



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**MINUTES OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
MAY 15, 2013**

Robert M. Czech, Chairperson
Robert E. Brenner
Thomas J. Perna
Richard E. Williams

MAY 15, 2013

A regular meeting of the Civil Service Commission was held on Wednesday, May 15, 2013, in Trenton, New Jersey.

PRESENT: Robert M. Czech, Chairperson, Members Robert E. Brenner, Thomas J. Perna and Richard E. Williams; Pamela Ullman, Deputy Attorney General; Henry Maurer, Director, Division of Appeals and Regulatory Affairs.

In accordance with L.1975, c.231, the Secretary to the Civil Service Commission opened the meeting with the following statement:

Notice of this meeting was filed with the Secretary of State and sent to the Trentonian, Trenton Times, Courier-Post and Star Ledger on November 30, 2012, and posted at the Civil Service Commission, 3 Station Plaza, Trenton, New Jersey.

All actions were by unanimous vote unless otherwise specified.

SECTION A – HEARING MATTERS**A-1 SETTLEMENTS**

In the Matter of Patrick Barnable
Adult Diagnostic and Treatment Center
Department of Corrections
Suspension

In the Matter of Lamin Baryoh and Miguel Ressurreicao
City of Newark
Police Department
Suspension

In the Matter of Omar Brimage
Department of Transportation
Release at the end of the working test period

In the Matter of Michael Diaz
Passaic County
Preakness Hospital
Release at the end of the working test period

In the Matter of Armando Figueroa, Jr.
Hudson County
Department of Parks Engineering and Planning
Removal

In the Matter of Jason J. Hanlon
Monmouth County
Department of Highways
Removal

VOTE:	Robert M. Czech	(Abstained)
	Robert E. Brenner	(Yes)
	Thomas J. Perna	(Yes)
	Richard E. Williams	(Yes)

In the Matter of Todd McConnell
Ewing Township
Department of Administration Finance Public Works
Removal

In the Matter of Lee Minch
City of Rahway
Department of Public Works
Removal

In the Matter of Brian Mitchell
Mercer County
Department of Public Safety
Suspension

In the Matter of Charles Nemeth
Morris County
Municipal Utilities Authority
Suspension

In the Matter of Seaton Samuel
Greenbrook Regional Center
Department of Human Services
Removal

In the Matter of Anthony Stallworth
Camden County
Municipal Utilities Authority
Suspension

In the Matter of James Stump
Albert C. Wagner Youth Correctional Facility
Department of Corrections
Suspension

In the Matter of Jolandra Thomas
Jersey City School District
Suspension

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN
THE ABOVE CASES – SETTLEMENTS**

ACTION: The Civil Service Commission acknowledged the settlements.

A-2 BARINDERJIT K. BAL

Barinderjit K. Bal, Library Associate, Bloomfield Public Library, appeals the good faith of her layoff effective October 3, 2011, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Uphold the layoff.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-3 JANEEN CHRISTIAN-TAYLOR

Janeen Christian-Taylor, Senior Correction Officer, Mountainview Youth Correctional Facility, Department of Corrections, 60 working day suspension on charges of insubordination and conduct unbecoming a public employee.

Recommendation of the Administrative Law Judge – Uphold the 60 working day suspension.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-4 ANDREW GALES

Andrew Gales, City of Paterson, Police Department appeals the good faith of his demotion from Police Assistant to Parking Enforcement Officer as a result of a layoff effective April 18, 2011, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Grant appointing authority's motion for summary decision.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge and upheld the demotion.

A-5 JAMES MCDONOUGH

James McDonough, Police Captain, Town of Harrison, Police Department, appeals the good faith of his demotion in lieu of layoff to Police Lieutenant, effective April 5, 2010, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Uphold the layoff.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-6 SANDRA SINGLETON

Sandra Singleton, County Correction Officer, Mercer County, Department of Public Safety, 15 working day suspension on charges of conduct unbecoming a public employee, other sufficient cause and violation of a rule, regulation, policy, procedure, order or administrative decision.

