

State of New Jersey
 Department of Children and
 Department of Children and Families
 Release Purchase Order
 T1480 - JANITORIAL SERVICES STATEWIDE

P.O. Date: 6/28/2021

Blanket Order Number

 77110:658

 SHOW THIS NUMBER ON ALL
 PACKAGES, INVOICES AND
 SHIPPING PAPERS.

Agency Ref. # 21976194935

VENDOR

Vendor Number: V00000491
 ACCSES NJ

 150 West State Street
 Trenton, NJ 08608
 [REDACTED]

 Vendor Alternate ID: 22222591208

 Remit Address:
 [REDACTED]
 ACH ELECTRONIC PAYMENT
 TRENTON, NJ 086081105
 US

 Email: [REDACTED]
 Phone Number: [REDACTED]

SHIPPING

[REDACTED]
 DCF-Office of Procurement CC976
 50 E State Street 7th Floor
 PO Box 717
 Trenton, NJ 08625
 US
 Email: [REDACTED]
 Phone: [REDACTED]

BILL TO

[REDACTED]
 50 E State Street 7th Floor PO Box 717
 Trenton, NJ 08625
 US
 Email: [REDACTED]
 Phone: [REDACTED]

INVOICES: Direct invoices in DUPLICATE to the address shown above. TERMS AND CONDITIONS set forth in our Bid or Quotation, on the reverse side hereof or incorporated herein by reference become a part of this order.

ATTN: Contact [REDACTED]

Solicitation (Bid) No.:	Payment Terms: Shipping Terms: F.O.B., Destination Freight Terms: Delivery Calendar Day(s) A.R.O.: 30
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Item # 1
 Class-Item 910-39

ALL INCLUSIVE HOURLY RATE FOR JANITORIAL SERVICES INCLUDING ALL EQUIPMENT, SUPERVISION, MANAGEMENT AND SUPPLIES
 Blanket July 1 2021-Dewcember 31 2021
 Porter service Phase 1&2

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
55756.80	\$ 31.37	HOUR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 1,749,090.82

June 7, 2021

[REDACTED]
Procurement Manager
Office of Procurement – C976
Department of Children and Families
Office 609-888-7135
Cell 609-947-7575
Fax 609-633-8504

Email: [REDACTED]

Re: Quote: JQ060721GHA for DCF porter services for disinfect cleaning – State Contract Proposal

[REDACTED]
I would like to thank you for considering ACCSES NJ/CNA Services as the vendor for your porter services. ACCSES NJ is the State's designated Central Non-Profit Agency (CNA), administering the State set-aside contract for people with disabilities under the State Use Law for Rehabilitation Facilities (NJSA 30:6-23). We hold several state contracts covering thousands of products and nearly a dozen individual services.

Upon review of your request, we are submitting the following pricing based on our state contract T-1480 / 77110A for porter services, line 28

- Pricing for additional sites from what we currently service. Each is for 1 or 2 porters at 8 hours per day. These are included in pricing spread sheet.
- 1 to 2 porters depending on the site, 8 hours per day, 5 days per week, hourly all - inclusive porter rate - \$31.37, disinfect cleaning public areas, restrooms, and all common touch points (Scope of services below and spread sheet with pricing for each site.
- Disinfecting products EPA approved. Disinfecting process according to CDC protocols.
- Time period – July 1 to December 31, 2021

Thank you for the opportunity to price this project. We look forward to working with you further. If there are any questions please feel free to reach out to John Ganley, senior services manager.

Thank you,

[REDACTED]
Regional Mgr. Accses NJ

SCOPE OF WORK

Duration of Work: July – December 31, 2021

8 hour shift between 9:00 AM to 5PM (Monday to Friday excluding State Holidays)

To include the following tasks:

1. Disinfecting and cleaning occupied office area, staff will be limited. This task includes, trash removal and wiping of all surfaces within an office.
2. Provide hourly cleaning of all common areas including bathrooms and any touch points including but not limited to the wiping down of high traffic areas, disinfecting and cleaning bathroom sinks, faucet fixtures, toilet seats and toilet handles as well as all door handles and/or knobs) This does not include electronic equipment such as Printers, Fax Machines, Copiers, computers etc.
3. Cleaning of visitation rooms after each client visit. (Includes but is not limited to seating, all surfaces and handles)
5. Disinfecting of state vehicles when they are returned to the office after a field visit during shift hours. (Disinfect all surfaces, such as steering wheels, door handles, seating, radios, shift sticks, cup holders, dashboards, etc)
6. Vehicles that are returned after the 5:00 PM shift need to be disinfected at 9:00 AM the followings day before there are redeployed. (Disinfect all surfaces, such as steering wheels, door handles, seating, radios, shift sticks, cup holders, dashboards).

