30 p.m.

United Passaic Food Pantry-First

Presbyterian Church

41 Myrtle Avenue

Passaic, NJ 07055

973-472-2478

Hours: Tuesday & Thursday 9:30 a.m. - 2:30p.m.

William Chapel AME Zion Church

133 Myrtle Avenue

Passaic, NJ 07055

973-472-3256

Must have a referral from Father English

Hours: Monday & Wednesday 11:00 a.m. - 1:00p.m.

Soup Kitchens

Eva's Kitchen

96 Hamilton Avenue

Paterson, New Jersey

201-526-6220

Hours: Sunday - Saturday 11:30 a.m. Serving 12:00 p.m.

Salvation Army

550 Main Street

Passaic, NJ 07055

973-779-1155

Hours: Monday, Wednesday, Friday 11:00 a.m. – 12:30 p.m.

C. Clothing/Laundry



The following places provide free or low-cost clothing.

Salvation Army Family Store

31 Van Houten Street
Paterson, NJ 07505
973-742-1126
Hours: Monday - Saturday 9:00 a.m. - 5:30p.m.

St. John Episcopal Thrift Shop

215 Lafayette Avenue, Paterson
973-779-0966
Hours: Tuesday & Saturday 11:00 a.m. - 4:00p.m.

Red White & Blue Thrift Shop

765 River St., Paterson
973-278-6021
Hours: Monday- Saturday 8:00 a.m. - 6:00 p.m.

What U Got Good Thrift Shop

85 Passaic St., Garfield
973-777-7933



Showers and Laundry

The following places provide free showers and laundry facilities.

Well of Hope CDC Drop-in Center

207 Martin Luther King Jr. Way, Paterson
973-523-0700 ext. 25
Hours: Monday - Thursday 8:30 a.m. - 4:00p.m.

People who drop in are eligible for showers, laundry, refreshments, referrals, Intensive Case Management Services, comprehensive risk counseling, therapeutic, support, health education groups.



D. Transportation

There is no general program to provide assistance paying for transportation. NJ Transit will no longer accept release papers in substitution for bus tickets. However, you may purchase transit tickets from NJDOC for \$2.00 prior to your release, which will assist you with reaching your destination.

Some of the programs listed in this book will provide bus passes or bus cards to help you participate in the program. If you are assigned to a community/social service or reporting program you may want to ask if the program offers transportation assistance.

For specific bus, rail or train schedules and fare you may call NJ Transit: (973) 275-5555, NJ Text Telephone: 800-772-2287 or visit the NJ Transit Website <http://www.njtransit.com>. For specific route information on the website, click on the "trip planner". For your Passaic County travel convenience, you may want to purchase weekly, monthly or discounted transit passes (when applicable).

For additional Passaic County bus or rail information and specific routing of each bus line, contact either the Meadowlink at 201-704-1011 or TransOptions at 973-267-7600.

Transportation For The Disabled and Senior Citizens 1-800-955-2321 Call between 8:30 a.m. and 5:00 p.m. Monday- Friday. NJ Transit's Access Link paratransit service is comparable to the local bus service. This service is specifically for people whose disability prevents them from using the local fixed route bus service. You must call to be interviewed in person to determine your eligibility

Passaic County Paratransit
www.passaiccountynj.org
John McGill
973-305-5756

Office of Amtrak Access
800-872-7245

Greyhound Customers with Disabilities Travel Assistance Line
800-752-4841

E. Money/Public Assistance



Once you are released from custody, you will need a source of income until you can find a job (see section of "Finding a Job" for job seeking information).

The DOC does not provide any "gate money," except for the money you may have had in your inmate account. If it is possible to save any money before you are released, you should try to do so.

Based on need, Parole can give up to \$300.00 in emergency funds, but it is at their discretion. Ask your parole officer about this.

You may be eligible to get some sort of public assistance (welfare), but not everyone qualifies for this. Listed below are some basics on seeking and applying for benefits.

Work First New Jersey Program (WFNJ)

WFNJ provide cash benefits (General Assistance) for single people and Temporary Assistance for Needy Families for people who have custody of their children. Both programs will require you to work or be actively looking for work and both have a five-year lifetime time

limit. Work First New Jersey also has an Emergency Assistance program that you may qualify for if you are homeless or at risk of becoming homeless: it can pay for things like food, clothing and transportation costs look for housing, but also utility payments and temporary rental or mortgage payment assistance. You can contact your social worker for more information.

FYI: Please call your local office to verify the eligibility requirements for obtaining General Assistance.

NJ SNAP (formerly Food Stamps)

You may apply for NJ SNAP while applying for GA/TANF. If you were convicted after August 22, 1996 of a drug distribution or sales offense, you may still be able to get NJ SNAP if you have completed or are enrolled in a licensed drug treatment program, or completed a program in prison and are drug free (you will be tested). Same goes for possession offenses.

WFNJ and SNAP Application Sites

Passaic County Board of Social Services

80 Hamilton Street
Paterson, NJ 07505
973-881-0100
Monday - Friday 7:30 a.m. - 4:30 p.m.

Passaic County Board of Social Services

114 Prospect Street
Passaic, NJ 07055
973-881-0100
Monday - Friday 7:30 a.m. - 4:30 p.m.

Social Security (SSI, Medicare, Medicaid)

935 Allwood Rd. 3rd Fl., Clifton
1-800-772-1213
Hours: Monday - Friday 8:30 a.m. - 4:30 p.m.

F: Veterans Benefits:



If you were receiving veteran's benefits, either for disability or a pension, and you were incarcerated for more than 60 days, you will have to get reinstated after you are released. If you were not receiving benefits and you are a veteran, you may be eligible for benefits or for other programs and services, including health care. You can contact the social worker in your institution located in the social services department for assistance. You can also contact the Veteran's Administration for questions about benefits at 800-827-1000; the health benefit number is 877-222-VETS. The 24 hour veterans mental health hotline is **1-866-VETS-NJ4U**.

The VA Benefit Administration is located at

20 Washington Pl., 3rd Floor
Newark
973-645-1441 (regional office).



Visit this local VA office to reinstate benefits or apply for new programs and services.

The following are some websites that can assist you in looking for information about veteran services:

Federal Veterans Information: www.va.gov

Info for NJ Veterans: www.vetsinfo.com

New Jersey Dept of Veterans Affairs: www.state.nj.us/military

New Jersey Veterans Guide:
www.state.nj.us/military/veterans/njguide

VA Home Loans: www.homeloans.va.gov

Veterans Counseling Service Center:
www.va.gov/rcs/newjersey/html

Be aware that the VA takes considerable time to make decisions. On average, it can take 273 days to process a new application for benefits.

