

State of New Jersey
New Jersey Department of

Behavioral Health Services

Release Purchase Order

M4003 INFORMATION TECHNOLOGY VENDOR
MANAGED SERVICE PROVIDERS

Blanket Order Number

18-COMP-00277:6075

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING PAPERS.

Agency Ref. # 130404

**V
E
N
D
O
R**
Vendor Number: [REDACTED]
Computer Aid Inc

3801 Paxton Street
Harrisburg, PA 17111
[REDACTED]
717-651-3080

Vendor Alternate ID [REDACTED]

Remit Address:
LINDA LEIBY
PO BOX 785526
PHILADELPHIA, PA 191785526
US

Email: [REDACTED]
Phone Number: (717)651-3080

**S
H
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T
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[REDACTED]
55 North Willow Street
TRENTON , NJ 08608
US
[REDACTED]

**B
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[REDACTED]
55 North Willow Street
TRENTON , NJ 08625
US
[REDACTED]

INVOICES: Direct invoices in DUPLICATE to the address shown above. TERMS AND CONDITIONS set forth in our Bid or Quotation, on the reverse side hereof or incorporated herein by reference become a part of this

ATTN: Contact [REDACTED]

Account Code: 21-100-4299- -010-2001-3610- - -EHR1	Payment Terms:
Solicitation (Bid) No.:	Shipping Terms:
	Freight Terms:
	Delivery Calendar Day(s) A.R.O.: 0

Item # 1
Class-Item 918-71

NJDOH - Senior Consultant - DBA2
7/3/2023-9/5/2024

Quantity	Unit Price	UOM	Discount %	Total Discount	Tax Rate	Tax Amount	Freight	Total Cost
1760.00	\$ 132.50		0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 233,200.00

<u>LN/FY/Account Code</u> 1/24/21-100-4299- -010-2001-3610- - -EHR1	<u>Dollar Amount</u> \$ 233,200.00
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TAX: \$ 0.00
FREIGHT: \$ 0.00
TOTAL: \$ 233,200.00

APPROVED

By: _____

Phone#: _____

BUYER

Title: NJDOH - Senior Consultant - **Region:** State of New Jersey
 DBA2

Req ID 713910

Details

Requisition Details

Req. Class: SCN1 : SC2 **Region:** State of New Jersey

Title: NJDOH Senior Consultant
DBA2

Req. Status: Draft

No. of Openings: 1 **No. Filled:** 0

Start Date: 07/03/2023 **End Date:** 05/05/2024

No New Submittals After:

Max Submittals by Vendor per Opening:

Work ite Addre

Account Manager: [REDACTED]

Agency Interview Type In Person Only

SLA Exempt: No1

Priority: Normal

Standard Work Week (In Hour) 40

Selected Vendor/Resource:

Estimated Project Completion Date:

Work Arrangement Hybrid

Rate Information

Bill Range

Bill Rate Low \$0 00 USD Per Hour

Do Not Allow Submission Above Maximum Rate

Hourly High Bill Rate: \$132.50 USD

Current Budget

Rate		# of Openings		Work Hours/Units per Week		Duration (Weeks)		Estimated Budget	Estimate Hours
\$132.50 USD	x	1	x	40	x	44	=	\$233200.00 USD	1760
Total								\$233200.00 USD	1760

Requisition Description

Engagement Type Contract

Short Description: Evaluates existing systems and/or user needs to analyze, design, recommend, and implement information system changes.

Complete Description: Database administrators to engage with each development team in developing the database and migrating data from Oracle to SQL. The DBA will be involved in the InNDA, correspondence and remaining screen build. The Senior Consultant is responsible for evaluating existing systems and/or new user needs to analyze, design, recommend, and implement information system changes. Consultants typically are familiar with a variety of the field's concepts, methodologies, practices, and procedure and rely on experience and judgment to plan and accomplish goal. Consultants are able to perform a variety of complicated tasks with minimal or no direct supervision. Defines system and application architecture and provides vision, problem anticipation, and problem solving ability to organization. Consults with client to define need or problem, conduct research, perform study and survey to obtain data, and analyzes problems to advise on or recommend solutions, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization. The Senior Consultant may lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically report to and/or receive strategic direction from an executive or a manager. All roles specified in Senior Consultant 1 plus the following: Provides strategic consultation direction to management. Provides measurable intellectual capital in developing solutions and solving problem. Experience developing architectural component to functional, technical and industry standards. Coordinate work with other IT professionals on system development teams. Generally aware of new developments in industry and process and has ability to apply them to work as appropriate. Proficient in more than one IT architectural discipline defined as information technology, computer programming, computer security, computer systems analysis, database management, information systems, internet applications and development, software development, and related fields. May manage or oversee the tasks and priorities of one or more supervisor or team leader. Advise client on alternate method of solving need or problem, or recommends specific solution. Mentor and coach peers and subordinates. Provide knowledge transfer to peers and subordinates. **RELEVANT WORK EXPERIENCE: 12 to 20 yrs. PREFERRED EDUCATION: 4 year college degree or equivalent technical study or advanced degree ***PLEASE INCLUDE JOB DETAILS, TASKS, AND RESPONSIBILITIES SPECIFIC TO THIS REQUISITION*****