Summary

Plan for the availability of trained cleaning staff, cleaning and disinfecting products and personal protective equipment (PPE) necessary for the areas to be cleaned. (Vendor to provide all necessary PPE, cleaning and disinfecting products to cleaning staff)

Surfaces within the buildings should always be cleaned prior to disinfection by regular cleaning services.

Vendor to design and communicate the Cleaning and Disinfecting Plan to building management, and cleaning staff.

Monitor CDC communications regarding changes to cleaning and disinfecting requirements. Communicate CDC changes to building management.

Routinely disinfect frequently touched surfaces.

Manually clean and disinfect all areas, including individual rooms, common areas, bathrooms, kitchens, pantries, dining areas, offices, storage closets, elevators, stairwells, reception areas, waiting areas, car parks, and smoking areas.

Furniture surfaces within offices, visitation areas and common areas should be spray disinfected as well, using a disinfectant specifically designed for such surfaces.

Monitor and communicate changes to CDC requirements.
Continue and/or revise the Cleaning and Disinfecting Plan based upon changes to occupancy or requirements.

Note all items above are subject to change or adjustment due to the fluidity of the pandemic and the determined safety measures provided by the CDC and Governor's offices for the State of NJ. Any such changes will be communicated through the assigned project manager within the Department of Children and Families to our vendors and their representatives. Note that due to the ongoing changes as they relate to the COVID 19 Pandemic additional offices may be included in this process.

Pricing

Billable rate shall be based on an hourly rate. Each Porter requested equals 8 hours shift. There may be more than one porter assigned to meet the 8 hours shift.

Site Locations and Requested Porter

See Attached List. Locations are subject to change based on the need of DCF.