OTHER BENEFIT PROGRAMS: You may be eligible for other cash benefits, including Supplemental Security Income (SSI) disability benefits (if you are seriously disabled and cannot work) call 1-800-772-1213 and the Women's, Infants, Children (WIC) program, which gives food vouchers to low-income parents. You can inquire about WIC at the city and county welfare offices.



Taking Care of Yourself: Getting Support

The transition from prison back to society may take some time to get adjusted and we want to provide you with options to lessen the burden. Taking care of your mind and body will be important for your success. Below are a few places that may be of assistance.

Taking Care of Yourself: Health Care Resources

It is very important that you pay attention to your health during the period after you are released, and that you make sure you have a plan to get any prescriptions that you need filled and see a doctor if you have health conditions that need care. Also, stress and changes in routine can make much health conditions worse. Below, you'll find information on paying for health care and clinics and other resources in Passaic County.

Prior to your release, you will be given the opportunity to apply for Medicaid through the [Affordable Health Care Act \(ACA\)](#). ACA allows those with little or no income to be eligible for Medicaid under the new law. New Jersey residents complete an application for New Jersey Family Care and out of state residents complete an application for the Healthcare Marketplace. Applying for healthcare while at NJDOC allows enough time for processing to be completed and a health insurance card to be mailed to your residence with coverage beginning the day of your release. For more information regarding the Affordable Care Act and Medicaid, please contact your social worker or visit www.njfamilycare.org or www.healthcare.gov. Below is some information regarding traditional Medicaid.

A. Health Care Benefits: Am I eligible?

In New Jersey, the **Medicaid** program provides health care benefits for some low-income people. If you gain custody of children under 18 when you are released, you may qualify if you are single, head of house and unemployed, or existing earnings are not enough to support the household. Other eligibility requirements include low-income status, over age 65, blindness, or inability to work due to a disability.

If you are disabled and are applying for SSI, you will also be screened for Medicaid at that time. If you qualify for General Assistance benefits, you will get some very basic health care benefits through Medicaid ("Plan G"). **Medicaid is a separate program from GA or TANF, so you don't have to be receiving those benefits to qualify for Medicaid.**

For questions about [Medicaid eligibility](#), you can call 1-800-356-1561. To apply for Medicaid in Passaic County go to the Passaic County Board of Social Services at 80 Hamilton Street in Paterson 973-881-0100.

If you are a veteran, you may be eligible for health care benefits through the **Veteran's Administration**, which provides a "Medical Benefits Package" for enrolled veterans. You can call 877-222-VETS for more information about eligibility and applying for benefits.

If you are HIV+ or have AIDS, you may also be eligible for the **AIDS Drug Distribution Program (ADDP)**, which provides help paying for AIDS medication for people who don't have other ways of paying. **You can apply for this program before you are released.** Contact the **Aids Drug Distribution Program** at 609-588-7038 or toll free 877-613-4533, Mon-Fri 8am-5pm to apply.

Easter Seals New Jersey provides information, referrals and loans of medical equipment (including wheelchairs) to people in need. For information call 732-257-6662.

B. General Health Care Providers

Even if you do not have Medicaid or other health insurance or benefits, Passaic County has clinics that provide primary health care at low cost, sliding scale or for free. They are listed below. Most hospitals have charity care and you should ask about this if you go to a hospital emergency room for treatment.

PASSAIC COUNTY COMMUNITY HEALTH CENTERS

Paterson Community Health Center

227 Broadway
Paterson, NJ 07501
(973) 278-2600

Services: Primary and preventative health care, immunizations, women's health, dental care, cancer screening, tobacco use screening, tobacco cessation & counseling, ear & eye screenings, mental health and social services.

Paterson Community Health Center

32 Clinton Street
Paterson, NJ 07522
(973)790-6594

Services: Primary and preventative health care, immunizations, women's health, dental care, cancer screening, tobacco use screening, tobacco cessation & counseling, ear & eye screenings, mental health and social services.

Paterson Community Clinic

355 21st Avenue, Paterson
(973) 523-9090
Services: Internal, pulmonary and sleep disorder medicine

Medical Center at Willowbrook an Affiliate of Saint Joseph's Hospital Medical Center

57 Willowbrook Blvd. Ste 1, Wayne
(973) 256-0886
Hours: Mon- Fri 8am-4:30pm

St. Joseph's Family Health Center

21 Market Street Suite A
Paterson, NJ 07501
(973) 754-4200
Hours: Mon-Fri 8:30am-4:30pm

NHCAC Health Center

110 Main Avenue
Passaic, NJ 07055
973-777-0256
Services: Pediatric ENT, pediatric audiology, allergy and asthma, ophthalmology, genetics, perinatology, internal medicine, women's health, dentistry, podiatry, mobile health center, and community screenings

NHCAC Health Center

148 8th Street
Passaic, NJ 07055
Services: Pediatric ENT, pediatric audiology, allergy and asthma, ophthalmology, genetics, perinatology, internal medicine, women's health, dentistry, podiatry, mobile health center, and community screenings

All of these centers accept Medicaid and some insurance plans, but also provide services on a sliding scale basis, additional fees for x-rays and lab work; Primary and preventive care. Staff there can help you apply for Medicaid or other benefits if you may be eligible.

PASSAIC COUNTY HEALTH DEPARTMENT

Public health screenings are held at the WillowBrook Mall on the **third** Thursday of every month except for the months of November and December. No appointments are needed for blood pressure, glucose or cholesterol screenings.

Eye screenings are held at the Passaic County Health Department on the **fourth** Thursday of every month except for the months of November and December. To request an appointment for eye screening services, please contact:

18 Clark Street
Paterson, NJ 07505
973-881-4396

HOSPITALS IN PASSAIC COUNTY

Chilton Hospital
97 West Parkway
Pompton Plains, NJ 07444
973-831-5000

Saint Joseph's Hospital
703 Main Street
Paterson, NJ 07503
973-754-2000

Saint Joseph's Wayne Hospital
224 Hamburg Turnpike
Wayne, NJ 07470
973-942-6900

Saint Mary's Hospital
211 Pennington Avenue
Passaic, NJ 07055
973-470-3000

PLANNED PARENTHOOD OF NORTHERN NJ

680 Broadway
Paterson, NJ 07505
973-345-4250
Services: Abortion services, birth control, HIV testing, men's health care, emergency contraception, pregnancy testing & services, STD testing, treatment & vaccines, and women's health care.

575 Main Street
Hackensack, NJ 07601
(201) 489-1140
Services: Abortion services, birth control, HIV testing, men's health care, emergency contraception, pregnancy testing & services, STD testing, treatment & vaccines, and women's health care.

C. Services for People with HIV/AIDS

In addition to the clinics listed above, a number of places in Passaic County offer care and support services specifically for people with HIV and AIDS.

