



STATE OF NEW JERSEY

FINAL ADMINISTRATIVE  
ACTION OF THE  
CIVIL SERVICE COMMISSION

Request for Administrative Relief

In the Matter of Billy Rickley,  
Sewage Plant Operator/Sewage Plant  
Repairer, Village of Ridgewood

CSC Docket No. 2017-2779

ISSUED: **MAY 19 2017** (RE)

The Division Agency Services (DAS), on behalf of the Village of Ridgewood, requests that Billy Rickley's out-of-title work experience be accepted to qualify him for a lateral qualifying examination to Sewage Plant Operator/Sewage Plant Repairer.

By way of background, a qualifying examination for a lateral title change was completed by DAS which failed Mr. Rickley but found that he had twelve years, eleven months of applicable out-of-title experience. The appointing authority then provided information to DAS regarding the duties of the position. The requirements for the title include one year of experience in operating, adjusting, regulating, repairing, and maintaining pumps, valves, electric motors, and other electrical and mechanical equipment of the type used in a sewage treatment plant **and** one year of experience in work involving the maintenance and repair of a variety of complex industrial mechanical equipment such as pumps, compressors, hydraulic or flow valves, instrument control panels, generators, electric motors, and piping systems.

In its petition to the Civil Service Commission, DAS explains that Mr. Rickley had five months of experience for both sections and lacked an additional seven months. It explains that he had been performing applicable duties and responsibilities since September 2003. Thus, DAS requests that Mr. Rickley's experience as a Laborer 1 and Laborer 2 from September 2003 forward be accepted to qualify him for a lateral qualifying examination to Sewage Plant Operator/Sewage Plant Repairer.

N.J.A.C. 4A:4-2.6(c) provides that applicants for promotional examinations with open competitive requirements may not use experience gained as a result of out-of-title work to satisfy the requirements for admittance to the examination or for credit in the examination process, unless good cause is shown for an exception.

### CONCLUSION

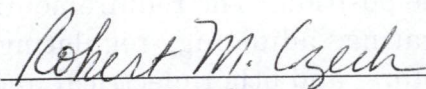
In the present matter, the appointing authority has verified that Mr. Rickley has been performing duties consistent with the Sewage Plant Operator/Sewage Plant Repairer title for over twelve years, and DAS recommends approval of this request. Additionally, he continues to perform the required out-of-title work duties due to business necessity. Under these circumstances, good cause is presented to accept Mr. Rickley's out-of-title work in order to qualify him for a lateral qualifying examination to Sewage Plant Operator/Sewage Plant Repairer.

### ORDER

Therefore, it is ordered that this request be granted and Mr. Rickley's applicable out-of-title experience be accepted on a year-for-year basis for the qualifying portion of this lateral title change.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE 17<sup>th</sup> DAY OF MAY, 2017



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and  
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