Recommendation of the Administrative Law Judge – Uphold the 15 working day suspension.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-7 ROBERT W. FRETT

Robert W. Frett, Police Sergeant, City of Camden, Police Department, removal and demotion to the title of Police Officer effective June 27, 2011, on charges of violation of several City rules and regulations and insubordination.

Recommendation of the Administrative Law Judge – Grant the motion to allow the withdrawal of CSR 08826-11.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge and allowed the withdrawal of CSR 08826-11 with prejudice.

A-8 DOUGLAS LAVERTY (REMAND)

Douglas Laverty, Sheriff's Officer, Passaic County, Sheriff's Department, removal effective August 1, 2012 on charges of inability to perform duties.

Recommendation of the Administrative Law Judge – Dismiss the appeal on remand since the matter is no longer a contested case.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge and acknowledged the settlement.

A-9 ALEXANDER LOIZOS

Alexander Loizos, Correction Officer Recruit, New Jersey State Prison, Department of Corrections, removal effective October 1, 2012 on charges of other sufficient cause, violation of a rule, regulation, policy, procedure, order or administrative decision, falsification and conduct unbecoming a public employee.

Recommendation of the Administrative Law Judge – Modify the removal to a 180-day suspension.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-10 JOHN MCCARTHY

John McCarthy, Laborer 1, City of Bayonne, Housing Authority, removal effective November 13, 2012 on charges of conduct unbecoming a public employee and misconduct.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-11 MICHAEL J. O’GARA

Michael J. O’Gara, Fire Fighter, City of Asbury Park, Fire Department, removal effective October 24, 2012 on charges of conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Reverse the removal.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-12 TANISHA WILSON

Tanisha Wilson, Senior Correction Officer, Albert C. Wagner Correctional Facility, Department of Corrections, removal effective December 10, 2010 on charges of chronic or excessive absenteeism or lateness and unsatisfactory attendance.

Recommendation of the Administrative Law Judge – Dismiss the appeal with prejudice.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

SECTION B – MISCELLANEOUS MATTERS

B-1 SUSAN LILLY

Susan Lilly, a former Habilitation Plan Coordinator with Green Brook Regional Center, Department of Human Services, appeals the denial of sick leave injury (SLI) benefits.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-2 SEAN SPIDLE

Sean Spidle, represented by Michael L. Prigoff, Esq., appeals his rejection as a Fire Fighter candidate by Clifton and its request to remove his name from the eligible list for Fire Fighter (M2334H) on the basis of psychological unfitness to perform effectively the duties of the position.

B-3 INEBA DUNBAR

Ineba Dunbar, a Human Services Assistant with the Menlo Park Veterans Memorial Home, represented by Joshua L. Weiner, Esq., appeals an official written reprimand issued by the Department of Military and Veterans Affairs.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-4 BRETT BUSNARDO

Brett Busnardo, represented by John D. Feeley, Esq., appeals the removal of his name from the Fire Fighter (M2508M), City of Bridgeton, eligible list due to his unsatisfactory background report.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-5 WALTER HARRIS

The City of East Orange requests that the eligible list for Fire Captain (PM3564J) be revived to record the permanent appointment of Walter Harris effective October 6, 2011.

ACTION: The Civil Service Commission directed that this request be granted.

B-6 DIANE M. CANNATELLA

Diane M. Cannatella appeals the determination of the Division of Classification and Personnel Management which determined that it could not process her request for an intergovernmental transfer from the title of Human Services Specialist 2, Burlington County Board of Social Services, to the title of Principal Income Maintenance Technician, Division of Medical Assistance and Health Services, Department of Human Services.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-7 PHILLIP CHERRY

Phillip Cherry, represented by Sean F. Byrnes, Esq., appeals the decision of the Division of Classification and Personnel Management which upheld the bypass of his name on the eligible list for Fire Fighter (M2320H), Asbury Park.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-8 MAHMOUD HASAN

Mahmoud Hasan requests a make-up examination for the open competitive examination for Correction Officer Recruit (S9988R), Statewide.