Buddies of New Jersey, Inc.

149 Hudson Street
Hackensack, NJ 07601
201-489-2900
Hours: Mon.-Fri. 9am-5pm
Services: medical case management, non-medical case management, substance abuse, mental health, oral care, Housing Opportunities for People with AIDS (HOPWA), housing, community outreach and education, peer support groups, transportation, food bank, translation, helpline, HIV testing.

Capeco Resource Center

100 Hamilton Plaza Suite 1406
Paterson, NJ 07505
973-742-6742
Hours: Mon-Fri 9:00 a.m. – 4:00 p.m.

Offers information about resources and services that are available in the community to people with HIV or AIDS.

Catholic Charities

24 Degrasse St., Paterson
973-279-7100

Hours: Monday- Friday 8:30am-4:30pm
Referral to medical and social services.

Hackensack University Medical Center

20 Prospect Ave., Suite 507, Hackensack
201-996-2693 or 201-498-0266

Services outpatient medical care (lab diagnostic specialist), drug distribution

Hyacinth AIDS Foundation

100 Hamilton Plaza Suite 421
Paterson, NJ 07505

973-278-7636 or call the state's hotline 800-433-0254.

Hours: Mon-Fri 9am-5pm

Services include case management, support groups, buddy services, treatment advocacy, pastoral care and legal client advocacy.

NJ AIDS/STD Hotline

1-800-624-2377 – 24 hours/day

The hotline gives referrals, general information, counseling, testing locations and treatment information.

Paterson Counseling Center

319-321 Main Street
Paterson, NJ 07505
973-523-8316

Hours: Monday-Friday 6:00 a.m. – 12:00 p.m.

Saturday 7:00 a.m. – 9:30 a.m. for medication only

Mobile: Monday-Friday 8:00 a.m. – 3:00 p.m.

Saturday 8:00 a.m. – 11:30 a.m. for medication only

Services substance abuse counseling and treatment, HIV counseling, Employee Assistance Program, methadone maintenance therapy, DUI program, and perinatal care.

Ryan White Title I Services

125 Ellison St., 1st fl.
Paterson, NJ 07505

973-321-1241

Hours: Monday-Friday 8:30-4:30pm

RAPID TESTING CENTERS

Paterson Department of Health- STD Clinic
176 Broadway, Paterson, NJ 07505
973-321-1277 ext. 2736

Eva's Village (Satellite of Paterson Department of Health)

393 Main Street, Paterson, NJ 07505
973-321-1277 ext. 2736

Passaic Alliance (Satellite of Paterson Department of Health)
286 Passaic Street, Paterson, NJ 07055
973-321-1277 ext. 2736

Planned Parenthood of Metro New Jersey-Paterson
680 Broadway, Paterson, NJ 07505
973-754-4726

Planned Parenthood of Metro New Jersey-Pompton Lakes
750 Hamburg Turnpike, Pompton Lakes, NJ 07442
973-839-2363

St. Joseph's Hospital and Medical Center
Comprehensive Care Center
160 Market Street, Paterson, NJ 07505
973-754-4701

St. Joseph's Hospital and Medical Center-De Paul Center
11 Getty Avenue, Paterson, NJ 07501
973-754-2270

Well of Hope Drop-in Center
207 Broadway, Paterson, NJ 07501
973-523-0700

D. Services for People With Tuberculosis and Hepatitis C

In addition to the general medical care facilities listed above, there are a few services especially for people with tuberculosis and hepatitis C.

Tuberculosis Control Programs:

Clifton Health Department

900 Clifton Ave., Clifton
973-470-5758

Hours: 1st & 3rd Monday 6:00 p.m. - 7:15 p.m. 1st & 3rd
Wednesday 1:00 p.m. - 3:00 p.m.

Provides free testing, treatment, and medical supervision of suspected or diagnosed cases of tuberculosis and also conducts educational programs.

E. Dental Care



Most of the locations listed below don't provide free care, but do have a sliding scale for those without insurance. Waiting lists can be long.

Paterson Community Health Center

32 Clinton St, Paterson
976-790-6594

Hours: Monday, Wednesday, Thursday, 9am-5pm;
Tuesday & Friday 9am-8pm; Sat. 9am-3pm
Sliding fee scale, based on income and federal guidelines, all major insurance is accepted.

Dental Directions

139 Haledon Avenue, Haledon
973-790-4747

Hours: Monday-Friday 8am-4:30pm
Sliding fee scale, based on income and federal guidelines, all major insurance is accepted.

Access Dental

1300 Main Avenue, Clifton
973) 340-9000

Hours: Monday-Thursday 9:00 a.m. – 7:00 p.m.
Saturday 8:00 a.m. – 2:00 p.m. (1st and 2nd Saturday of every month)
Sliding fee scale, based on income and federal guidelines, all major insurance is accepted.

Belmont Dental Associates

476 Belmont Ave
Haledon, NJ 07508
973-790-4494

Hours: Monday 1:00 p.m. – 7:00 p.m.
Tuesday & Wednesday 9:00 a.m. – 6:00 p.m.
Thursday 10:00 a.m. – 7:00 pm.

F. Mental Health/Substance Abuse Resources

FYI: Drug addiction can be fatal to your health, not to mention illegal and can result in jail time. In order to be successful in society, seeking services for a drug or alcohol addiction will be necessary. Many of the health clinics, support centers and other resources listed in this guide can help refer you to treatment that most fit your needs. Listed below are some of Passaic County's treatment resources and each of these will also help with referrals if they cannot help you. If you want treatment, you should also ask your parole officer for help—beds in treatment facilities are hard to come by, and they can help you get in. There are Narcotics Anonymous (NA) and Alcoholics Anonymous (AA) support group meetings all of Passaic County. To find a meeting near you, call 800-992-0401 (for NA) or 866-920-1212 (for AA). For other self-help group resources, call the New Jersey Self Help Clearinghouse at 800-367-6274. Also, you can call the Addictions Hotline of NJ at 800-238-2333.

Detoxification Center Locations:

Aldie Counseling Center

2291 Cabot Boulevard West
Langhorne, PA 19047
215-642-3230

Burlington Comp Counseling Inc.

