



STATE OF NEW JERSEY

 FINAL ADMINISTRATIVE
 ACTION OF THE
 CIVIL SERVICE COMMISSION

In the Matter of Joseph Alessi,
 Supervisor Water Meter Repairer
 (PM0234V), Trenton

CSC Docket No. 2017-4001

Examination Appeal

ISSUED: **SEP 26 2017** (RE)

Joseph Alessi appeals the decision of the Division of Agency Services which found that he did not meet the experience requirements for the promotional examination for Supervisor Water Meter Repairer (PM0234V), Trenton.

The subject examination announcement was issued with specific requirements that had to be met as of the March 21, 2017 closing date (see attached). The appellant was found to be ineligible based on a lack of applicable experience. There were no other qualified applicants, and the examination was cancelled on July 7, 2017.

On his application, Mr. Alessi listed one position from February 1989 to the closing date, Meter Repairer. Official records indicate that the appellant was a provisional Supervisor Water Meter Repairer from June 2016 to the closing date, and a Water Meter Repairer from February 1989 to June 2016. The appellant was credited with over ten years of general experience, and was credited with ten months of supervision in his provisional position. Thus, he was found to be lacking one year, two months of supervisory experience.

On appeal, Mr. Alessi argues that his exemplary performance as a Water Meter Repairer warranted a promotion, and he submits a list of his duties for his provisional position. He believes that there has been a mistake.

N.J.A.C. 4A:4-2.6(a) provides that applicants shall meet all requirements specified in the promotional examination announcement by the closing date. *N.J.A.C.* 4A:4-2.6(c) provides in pertinent part that applicants for promotional examinations

with open competitive requirements may not use experience gained as a result of out-of-title work to satisfy the requirements for admittance to the examination or for credit in the examination process, unless good cause is shown for an exception.

CONCLUSION

In this matter, the Division of Agency Services correctly determined that the appellant was ineligible for the subject examination. The appellant was properly credited with 10 months of supervisory experience based on his provisional service in the title under test. However, supervisory experience would be considered out-of-title work for the incumbents in the Water Meter Repairer title. Based on his appeal, the appointing authority was notified that the appellant was claiming that he was working out-of-title performing supervisory duties since 1989, and it opted not to support this claim. As such, a basis for accepting out-of-title experience has not been presented. Additionally, there is no basis to accept his provisional experience after the closing date as it would not provide him enough supervisory experience to qualify him for the subject examination. In sum, Mr. Alessi lacks one year, two months of supervisory experience.

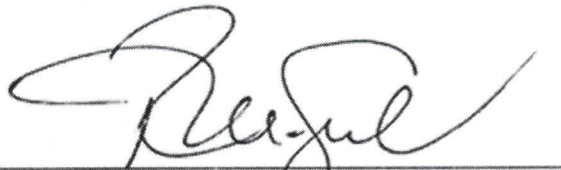
An independent review of all material presented indicates that the decision of the Division of Agency Services that the appellant did not meet the announced requirements for eligibility by the closing date is amply supported by the record. The appellant provides no basis to disturb this decision. Thus, the appellant has failed to support his burden of proof in this matter.

ORDER

Therefore, it is ordered that this appeal be denied.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION
THE 20th DAY OF SEPTEMBER, 2017

A handwritten signature in black ink, appearing to read 'R. Czech', is written over a horizontal line.

Robert M. Czech, Chairperson
Civil Service Commission

Inquiries
and
Correspondence

Christopher S. Myers
Director
Division of Appeals and Regulatory Affairs
Civil Service Commission
Written Record Appeals Unit
P. O. Box 312
Trenton, New Jersey 08625-0312