Contact Information

Client Contact [Redacted] **Req Owner** [Redacted]
Additional Contacts: [Redacted] **Reports To:** [Redacted]

Client Information

Work Location	Campden County	Co t Center	DOH
GL:	PENDING	Project:	

Required/Desired Skills

Questions

	Description
Question 1	Absences greater than two weeks MUST be approved by CAI management in advance, and contact information must be provided to CAI so that the resource can be reached during his or her absence. The Client has the right to dismiss the resource if he or she does not return to work by the agreed upon date Do you accept this requirement?
Question 2	Please list candidate's email address HERE.
Question 3	The Vendor Rate for this position is not to exceed \$131.34. Do you accept this requirement?

Compliance

	Group Name	Linked	Global
<input type="checkbox"/>	NASPO Onboarding Items		Yes

Distribution

Vendor Restrictions

Restriction Type: None

Starting Tier and Auto Change Setting

Contract Tier: Tier 1 **Auto Change:** No

Reference

Approval/History

Change Tracking

Created By User: [REDACTED] **Created Date:** 06/23/2023 09:44 am
Last Change User: [REDACTED] **Last Change Date:** 07/07/2023 04:36 pm

**STATE OF NEW JERSEY
PARTICIPATING ADDENDUM
Under
State of Connecticut
Contract for Information Technology Vendor Managed Service Providers
[State of Connecticut Contract Number 14PSX0338AB]
State of New Jersey Contract #**

This Participating Addendum is made as of the effective date of the State of Connecticut Contract #14PSX0338AB or the last date of signature below, whichever is later (the "Effective Date"), by and between, Computer Aid, Inc., whose address is 1390 Ridgeview Drive, Allentown, Pennsylvania 18104 ("Contractor"), and the State of New Jersey, Department of the Treasury, Division of Purchase and Property ("Participating State" or "State") whose address is 33 West State Street, 8th Floor, P.O. Box 039, Trenton, New Jersey 08625, on behalf of the State of New Jersey and all "Authorized Purchasers" (as defined below). For clarification of references throughout this document, the term "State," in any form, refers to the State and any Authorized Purchaser, unless otherwise indicated.

WHEREAS, pursuant to N.J.S.A. 52:34-6.2, the Director (the "Director") of the Division of Purchase and Property, Department of the Treasury (the "Division") "may enter into cooperative purchasing agreements with one or more states for the purchase of goods and services"; and

WHEREAS, the State of Connecticut and Contractor have entered into a Contract for Information Technology Managed Service Providers, Contract #14PSX0338AB (the "Contract"), which may be found at the following URL: http://www.biznet.ct.gov/SCP_Search/BidDetail.aspx?CID=40811; and

WHEREAS, the State of New Jersey participated in the publicly advertised, competitive bidding process with the State of Connecticut and three other states and evaluated the proposals; and

WHEREAS, the Director has determined that entering into a Participating Addendum with Contractor under the Contract for Information Technology Vendor Managed Service Providers Contract #14PSX0338AB is the most cost effective method of procuring these products and services, and that it is in the best interest of the State to enter into a Participating Addendum with Contractor; and

WHEREAS, the parties seek to enter into this Participating Addendum to memorialize the terms of their contractual relationship;

NOW THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, the parties to this Participating Addendum hereby agree as follows:

1.0 Term and Extension Option; Order of Precedence; Entire Agreement:

1. The term of this Participating Addendum shall be three (3) years from effective date or when this Participating Addendum is terminated in accordance with the Contract. The State reserves the right, in its sole discretion, to extend this Participating Addendum upon an extension of the Contract under the same terms and conditions of the Contract and this Participating Addendum.