75 Washington Street
Mount Holly, NJ 08060
609-267-3610

Carrier Clinic

252 County Route 601
Belle Mead, NJ 08502
908-281-1000

Hunterdon Med Center/Addictions Treatment Services

2100 Wescott Drive
Flemington, NJ 08822
908-788-6401

Jersey City Medical Center

355 Grand Street
Jersey City, NJ 07302
201-915-2281

Kaleidoscope Health Care, INC

75 Harrison Avenue
Jersey City, NJ 07304
201-451-5425

Livengrin Foundation Inc

4833 Hulmeville Road
Bensalem, PA 19020
215-638-5200

New Horizon Treatment Services Inc

132 Perry Street
Trenton, NJ 08618
609-394-8988

New Pathway Counseling Services

995 Broadway
Bayone, NJ 07002
201-436-1022

Princeton House Behavioral Health

905 Herrontown Road
Princeton, NJ 08540
609-497-3300

Somerset Treatment Services

118 West End Avenue
Somerville, NJ 08876
908-722-1232

Spectrum Health Care, INC

74-80 Pacific Avenue
Jersey City, NJ 07304
201-860-6100

Summit Behavior Health

4065 Quakerbridge Road
Princeton Junction, NJ 08550
609-651-4001

Today Inc

1990 North Woodbourne Road
Newtown, PA 18940
215-968-4713

Turning Point, INC.

595 County Avenue
Secaucus, NJ 07096
973-239-9400

Outpatient and Residential Treatment Centers:

Addictions Hotline of New Jersey

PO Box 1004, Williamstown
800-238-2333

Hours: 24 hours/day

Provides NJ residents with information about the types of detox, evaluation, treatment, professional and support groups available to drug and alcohol abusers or addicts who wish to stop their use of chemical substances.

National Clearinghouse for Drug and Alcohol Information

800-729-6686

Hours: 24 hours/day

The nation's one-stop resource for substance abuse prevention and treatment information.

Challenge Program

5 Colt Street 4th Floor
Paterson, NJ 07505
973-345-9100

Substance abuse program offers outpatient services

Damon House, Inc.

175 Market Street #209
Paterson, NJ 07505

973-279-5563
Addictions services offer outpatient services

Recovery Center at Eva's Village

16 Spring Street
Paterson, NJ 07501
973-754-6784
Hours: Mon-Sat 8:00 a.m. – 10:00 p.m.
Sunday 10:00 a.m. – 6:00 p.m.
Holidays 8:00 a.m. – 4:00 p.m.

Hispanic Info. Center

186 Gregory Ave., Passaic
973-779-8110
Alcohol Outreach Program for Minorities

New Bridge, Inc.

105 Hamburg Turnpike, Pompton Lakes
973-831-0613
Offers outpatient mental health and substance abuse counseling
and psychiatric medication services

New Life Recovery

1810 Macopin Rd., West Milford
973-728-7788
Addiction services offers intensive outpatient program

Northeast Life Skills

121 Howe Ave., Passaic
973-777-2962
Addiction services offers intensive outpatient program

Options Counseling Center

175 Market St., Suite 309, Paterson
973-345-1883
Offers outpatient, partial hospitalization and day treatment services
(mental health and addiction)

Paterson Counseling Center

319 Main St., Paterson
973-523-8316
Hours: Monday-Friday 6:00 a.m. – 12:00 p.m.
Saturday 7:00 a.m. – 9:30 a.m. for medication only
Mobile: Monday-Friday 8:00 a.m. – 3:00 p.m.
Saturday 8:00 a.m. – 11:30 a.m. for medication only
Offers substance abuse counseling and treatment

SERV/Clifton

777 Bloomfield, Clifton
973-594-0125
Hours: Mon-Thur. 9:00 a.m. – 9:00 p.m.
Friday, 8:30 a.m. – 4:30 p.m.
Offers outpatient mental health services

St. Joseph's Hospital (Harbor House)

645 Main St., Paterson
973-754-2800
Partial hospitalization mental health program

Straight & Narrow

508 Straight St., Paterson
973-345-6000
Offers both residential and outpatient addiction services/treatment

Christian Counseling Center

352 Clifton Ave., Clifton
973-365-2125
Offers individual, couple, group and family therapy

Passaic County Division of Mental Health & Addiction Services

401 Grand Street Room 417, Paterson
973-881-2834

Mental Health Association in Passaic County

404 Clifton Ave., Clifton
973-478-4444
www.MHAPC.com

National Mental Health Association

1-800-969-6642
Provides high quality, low cost individual, couple, family and group counseling services to all individuals requesting treatment. Fees are on a sliding scale.

Mental Health Cares

24 Hour Hotline
1-866-202-4357

Seton Comprehensive Treatment Center of St. Mary's

530 Main Ave., Passaic
973-470-3194
Offers outpatient or partial hospitalization mental health services

St. Joseph's Hospital Mental Health Clinic

56 Hamilton St., Paterson
973-754-4750
Offers outpatient mental health services
*Must set an appointment.

Wayne Counseling and Family Service Center

1022 Hamburg Turnpike, Wayne
973-694-1234
Services include substance abuse assessment, as well as individual, marital and family therapy.

G. Emergency Mental Health Services

FYI: If at any time you may want to hurt yourself or someone else, please call 911. If you feel like you may be a danger to yourself or others, it is very important that you call someone for help. Here are a few numbers of places that would be more than willing to come to your aid.

Passaic County Division of Mental Health

973-881-2834

Primary Screening Centers for Passaic County:

St. Joseph's Hospital & Medical Center

703 Main Street
Paterson, NJ 07503
HOTLINE: 973-754-2230

St. Mary's Hospital

211 Pennington Avenue
Passaic, NJ
HOTLINE: 973-470-3025

H. Free/Low Cost Eyeglasses/Eye care



Clifton Eye Care

1016 Main Ave., Clifton
973-546-5700
Mon. & Tues. 7:15 a.m. – 8:00 p.m.
Wed. 9:00 a.m. – 8:00 p.m.
Thurs 9:00 a.m. – 7:30 p.m.
Fri. 7:15 a.m. – 6:00 p.m.
Sat 8:00 a.m. – 1:00 p.m.
This site offers low cost visions screening services.

Associated Eye Physicians

1033 Clifton Ave. #107, Clifton
973-472-6405
Hours: Monday Wednesday & Friday 9:00 a.m. – 5:00 p.m.;
Tuesday & Thursday 9:00 a.m. – 8:00 p.m.
Provides comprehensive, high quality, low cost eye and vision care services to the underserved population.

Associated Eye Physicians

505 Wanaque Ave., Pompton Lakes
973-835-1222
Hours: Monday, Tuesday & Thursday 9:00 a.m. – 5:00 p.m.
Wednesday 9:00 a.m. – 8:00 p.m.
Friday 9:00 a.m. – 12:00 p.m.

Gold Optical

136 Market St., Paterson

973-278-5300

Call for hours

Provides comprehensive, high quality, low cost eye and vision care services to the underserved population.

**Finding a Job:****Employment Assistance and Training Programs**

Getting a job is usually one of the most important necessities when released from prison. Not everyone can obtain employment immediately, sometimes things like getting drug treatment, dealing with your housing, health or family situation may come first. For most people, though, finding work is the first step to getting back on your feet. It will be very challenging to get a job once you have been in prison, but it is not impossible, and you need to be persistent and patient. Below are some pointers on job searching, and information about resources that can help you find a job or get training for the job you want.