ACTION: The Civil Service Commission directed that this request be granted.

B-9 DONNA KACZOR

Donna Kaczor appeals the determination of the Division of Selection Services and Recruitment denying her request for a make-up examination for Clerk 3 (C0753P), Bergen County.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-10 MARK PITCHELL

Mark Pitchell, a Superintendent, Parks and Forestry 1, appeals the decision of the Department of Environmental Protection to reassign him, effective December 17, 2011.

ACTION: The Civil Service Commission directed that this matter be held over.

B-11 SCOTT STEIN

Scott Stein, represented by Christopher A. Gray, Esq., appeals the decision of the former Division of State and Local Operations, which upheld the bypass of his name on the Police Sergeant (PM2605K), Lawrence Township, eligible list.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-12 QIANA BROWN

Qiana Brown, a Police Sergeant with the Township of Hillside, petitions the Civil Service Commission for a retroactive date of permanent appointment and admission to the Police Lieutenant (PM5020P), Hillside examination.

ACTION: The Civil Service Commission directed that this petition be granted.

B-13 GLENN CURTIN, ET AL.

The Division of Classification and Personnel Management, on behalf of the City of Linden, requests retroactive regular appointments effective March 1, 2012 for Glenn Curtin, Kevin Konecny, Bryan Kostrey, and Michael Vogel to the title of Fire Lieutenant from the May 15, 2012 certification (PL120616) of the Fire Lieutenant (PM2511C) eligible list and to admit them to the promotional examination for Fire Captain (PM0066R), Linden.

ACTION: The Civil Service Commission directed that these requests be granted.

B-14 JERRY MONTALVO AND JASON SKILLERN

The Newark School District requests that Jerry Montalvo and Jason Skillern receive retroactive dates of appointment.

ACTION: The Civil Service Commission directed that these requests be granted.

B-15 SHARON REDWANSKI

Sharon Redwanski, an Unemployment Insurance Clerk with the Department of Labor and Workforce Development requests a retroactive date of appointment.

ACTION: The Civil Service Commission directed that this request be denied.

B-16 DIEGO AGUIRRE

Diego Aguirre, a Senior Medical Security Officer with the Ann Klein Forensic Center, Department of Human Services, appeals the determination of the Assistant Commissioner, DHS, which determined that he violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-17 CRYSTAL BATES

Crystal Bates, a Family Service Specialist 1 with the Department of Children and Families, appeals the determination of the Director of Administration and Legal Affairs, stating that the appellant failed to present sufficient evidence to support a finding that she had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-18 ARTEMIO CHAVEZ

Artemio Chavez, an Assistant Regional Electrical Supervisor with the Department of Transportation, appeals the determination of the Director, Division of Civil Rights and Affirmative Action, stating that the appellant failed to present sufficient evidence to support a finding that he had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-19 ERIC SWANN

Eric Swann, a former Assistant District Parole Supervisor with the State Parole Board, appeals the determination of the Executive Director, State Parole Board, stating that there was probable cause to substantiate a finding that he violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-20 DANIEL TASSEY

Daniel Tasse, a District Fire Warden with the Division of Forest Fire Service, Department of Environmental Protection, represented by Steven J. Kossup, Esq., appeals the determination of the Chief of Staff, which found that the appellant failed to support a finding that he had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-21 LYNN BRZOWSKI AND KIMBERLY SAMPSON

The Jersey City School District, on behalf of Lynn Brzowski and Kimberly Sampson, appeals the decisions of the former Division of State and Local Operations that the proper classification of Brzowski's position is Clerk 4 and the proper classification of Sampson's position is Clerk 3. The appointing authority seeks a Management Assistant classification for Brzowski and Sampson.

ACTION: The Civil Service Commission directed that these appeals be granted.

B-22 JEFFREY BUTLER

Jeffrey Butler appeals the determination of the Division of Classification and Personnel Management that his position with the Office of Information Technology is properly classified as a Software Development Specialist 2. The appellant seeks a Software Development Specialist 3 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-23 JOHN HAYES, JR.