Attachment

c: Joseph Alessi
Terry McEwen
Kelly Glenn
Records Center

NEW JERSEY CIVIL SERVICE COMMISSION
COUNTY AND MUNICIPAL GOVERNMENT SERVICES
PROMOTIONAL ANNOUNCEMENT



\$25.00 PROCESSING FEE REQUIRED
Make Check/Money Order Payable to NJCSC

SYMBOL: PM0234V	WEIGHT CODE: *
TITLE: SUPERVISOR WATER METER REPAIRER	SALARY: \$38,114.00 - \$59,669.00
ISSUE DATE: March 01, 2017	CLOSING DATE: March 21, 2017
TITLE CODE: 06842/ OBRLR1	JURISDICTION CODE: T11110008
JURISDICTION: TRENTON	
DEPARTMENT: PUBLIC WORKS	

RETURN COMPLETED APPLICATIONS TO: Visit www.state.nj.us/csc
And select "Job Announcements"
to view this announcement and to file an application

Open to employees in the competitive division who have an aggregate of one year of continuous permanent service as of the closing date and are currently serving in the following title(s):

Assistant Supervisor Water Meter Repairer 06543

Or to employees in the competitive division who have an aggregate of one year of continuous permanent service as of the closing date in any competitive title and meet the requirements listed below:

Education: Possession of a high school diploma or a G.E.D.

Experience: Four (4) years of experience in work involving the installation, maintenance, and inspection of water meters which will have included two (2) years in a supervisory capacity.

Note: Applicants who do not possess the required experience may substitute completion of a vocational, technical or specialized training in basic plumbing/plumbing repair for one (1) year of experience. You must indicate the details of your training program on your application. Failure to do so may result in rejection from the examination process.

IMPORTANT INFORMATION

- 1. NJAC 4A:4-2.6 states that all requirements listed must be met as of the closing date, including assignment to jurisdiction/department, and satisfying the permanent status requirement.**
- 2. ONLY ON-LINE APPLICATIONS WILL BE ACCEPTED. YOU MUST COMPLETE YOUR APPLICATION IN DETAIL.** Your score may be based on a comparison of your credentials with the job requirements. Failure to complete your application properly may lower your score or cause you to fail.
- 3. This examination is open to full-time and part-time permanent employees.** If an employment list results from this announcement, it may be certified to fill both full-time and part-time positions. If 35- and 40-hour positions are used within the department, the resulting list may be used to fill either work week position.
- 4. NJAC 4A:4-1.5 states that any employee who is serving on a provisional basis and who fails to file for and take an examination which has been announced for his/her title SHALL BE SEPARATED FROM THE PROVISIONAL TITLE.**
- 5. In accordance with Public Law 2010 c.26, Veterans pay a reduced application fee of \$15.00** if they have previously established Veterans Preference with the Department of Military and Veterans Affairs (DMAVA) (as defined by N.J.S.A. 11A:5-1 et seq.). Those claiming Veterans Preference but have not yet received approval from DMAVA must pay the full application fee and may request a refund if the claim is approved at least 8 days prior to the issuance of this eligibility list. **PLEASE NOTE THIS REDUCED FEE DOES NOT APPLY TO PUBLIC SAFETY TITLES.** (i.e. Police, Fire, Corrections and Sheriff).
- 6. SPECIAL NOTE TO ALL APPLICANTS Please make sure you are assigned to the department indicated above. If you do not know your department, please contact your Human Resource Office. If you file an application for this announcement and you are not assigned to the department indicated above, YOU WILL BE FOUND INELIGIBLE FOR THIS EXAM AND YOUR APPLICATION FEE WILL NOT BE REFUNDED.**
- 7. If you are having difficulty submitting your application online, technical support and customer care are available during regular business hours, 8:00 a.m. to 4:00 p.m. EST, Monday - Friday, excluding holidays and emergency closings. Please Email: OAS.support@csc.state.nj.us or call (609) 292-4144. Please note that application support requests received outside of regular business hours on the closing date will not change the application filing deadline, so PLEASE FILE EARLY.**

8. Application fees submitted via personal check or money order must be postmarked within **five (5) business days** of submitting your application. If your fee is postmarked after five (5) business days, or is returned as invalid, you will be declared ineligible and denied admittance to the examination process.

DPF-256A * Revised 07/06