A. Things to Know Before You Start Your Job Search

BE PREPARED: It is essential that you are organized, and have all records of previous employment available when beginning a job search. A resume is the smartest thing you can create. If you are unsure of how to do so, you may go to your local one-stop career center and seek assistance. Not only will employers want to know your work history, they will inquire about accurate dates that you were employed with the company. Knowing this information is vital to ensuring employment. Employers will not be interested in hearing that you do not remember dates or addresses for your work history. If an employer decides to hire you he/she will also need your identification so make sure that is readily available.

PRESENTATION: Look as neat, clean and organized as possible, no matter what the job is. Be polite and respectful, even when people are not polite and respectful to you, and many won't be. Making the person you want to help you or hire you mad won't get you the job you want.



TALKING ABOUT YOUR CRIMINAL RECORD:

Never omit or falsify a document that asks you specifically if you have a criminal record. The application may ask you to give details to the nature of your crime and it may not. Chances are a criminal background check will be administered prior to employment and lying will cost you the job.

IT'S A JOB FOR RIGHT NOW...IT'S NOT THE REST OF YOUR LIFE

When you are first starting out, especially if you've been out of the job market for a while, or have never had a job, you need to build a work history, and, of course, you need to make some money. Take whatever job you can get for now — it doesn't have to be the exact job you want, or what you eventually want to be doing. Do this job well —even if it's not a great job — and it can help you get a better one in the future. A year of good job performance will make your criminal record matter less.

B. Help with Job Search and Job Training

The following are good places to start in looking for a job.

ACP Construction Trades Apprenticeship Program:

866-876-4527 or 866-TRN4JBS



Passaic County One-Stop

200 Memorial Drive
Paterson, NJ 07505
973-742-9226
Hours: Mon-Fri 8:30am-4:30pm

25 Howe Avenue
Passaic, NJ 07055
973-916-2645
Hours: Mon-Fri 8:30am-4:30pm

1237 Ringwood Avenue
Wanaque, NJ 07456
973-617-1480
Hours: Mon-Fri 8:30am-4:30pm

The one-stop is a series of workshops designed to meet the needs of today's job seekers. Workshops are presented on Self Management Skills, Labor Market Information, Effective Job Search, Marketing/Resume and interviewing.

The Division of Vocational Rehabilitation
370 Broadway 3rd floor Room 305, Paterson
973-977-4285(voice) or 973-253-1474 (TTY)

Greater Paterson OIC
175 Market Street, Suite 400
Paterson, NJ 07505
973-881-0540
Hours: Monday-Friday 9am-5pm

Paterson Adult & Continuing Education Center
151 Ellison St., Paterson
973-321-0760
Hours: Monday-Friday 8:30am-4:30pm

Hispanic Multi-Purpose Service Center
911 East 23rd, Paterson
973-684-3320
Hours: Monday-Friday 9:00am-4:30pm

C. Legal Restrictions on Employment and Protections Against Discrimination

If you are interested in getting a job and building a career in a particular area, you should make sure that it isn't one that is forbidden to someone with the kind of criminal conviction that you have on your record. There are about 22 categories of jobs in New Jersey that exclude people with convictions (which conviction it is varies by job). These include: aircraft/airport employees; paid public school employees; school bus drivers and school crossing guards; bank employees; bartenders and waiters in establishments where liquor is served; housing authority and municipal police and parking enforcement officers; New Jersey Turnpike Authority employees; liquor retail, wholesale, manufacturing or distributing employees; paid firefighters; child care center employees; community residences for individuals with developmental disabilities. A much larger number of jobs require that you disclose your criminal record, and that employers perform background checks; some of these, however, also require that employers consider evidence of rehabilitation. These include most jobs in the health care and counseling fields (including drug and alcohol counseling) and social workers.

FYI: If you are going to begin training in a particular field, make sure you find out from the training course whether there are any restrictions that will keep you from getting a job.

PROTECTIONS FOR LICENSED OCCUPATIONS:

If you are not absolutely barred from a position because of your conviction, New Jersey law says that you cannot be denied a professional license simply because of your conviction unless the crime for which you were convicted relates to the occupation you want to enter. If the licensing board or agency wants to deny you a

license because the crime is related to the occupation, they have to explain, in writing, that they have considered certain factors like the seriousness of the crime, the circumstances of the crime, the date and your age when convicted, whether the crime was an isolated or repeated event, social conditions, and evidence of rehabilitation. You can ask your parole officer about applying for “certificate of rehabilitation,” which can be used in your license application.

D. Benefits for Employers Who Hire People With Criminal Records

As you look for a job you can tell employers that the federal government has programs to support employers who hire people coming out of prison.

WORK OPPORTUNITY TAX CREDIT

Within the Work Opportunity Tax Credit (WOTC), your employer may be able to save up to \$4800 the first year you are hired. Make sure to inform your potential employer of this benefit.

For questions regarding WOTC, please call 609-292-5525 or 1-800-792-8881

FEDERAL BONDING PROGRAM

The Federal Bonding program provides bonding or “insurance coverage” for employers who hire individuals with criminal histories who are otherwise qualified but cannot get jobs due to their backgrounds. You can get information about this program for the New Jersey Department of Labor, Workforce Division or One-stop Career Center, 370 Broadway, Paterson, NJ 07501.



E. Opening a Checking or Savings Account

After you’ve gotten a source of income, you may want to open a checking or savings account. A checking account is a great idea because many jobs provide direct deposit, and your check is automatically deposited into your account on payday. Using checks to pay for your bills is also cheaper than using money orders. To open a checking account you usually need a picture I.D. (driver’s license or non-driver state I.D.), proof of address, birth certificate, and a social security card. You can also request a debit card with your account, which you can use just like a credit card (as long as you have the money in your account already). You can get a debit card for either a checking account, or a savings account, but with a savings account you can earn interest on the money you’ve saved. Fees for these accounts will vary depending on the type of account and bank. Many banks now offer free checking.



F. Public Libraries

Your local public library can be a good resource for your job search. Public computers provide internet access (and help using the computer), job and course listings, and other local directories. Libraries also often carry the government forms mentioned in this guide, and librarians can help you find other information that you need.