2. The entire agreement between the Contractor and the State of New Jersey is as follows in the order presented (with precedence from highest to lowest):

- a. This Participating Addendum;
- b. The State of New Jersey Standard Terms and Conditions, rev. 10/21/2011, as amended by the Addendum to the State of New Jersey Standard Terms and Conditions dated August 5, 2016, referenced in RFP #14PSX0338 Attachment 9 (NJ) and attached hereto as Exhibit A;
- c. The State of Connecticut's Request For Proposal #14PSX0338, as amended by Question and Answer;
- d. The Contractor's response thereto, excluding any language stricken by the State of Connecticut; and
- e. The Contract.

2.0 Scope of Services:

1. The Contractor shall provide to the State and its Authorized Purchasers, the services and products set forth in Request for Proposal #14PSX0338.
2. The Contractor shall deliver a copy of required Quarterly Reports (May 15th, August 15th, November 15th, and February 15th) in a format to be approved by the State Contract Manager. At a minimum, Quarterly Reports shall contain performance metrics, performance targets, and all associated data for all Participating Entities.

3.0 Authorized Purchasers:

"Authorized Purchasers" under this Participating Addendum shall mean the State and the following:

1. State agencies.
2. Quasi-State Agencies - A "Quasi-State Agency" is any agency, commission, board, authority or other such governmental entity which is established and is allocated to a State department or any bi-state governmental entity of which the State of New Jersey is a member, as defined in N.J.S.A. 52:27B-56.1, provided that any sale to any such bi-state governmental entity is for use solely within the State of New Jersey.
3. Political Subdivisions, Volunteer Fire Departments And First Aid Squads, And Independent Institutions Of Higher Education - Counties, municipalities and school districts as defined in N.J.S.A. 52:25-16.1., volunteer fire departments, volunteer first aid squads and rescue squads as defined in N.J.S.A. 52:25-16.2, independent institutions of higher education as defined in N.J.S.A. 52:25-16.5, provided that each purchase by the independent institution of higher education shall have a minimum cost of \$500. The extension to counties, municipalities, school districts, volunteer fire departments, first aid squads and independent institutions of higher education must be under the same terms and conditions, including price, applicable to the State.
4. State Colleges -in accordance with N.J.S.A. 18A:64-60.
5. County Colleges - in accordance with N.J.S.A. 18A:64A- 25.9.

All participants other than the State and State agencies are responsible for the full cost of their purchases.

4.0 The State of New Jersey Mandatory Certification Requirements:

The following are New Jersey procurement related submissions that Contractor must complete and provide to the State prior to the Effective Date. Some Authorized Purchasers may have additional requirements when placing an order and Contractor shall comply with same as necessary.

1. New Jersey Business Registration (N.J.S.A. 52:32-44);
2. Ownership Disclosure (N.J.S.A. 52:25-24.2);
3. Disclosure of Investment Activities in Iran (N.J.S.A. 52:32-55 et seq.)
4. MacBride Principles (N.J.S.A. 52:34-12.2);
5. Notice of Set-Off for State Tax (N.J.S.A. 54:49-19);
6. Contractor Certification and Disclosure of Political Contributions (N.J.S.A. 19:44A-20:13 et. seq.);
7. Disclosure of Investigations and Actions Involving Bidder
8. Vendor Certification (P.L. 2005, c.271);
9. Source Disclosure Certification (N.J.S.A. 52:34-13.2);
10. Proof of insurance as specified in the State of New Jersey Standard Terms and Conditions and Addendum thereto;
11. Proof of compliance with New Jersey Affirmative Action requirements (N.J.A.C. 17:27-1.1 et. seq.)
 - a. New Jersey Form AA-302 Affirmative Action Employee Information Report; or New Jersey Affirmative Action Certificate; or Federal Affirmative Action Approval Letter.

5.0 Additions to the State of New Jersey Standard Terms and Conditions

1. Confidentiality

a. The State's obligation to maintain the confidentiality of Contractor Confidential Information (as defined below) provided to the State under the Agreement is conditioned upon and subject to the State's obligations under the New Jersey Public Records Act, N.J.S.A. 47:1A-1 et seq., ("OPRA"), the New Jersey common law right to know, and any other lawful document request or subpoena.

b. Contractor's confidential information, to the extent not expressly prohibited by law, shall consist of all information clearly identified as confidential at the time of disclosure ("Contractor Confidential Information"). Notwithstanding the previous sentence, the Contractor acknowledges the terms and pricing of the contract are subject to disclosure under OPRA, the New Jersey common law right to know, and any other lawful document request or subpoena.