ACCSES OF NJ - PORTER SERVICE EXTENSION
Contract #77110

July 1 - Dec 31 2021 132

Office	Address	City	Number of Porters	Hourly Rate	Daily Rate	Days	
1 Middlesex Coastal Lo - #509	Phase 1	680 Pfeiffer Blvd	Perth Amboy, NJ 08861	1	\$31.37	\$ 250.96	\$ 33,126.72
2 Hudson Central LO- #470	Phase 1	438 Summit Ave 4th Floor	Jersey City NJ 07306	2	\$31.37	\$ 501.92	\$ 66,253.44
3 Bergen Central LO- #462	Phase 1	240 Frisch Court 2nd Floor	Paramus, NJ 07652	1	\$31.37	\$ 250.96	\$ 33,126.72
4 Mercer North LO- #673	Phase 1	3131 Princeton Pike Bldg #6 Suite 202	Lawrenceville, NJ 08648	1	\$31.37	\$ 250.96	\$ 33,126.72
5 Somerset LO - #660	Phase 1	92 East Main Street 1st Fl Suite 101	Somerville, NJ 08876	1	\$31.37	\$ 250.96	\$ 33,126.72
6 Ocean North LO - #672	Phase 1	1510 Hooper Avenue Suite 210	Toms River, NJ 08753	2	\$31.37	\$ 501.92	\$ 66,253.44
7 Atlantic East LO -#762	Phase 1	6840 Old Egg Harbor Road	Egg Harbor, NJ 08234	2	\$31.37	\$ 501.92	\$ 66,253.44
8 Burlington East LO - #767	Phase 1	100 Lucas Dr 1st floor	Lumberton, NJ 08048	1	\$31.37	\$ 250.96	\$ 33,126.72
9 Cape May LO - #761	Phase 1	3150 Route 9 South	Rio Grande, NJ 08242	1	\$31.37	\$ 250.96	\$ 33,126.72
10 Morris East LO - #473	Phase 1	201 Littleton Road	Morris Plains, NJ 07950	1	\$31.37	\$ 250.96	\$ 33,126.72
11 Hudson West LO - #464	Phase 1	1 Harmon Meadow Blvd 5th Fl	Secaucus, NJ 07094	2	\$31.37	\$ 501.92	\$ 66,253.44
12 Camden/East LO - #774 (ended 4- 6 moved to ACB-added again 7-1-2021)	Phase 1	201 Laurel Road 4 Echelon Plaza 2nd Fl	Voorhees, NJ 08043	2	\$31.37	\$ 501.92	\$ 66,253.44
13 Passaic North LO - #472	Phase 1	201 Willowbrook Blvd 4th Floor	Wayne, NJ 07470	2	\$31.37	\$ 501.92	\$ 66,253.44
14 Monmouth North LO- #663	Phase 1	185 Route 36 West Building E	West Long Branch, NJ 07764	2	\$31.37	\$ 501.92	\$ 66,253.44
15 Cumberland West LO- #764	Phase 1	40 East Broad St 4th Floor Suite 400	Bridgeton, NJ 08302	2	\$31.37	\$ 501.92	\$ 66,253.44
16 Gloucester East LO-#769	Phase 1	309 Fries Mill Road Echo Plaza Unit 10	Sewell, NJ 08080	2	\$31.37	\$ 501.92	\$ 66,253.44
17 Newark Center City LO - #560	Phase 1	153 Halsey St 3rd Floor	Newark, NJ 07101	2	\$31.37	\$ 501.92	\$ 66,253.44
18 Newark South LO - #562	Phase 1	153 Halsey St 4th Floor	Newark, NJ 07101	2	\$31.37	\$ 501.92	\$ 66,253.44
19 Atlantic West LO 763	Phase 2	5218 Atlantic Avenue, Suite 104	Mays Landing, NJ 08330	1	\$31.37	\$ 250.96	\$ 33,126.72
20 Bergen South 461 (2 ptrs 8 hr per day)	Phase 2	125 State Street, 1st & 2nd Floors	Hackensack, NJ 07601	1	\$31.37	\$ 250.96	\$ 33,126.72
21 Burlington West LO - 768	Phase 1&2	200 Campbell Drive Suite 100	Willingboro NJ 08046	1	\$31.37	\$ 250.96	\$ 33,126.72
22 Camden Central 771	Phase 2	55 Haddonfield Road	Cherry Hill, NJ 08002	1	\$31.37	\$ 250.96	\$ 33,126.72
23 Gloucester West LO- #770	Phase 2	215 Crown Point Road	West Deptford, NJ 08086	1	\$31.37	\$ 250.96	\$ 33,126.72
24 Hudson South LO- #463	Phase 2	690 Broadway, 4th Floor	Bayonne, NJ 07002	1	\$31.37	\$ 250.96	\$ 33,126.72
25 Mercer South LO - #669	Phase 2	120 S. Stockton St., 2nd Floor	Trenton, NJ 08625	1	\$31.37	\$ 250.96	\$ 33,126.72
26 Middlesex West LO- #508	Phase 2	53 Knightsbridge Road	Piscataway, NJ 08854	1	\$31.37	\$ 250.96	\$ 33,126.72
27 Ocean South LO - #671	Phase 2	333 U.S. Route 9, Bayville Plaza	Bayville, NJ 08721	1	\$31.37	\$ 250.96	\$ 33,126.72
28 Passaic Central LO - #467	Phase 2	100 Hamilton Plaza, 11th Floor	Paterson, NJ 07505	1	\$31.37	\$ 250.96	\$ 33,126.72
29 Union West LO - #568	Phase 2	200 West 2nd Street, 4th floor	Plainfield, NJ 07060	1	\$31.37	\$ 250.96	\$ 33,126.72
30 Sussex LO - #466 (7-1-2021 transferred from ACB-non contract)	Phase 1	20 East Clinton Street	Newton, NJ 07860	1	\$31.37	\$ 250.96	\$ 33,126.72
31 Hunterdon LO- #668 (7-1-2021 transferred from ACB-non contract)	Phase 1	84 Park Ave 1st Fl STE- E-111	Flemington, NJ 08822	1	\$31.37	\$ 250.96	\$ 33,126.72
32 Salem LO -#761 (7-1-2021 transferred from ACB-non contract)	Phase 1	199 East Broadway, 2nd Fl	Salem, NJ 08079	1	\$31.37	\$ 250.96	\$ 33,126.72
33 Essex South LO-#567 (7-1-2021 transferred from ACB-non contract)	Phase 1	21 Bleeker Street	Millburn, NJ 07041	2	\$31.37	\$ 501.92	\$ 66,253.44
34 Union Central LO-#571 (7-1-2021 transferred from ACB-non contract)	Phase 1	65 Jackson Drive, Suite 300	Cranford, NJ 07016	2	\$31.37	\$ 501.92	\$ 66,253.44
35 Cumberland East LO- #765 (7-1-2021 transferred from ACB-non contract)	Phase 2	275 North Delsea Drive US RTE 47	Vineland, NJ 08360	1	\$31.37	\$ 250.96	\$ 33,126.72
Cost for 6 added office July 1						\$ 265,013.76	\$ 265,013.76 Total
Phase 1 (Limited LO) - July 6 2021						\$ 1,590,082.56	\$26,501.38 10% Unforseeable Changes
Phase 2 (Visitation) - November 16 2021						\$ 159,008.26	\$ 304,765.82 Total including Cost of Unforseeable Changes
Total Contract Cost thru December 2021						\$ 1,749,090.82	