Libraries

Bloomington Public Library

101 Hamburg Tpke
Bloomington, NJ 07403-1236
973-838-0077

Clifton Public Library

292 Piaget Ave
Clifton, NJ 07011-2521
973-772-5500

Clifton Public Library

44 Lyall Rd
Clifton, NJ 07012-1618
973-471-0555

Haledon Public Library

404 Morrissee Ave
Haledon, NJ 07508-1314
973-790-3808

North Haledon Free Public Library

129 Overlook Ave
Haledon, NJ 07508-2570
973-427-6213

Louis Bay Second Library

345 Lafayette Ave
Hawthorne, NJ 07506-2546
973-427-5745

Alfred Baumann Free Public Library

7 Brophy Ln
Little Falls, NJ 07424-2752
973-345-8120

Little Falls Free Public Library

8 Warren St
Little Falls, NJ 07424-2230
973-256-2784

Jefferson Township Public Library

1031 Weldon Rd
Oak Ridge, NJ 07438-9504
973-697-6363

Passaic Public Library

Passaic Public Library Trustees
195 Gregory Ave
Passaic, NJ 07055-4805
973-779-0474

Reid Memorial Branch Library

80 3rd St
Passaic, NJ 07055-7504
973-777-6044

Paterson Free Public Library

930 Main St
Paterson, NJ 07503-2307
973-357-3000

Paterson Free Public Library

405 Union Ave
Paterson, NJ 07502-1916
973-357-3022

Paterson Free Public Library

First Ward Branch
56 N Main St
Paterson, NJ 07522-1722
973-357-3021

Pompton Lakes Public Library

Borough of Pompton Lakes
333 Wanaque Ave
Pompton Lakes, NJ 07442-1840
973-835-0482

Ringwood Public Library

145 Skylands Rd
Ringwood, NJ 07456-2200
973-962-6256

Eisenhower Dwight D Library

Borough of Totowa
537 Totowa Rd
Totowa, NJ 07512-2018
973-790-3265

Wanaque Free Public Library

616 Ringwood Ave
Wanaque, NJ 07465-2094
973-839-4434

Preakness Library

1006 Hamburg Tpke
Wayne, NJ 07470-3279
973-694-7110

Wayne Public Library Inc

475 Valley Rd
Wayne, NJ 07470-3532
973-694-4272

West Milford Township Library

1490 Union Valley Rd
West Milford, NJ 07480-1338
973-728-2820

**Reconnecting with Family**

As you prepare to come home, you may be thinking about reuniting with family members, including those you may not have seen for a long time. You may be excited to see your kids, your spouse, your parents, and others who are part of your family, and they may be glad to see you home, but your return can be stressful for you and for them. All kinds of issues can come up, and you may need some help solving some of the problems that arise. This section provides some information and resources to help solve these issues.

Hotlines for Family Services Resources**NJ Child Abuse/Neglect Hotline:**

1(877) NJ-ABUSE (652-2873)

Child Care Hotline:

1 (800) 332-9227

NJ Child Support Hotline:

1 (877) NJKIDS- 1 (655-4371)

Division of Family Development:

1(800) 792-9773

NJ Department of Children and Families

1 (855) INFO-DCF 1-855-463-6323

Family Health Line:

1 (800) 328-3838

Family Help Line (for stressed parents):

1 (800) THE KIDS (843-2537)

National Domestic Violence Hotline:

1 (800) 799-7233

NJ Domestic Violence Hotline:

1 (800) 572-7223

Parents Anonymous:

1 (800) 843-5437

A. Family Counseling Resources

The following places can provide support, marital and family counseling and parenting classes to help you reunite with your family.

Eastside High School

150 Park Ave., Paterson
973-569-0018

Catholic Charities

24 Degrasse Street, Paterson
973-279-7100
Hours: Monday-Friday 8:30am-4:30pm

Catholic Family & Community Services Adoption & Counseling Services

186 Butler St., Paterson
973-405-6711
Hours: Monday-Friday 8:30am-4:30pm

Wayne Counseling & Family Services

1022 Hamburg Turnpike, Wayne
973-694-1234
Hours: Monday & Friday 10:00am-3:00pm
Tuesday-Thursday 10:00am-9:00pm
Saturday 9:00am-12:00pm
Offers substance abuse assessment, parenting education, individual, marital and family therapy, psychiatric evaluation, life skills education, support groups as well as in-home therapy for the elderly and disabled.

Christian Counseling Center

352 Clifton Ave, Clifton
973-365-2125
Offers a wide range of counseling services and programs; offers individual, group and family counseling for all ages. Services include alcohol and drug addictions testing, attention deficit disorder, marriage counseling, eating disorders, smoking cessation, parent support and education groups, mental health and psychological testing, depression, grief and loss, stress and loneliness.

Passaic Pal

40 4th St., Passaic
973-777-7811

Greater Passaic Clifton Community Center
45 Drive, Passaic
973-777-0123



B. Child Custody and Visitation

Establishing visitation and gaining custody of your children once you are released is not an overnight procedure. If you had custody of your kids at the time you were incarcerated, and no family was able to take care of them, they may have been placed in foster care. If this is the case, and you do not know your child's case manager's name or number, contact the Division of Child Protection and Permanency (formerly DYFS), at 800-531-1091. You will have to make an appointment with the case manager for an interview. They may not be willing to give you information over the phone. You'll be asked a series of questions in order to assess when and if you will be given visitation rights, so that you may reestablish your relationship with the child and hopefully gain custody again. This is just a quick overview of what to do and what you can expect.

FYI: If you were convicted of any violent or sexual offenses against children, you may be unable to live with or regain custody of your children.

Listed below are the different offices for DCPD in Passaic County. Please contact the office that applies to your location.

Passaic Central

22 Mill Street, 3rd Floor
Paterson, NJ 07501
973-977-4525
800-531-1260
Fax: 973-684-7255

Passaic North

100 Hamilton Plaza, 11th Floor
Paterson, NJ 07505
973-523-6090
800-847-1743
Fax: 973-977-6026/6027

C. Getting and Paying Child Support

Whether you have custody of your children on your own when you get out, and need help from an absent ("noncustodial") parent, or you do not have custody of kids who need your support, child support payments will be an important part of your life after you are released. Some basic information is included below, as well as far as enforcing a child support order.

Child support, custody and visitation issues are very complicated, and if you can get a **lawyer, you should**. Contact the Legal Services of New Jersey hotline, from 9:00 am - 4:30 pm, at 888-576-5529, or

the Passaic County Bar Association Lawyer Referral Service at 973-345-4585. You can also contact Passaic County Legal Services, at 152 Market Street, Paterson, NJ 07505 973-523-2900. From prison, you can also contact the Prisoner's Self Help Legal Clinic, P.O. Box 768, Newark, NJ 07101.

GETTING AND ENFORCING A CHILD SUPPORT ORDER

If you have custody of your children, and want financial support from the non-custodial parent, you can apply for child support at the Superior Court of NJ Family Division, County Administration Bldg. 8th Floor, 401 Grand Street, Paterson, NJ 07505 973-247-8459. You can also call 1-877-NJKIDS1 for more information about this.