c. In the event that the State receives a request for Contractor Confidential Information related to the Agreement pursuant to a court order, subpoena, lawful document request or other operation of law, the State agrees, if permitted by law, to provide Contractor with as much notice, in writing, as is reasonably practicable and the State's intended response to such request. Contractor shall take any action it deems appropriate to protect its documents and/or information.

d. In addition, in the event Contractor receives a request for Confidential Information pursuant to a court order, subpoena, or other operation of law, Contractor shall, if permitted by law, provide the State with as much notice, in writing, as is reasonably practicable

and Contractor's intended response to such request. The State shall take any action it deems appropriate to protect its documents and/or information. Notice to the State shall not relieve the Contractor of its obligation to take action to protect such information if the Contractor is aware of a legal reason to do so.

e. Notwithstanding the requirements of nondisclosure described in this Section either party may release the other party's Confidential Information (i) if directed to do so by a court or arbitrator of competent jurisdiction, (ii) pursuant to a lawfully issued subpoena or other lawful document request, (a) in the case of the State, if the State determines the documents or information are subject to disclosure and Contractor does not exercise its rights as described in subsection (c) above, or if Contractor is unsuccessful in defending its rights as described in subsection (c) in the case of Contractor, if Contractor determines the documents or information are subject to disclosure and the State does not exercise its rights as described in subsection (d) above, or if the State is unsuccessful in defending its rights as described in subsection (d).

g. Except as permitted above and for confidentiality obligations related to information about a party's intellectual property, which shall never expire, neither party will use or disclose the other's Confidential Information for seven (7) years after the termination of the Agreement or such longer time period as required by applicable law.

6.0 Primary Contacts:

The Division of Purchase and Property contact for this Participating Addendum is as follows:

Name: [REDACTED]
Title: Procurement Specialist
Participating Entity Name: Division of Purchase and Property,
Department of the Treasury
State of New Jersey
Address: 33 West State Street, 8th Floor
PO Box 230
Trenton, New Jersey 08625-0230
Telephone: [REDACTED]
Fax: [REDACTED]
E-mail: [REDACTED]

The Office of Information Technology State Contract Manager contact for this Participating Addendum is as follows:

Name: [REDACTED]
Title: State Contract Manager
Participating Entity Name: Office of Information Technology,
State of New Jersey
Address: 300 Riverview Plaza
Trenton, New Jersey 08625
Telephone: (609) 777-4121
E-mail: [REDACTED]

The primary Contractor contact for this Participating Addendum is as follows:

Name: Ellen Sigl
Title: VP, Contingent Workforce Solutions
Contractor: Computer Aid, inc.
Address: 3801 Paxton St., Harrisburg PA 17111
Telephone: 717-651-3000
Fax: 717-651-3182
E-mail: ellen_sigl@compaid.com

The parties hereto agree that this Participating Addendum may be executed in counterpart, each original signed page to become part of the original document.

IN WITNESS WHEREOF, authorized representatives of Contractor and the State have executed this Participating Addendum to be effective as of the Effective Date.

<p>State of New Jersey, Department of the Treasury, Division of Purchase and Property</p> <p>By: <u><i>[Signature]</i></u> Name: <u>[REDACTED]</u> Title: Acting Director, Division Date: <u>3/27/18</u></p>	<p>CONTRACTOR</p> <p>By: <u><i>[Signature]</i></u> Name: <u>James P. Cooney</u> Title: <u>Exec VP</u> Date: <u>3/5/2018</u></p>
<p>Approved as to Form: Gurbir S. Grewal Attorney General of the State of New Jersey</p> <p>By: <u><i>[Signature]</i></u> Name: <u>[REDACTED]</u> Title: Deputy Attorney General Date: <u>3/5/18</u></p>	



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
TRENTON, NEW JERSEY 08625-0230
<https://www.njstart.gov>

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

MAURICE A. GRIFFIN
Acting Director

Change Order # 21
BLANKET P.O. # 18-COMP-00277
M4003 – Information Technology Vendor Managed Service Providers

TO: All Using Agencies
DATE: **August 19, 2022**
FROM: [REDACTED] Procurement Specialist
SUBJECT: Blanket P.O. Extension

Blanket P.O. Period:
Original Term: April 13, 2018 – August 31, 2020
1st Extension: September 1, 2020 – August 31, 2021
2nd Extension: September 1, 2021 – August 31, 2022
This Extension: September 1, 2022 – August 31, 2023

Please be advised that the above referenced Blanket P.O. has been extended for a period of one (1) year effective September 1, 2022, and expiring on August 31, 2023.

All terms and conditions remain the same, including price.

Please retain a copy of this Change Order for your records.