PAYING CHILD SUPPORT

If you have kids that you did not have custody of before you went to prison, there may be a child support order requiring you to pay a certain amount every month for their support. Even if you did not go to court — if, for example, the parent with custody filed for the order while you were incarcerated — the court can still order you to pay child support. The amount you pay in child support is tied to your income, and if the court does not know your income, they will assume you are working 40 hours a week at minimum wage. Child support payments are usually taken out of your paycheck. If you have not paid at all or missed payments, you will owe "arrear." Unless you got a modification of your child support order when you went into prison (see below), the amount of arrears that you owe will have continued to grow while you were inside. When you come out, and get a job, they can begin to take out not just the monthly amount you owe for child support, but more money to pay back the arrears (up to 65% of your pay in total). They may also suspend your driver's license. Here are some things you can do:

Passaic County Family Division Administration Building

401 Grand Street
Paterson, NJ 07505
877-655-4371

To establish or change an order

Passaic County Board of Social Services

80 Hamilton Street
Paterson, NJ 07505
877-655-4371

To locate a parent prior to an order

Passaic County Probation

77 Hamilton Street, 1st Floor
Paterson, NJ 07505
877-655-4371

To enforce an existing order

D. Domestic Violence/Sexual Assault Resources

The following places provide counseling, support and shelter or referrals to shelter in domestic violence and assault situations. You can also call these 24 hour hotlines.

New Jersey Coalition for Battered Women:

1-800-572-SAFE.

Domestic Abuse Hotline for Men and Women:

(888) 7HELPLINE (1-888-743-5754)

Passaic County Women's Center

Domestic Violence Program

1027 Madison Ave., Paterson

Paterson, NJ 07513

973-881-1450 (hotline)

973-881-0938

Offers domestic violence crisis intervention, group and individual counseling for victims and their children. It also provides emergency shelter, food, clothing, court assistance accompaniment and case management services.

Strengthen our Sisters Outreach

198 Lincoln Ave., West Milford

844-767-3718-Hotline

973-728-7835

Hours: Monday, Tuesday, Thursday & Saturday 9am-5pm;

Wednesday & Friday 9am-8pm; Sunday 10am-4pm

Project S.A.R.A.H

925 Allwood Rd. 2nd Floor, Clifton

973-777-7638 ext. 154

Hours: Monday & Tuesday 9am-9pm;

Wednesday 9am-8pm; Thursday 9am-7pm &

Friday 9am-1pm



Getting More Education

Although getting more education may not be part of your short term plans, it certainly should be something to think about for the future, especially if you do not have a high school diploma or a GED.

A. High School Diploma/GED Certificate/HIGH School Equivalency Degree (HSED)/Vocational School Certificates

It is very important to keep records of any degrees and certificates of completion and work-related licenses that you have earned.

Before you are released, you can write to the school or agency where you earned your degree or certificate to obtain a copy. Once you have a copy in your possession, this should be kept in your strong box.

FYI: If you earned your GED while incarcerated please call the Education Department of the institution you were in to obtain a copy.

You can also request your GED transcript or diploma verification from the New Jersey Department of Education providing you completed your diploma in a traditional setting. You will have to fill out a GED Information Request Form. **Please call 609-777-1050 for further assistance.** You may ask that it be sent to you; or you may pick up the form at a local testing center (which you can do after you are released) by downloading the form from the website <http://www.state.nj.us/njed/students/ged/ged7.htm>; or by writing to: GED Testing Program, Bureau of Adult Education and Family Literacy, New Jersey Department of Education, PO Box 500, Trenton, NJ 08625.

Your chances of getting a job that pays a living wage, and of moving forward in a career will improve with more education, and not having the high school diploma or GED will simply lock you out from many opportunities.

B. GED Classes

The places in Passaic County below offer classes to help you prepare for the GED exam. Call for exact times and procedures. Many locations offer classes at low cost or no cost. For more information, contact the New Jersey Department of Labor and Workforce Development, Division of Workforce Readiness & Literacy at (609) 943-5921. Call individual programs for information on classes offered, fees and/or time schedules.

GED LOCATIONS

American Training Center Inc.

625 Main Avenue, Passaic
973-471-9058
Hours: Monday- Friday 8am-8:30pm

Clifton Adult Evening School

333 Colfax Avenue, Clifton
973-470-2438
Hours: Monday & Thursday 6pm-10pm

Clifton Memorial Library

292 Piaget Avenue, Clifton
973-772-5500
Hours: Saturday 10:30am-12pm

Passaic County Community College

1 College Blvd., Paterson
973-470-5230
Hours: Monday-Saturday 7am-10:00pm
Cost varies

Passaic County One-Stop

200 Memorial Drive
Paterson, NJ 07505
973-742-9226
Hours: Mon-Fri 8:30am-4:30pm

St. Luke's CDC

139Carroll St., Paterson
973-345-4309
Hours: Monday-Friday 8:30am-4:30pm
Services GA recipients.

Community Action for Social Affairs (CASA)

84-86 Mill St., Paterson
973-523-5452
Hours: Monday- Friday 9:00am-5:00pm

Paterson Free Public Library: Community Learning Center

250 Broadway, Paterson
973-321-1223 ext. 2322
16+years old
Hours: Monday-Friday 9:30am-3pm

Totowa Public Library

537 Totowa Rd., Totowa
973-942-7198
Hours: Vary call for information



C. Higher Education

If you already have a high school diploma or a GED certificate, you may want to move forward and get your associate's degree, bachelor's degree or graduate degree. Below are phone numbers for Passaic County.

LOCAL AREA COLLEGES

Passaic County Community College, Paterson

1 College Blvd., Paterson
973-684-6868

Passaic County Community College, Haskell

500 Union Ave., Haskell
973-248-3000

Montclair State University, Montclair
1 Normal Ave., Montclair
973-655-4000

William Paterson University, Wayne
300 Pompton Road, Wayne
973-720-2000

Fairleigh Dickinson University, Teaneck
1000 River Road, Teaneck
201-692-2000

Felician College
262 South Main St., Lodi
201-559-6000

Felician College
223 Montross Ave., Rutherford
201-559-6000

CAN I GET FINANCIAL AID?

To pay for this, you will probably try to get some financial aid. If you are applying for any federal financial aid programs after release (such as Pell Grants, Perkins Loans, Federal Family Education Loans, etc.), you are not restricted unless you have a drug-related offense. For possession offenses, a first offense means one year of ineligibility (after your conviction), a second offense, two years, and third offense means you are “indefinitely” ineligible, which to the government means permanently ineligible. For a sales or distribution crime, a first offense has two years of ineligibility, a second offense makes it permanent. Private financial aid or loan programs may not have any restrictions.

Other Things You Need to Know

A. Getting Legal Assistance

To get assistance with civil (not criminal) cases, you can contact the toll free hotline for **Legal Services of New Jersey (LSNJ)**, which provides information and referrals, **888-576-5529**. You can also contact Passaic County Legal Services, at 175 Market St, Paterson, 07505**973-345-7171**. From prison, you can also contact the **Prisoner’s Self Help Legal Clinic**, P.O. Box 768, Newark, NJ 07101.

B. Checking and Correcting Your Criminal Record (“rap sheet”)

Since employers, landlords and others will be performing criminal background checks and getting copies of your criminal record, it is important that you know what is on it, and that it is accurate. You should also be prepared to answer any questions about your background.

FYI: Background checks are now only done electronically. You may contact State Police Headquarters to inquire how to correct your criminal record. The address is listed below.

State Section of Identification
Records and Identification Bureau
New Jersey State Police
P.O. Box 7068
West Trenton, NJ 08628
1-609-882-2000 ext 6425
1-609-530-4856 fax

C. Expungement: Cleaning Up Your Criminal Record

You may have heard about expungement as one way to clean up your criminal record as you get some distance from your old arrests and convictions. Unfortunately, expungement is fairly limited in New Jersey. You can expunge any arrest that did not lead to a conviction at any point. You can expunge “disorderly persons offenses,” which are low level offenses in New Jersey, after 5 years, and most municipal ordinance offenses after 2 years. Convictions for “indictable offenses” (felonies), can be expunged 10 years from the date of conviction, payment of any fine, satisfactory completion of probation or parole or release from incarceration, but whichever is latest. The most serious of these offenses, such as murder, kidnapping, aggravated sexual assault, robbery, arson, perjury and distribution, sale or possession with intent to distribute of controlled dangerous substances (drugs), can never be expunged. Expungement is a broader remedy for offenses committed as a juvenile. Legal Services of New Jersey has published a guide to cleaning up your record through expungement. To get a copy of the book, call 1-888-576-5529, or go to the LSNJ website, where you can download it for free at:

<http://www.lsnj.org/english/crime/municipalcourt/clearingyourrecord.cfm>.

Northeast New Jersey Legal Services
Passaic County Office
152 Market Street 6th Floor
Paterson, NJ 07505
973-523-2900

D. Checking and Correcting Your Credit Record

While New Jersey allows employers to look at your criminal record, many employers — and others like landlords and mortgage companies — will use a credit report instead of or in addition to the state’s records. Credit records are maintained by private companies and generally have information about your debts, your history of paying bills and other financial matters, but may also have

information about your criminal record. That information may not be correct, and the law does offer you some protections. For example, if an employer uses a credit record to deny you a job, they have to tell you this, and give you the name, address and phone number of the agency that provided the report, and the agency must give you a copy of that information on your request. They cannot charge you money for that request if the employer used the report to deny you a job. If the records of the credit agency contain incorrect information, they must investigate and correct inaccurate information.

You can get ahead of the curve by getting a copy of your credit record and making sure there isn't any incorrect information on it. New Jersey residents are allowed one free credit report each year. Three companies that provide this service are:

EQUIFAX INFORMATION SERVICES, LLC:

Write to them at P.O. Box 740241, Atlanta, GA, 30374, or call 800-685-1111.

By mail, be sure to include your full name, current address, Social Security number, and most recent former address for file-matching purposes. You can also visit their website: www.equifax.com

TRANSUNION PERSONAL CREDIT REPORT:

PO Box 1000, Chester PA 19022

Call 800-888-4213 or www.transunion.com

EXPERIAN:

PO Box 2002, Allen, TX 75013

Call 800-397-3742.

E. Voting Rights

New Jersey law does not allow you to vote while you are in prison, or while you are on probation or parole for an indictable offense (disorderly persons offenses don't disqualify you). **Once** you have completed your parole or probation term, you may register to vote. Make sure that you are registered in the county in which you reside. Applications for registration can be obtained from the Division of Elections, the Commissioners of Registration office in the County where you live or from your Municipal Clerk. Registration forms are also available in various State agencies and at Motor Vehicle Commission offices and can be obtained while transacting agency business. If you are not sure, you can visit http://www.state.nj.us/lps/elections/vote_doe.html. You will be able to download a voter's registration form and mail it in. This site also explains who can register to vote and where you can register.

F. Registration of Sexual Offenders (Megan's Law)

Sex offenders are required to register with the police under Megan's Law. Offenses include: aggravated sexual assault; sexual assault; aggravated criminal sexual contact; endangering the welfare of a child by engaging in sexual conduct which would impair or debauch

the morals of the child; luring or enticing and, if the victim were a minor and the offender not a parent, kidnapping; criminal restraint and false imprisonment and promoting prostitution of a child under 18. **You will be registered prior to release, but must re-register your home address at least 10 days prior to any move with the law enforcement agency with which you were registered when released.** You will also need to verify your address annually or every 90 days if you are a repetitive and compulsive offender.

The Game Plan

Your first weeks out after leaving prison can be overwhelming. This section is set up to help you get organized and keep yourself on track towards your goals. First, think about what those goals are; what do you want or need to get done in your first week out? In your first month out? Where do you want to be in six months? There are lots of things that other people need you to do — your parole officer, for example, and your family — but you also need to think about what you expect from yourself.

Here are pages to use to plan your first days out of prison. There are some questions to ask yourself about what you plan to do. It's best to write things down and plan ahead. *You should also refer to your discharge plan created by your social worker that outlines your needs. Have a wonderful and successful reentry!**

DO I have my Basic Needs?

Shelter: _____

Food: _____

Health Care: _____

Clothing: _____

Transportation: _____

DO I have support?

Family: _____

Friends: _____

I.D. Checklist

<u>Documents</u>	<u>Have?</u>	<u>Need?</u>
Social Security Card	_____	_____
Birth Certificate	_____	_____
County I.D.	_____	_____
Driver's License	_____	_____
Non-driver's I.D.	_____	_____
Certificate of Naturalization	_____	_____
Green Card	_____	_____
Military Discharge Papers	_____	_____
Passport	_____	_____
High School Diploma	_____	_____
Or GED Certificate	_____	_____
Prison Release Papers	_____	_____

Other things I need to do (job leads, appointments):

Important Names and Phone Numbers
(Parole, Mentor, Emergency Contact)

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Name: _____
Phone Number: _____

Smart Book Topics



**Getting Started:
I.D. and Other Documents**



**First Steps After Release:
Where Do I Go to Find...**



**Taking Care of Yourself:
Getting Support**



**Taking Care of Yourself:
Health Care Resources**



**Finding a Job:
Employment Assistance
and Training Programs**



Reconnecting With Family



Getting More Education



Other Things You Need to Know



The Game Plan