John Hayes, Jr., appeals the determination of the former Division of State and Local Operations that his position with the Department of the Treasury is properly classified as a Senior Repairer. The appellant seeks a Mechanical Equipment Specialist job classification.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-24 AGNIESZKA LIZEWSKA

Agnieszka Lizewska appeals the decision of the former Division of State and Local Operations that her position with the City of Linden is properly classified as Clerk 3. The appellant seeks a Clerk 4 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-25 HEATHER LOWERY

Heather Lowery appeals the determination of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as an Investigator 3, Taxation. The appellant seeks an Investigator 2, Taxation job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-26 AFRICA J. NELSON

Africa J. Nelson appeals the determination of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as a Senior Fiscal Analyst. The appellant seeks an Administrative Analyst 2 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-27 HEATHER SCHWARTZ

Heather Schwartz appeals the decision of the Division of Classification and Personnel Management which found that her position with the Department of Human Services is correctly classified as Administrative Analyst 2. The appellant seeks an Administrative Analyst 1 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-28 DOMINIC SCOLA

Dominic Scola appeals the decision of the Division of Classification and Personnel Management that his position with the Department of the Treasury is properly classified as Administrative Analyst 2 (Data Processing). The appellant seeks an Administrative Analyst 1 (Data Processing) job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-29 CATHERINE SIMMONS

Catherine Simmons appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Higher Education Student Assistance Authority is Technician, Management Information Systems. The appellant seeks an Administrative Assistant 1 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-30 LIBRARIAN REFERENCE (M0923P), CLARK PUBLIC LIBRARY

Clark Public Library requests permission not to make an appointment from the February 28, 2013 certification for Librarian Reference (M0923P).

ACTION: The Civil Service Commission granted an appointment waiver and assessed no selection costs.

B-31 WAGE COLLECTION REFEREE

Toni Foskey, Robert Kirkland, and Theodore Tardiff appeal the Change in the State Classification Plan reevaluating the Wage Collection Referee title from class code 25 to class code 26. The appellants seek an evaluation of class code 28.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-32 TRAVIS MCAULEY

Travis McAuley appeals his score for the oral portion of the promotional examination for Fire Lieutenant (PM5178N), Clifton.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-33 KEVIN BENNETT, ET AL.

Kevin Bennett, Battalion Fire Chief (PM0133P) Atlantic City; John Dunne III, Kevin Fitzhenry, Robert Kleczynski, Kevin McMonagle, Eric Nelson and Francis Pawlowski, Battalion Fire Chief (PM0134P), Bayonne; Steve McConlogue, Battalion Fire Chief (PM0138P), Elizabeth; Brian Crimmins, Battalion Fire Chief (PM0142P), Hoboken; John Johnson, Thomas Jones and Robert Milne, Fire Officer 2 (PM0143P), Jersey City; Thomas Pizzano, II, Battalion Fire Chief (PM0144P), Millburn; Ramon Urena, Battalion Fire Chief (PM0146P), Newark; James Corso and Daniel DeOrio, Fire Officer 2 (PM0147P), North Hudson Regional Fire and Rescue; Orlando Rodriguez, Battalion Fire Chief (PM0148P), Paterson; Edward Mullen, Battalion Fire Chief (PM0150P), Perth Amboy; Paul Kearns Jr., Battalion Fire Chief (PM0154P), Teaneck; Michael Welsh, Battalion Fire Chief (PM0155P), Trenton; and James Bonelli, Battalion Fire Chief (PM0162P), Passaic, appeal the correct responses to various questions on their respective promotional examinations.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-34 CARNEY CONKLIN

Carney Conklin appeals the test administration of the examination for Fire Captain (PM5207N), Asbury Park.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-35 WILLIAM ESPINOZA

William Espinoza appeals his score for the oral portion of the promotional examination for Fire Lieutenant (PM5178N), Clifton.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-36 LUTHER GRAHAM

Luther Graham appeals the determination of the Division of Selection Services and Recruitment which found that he was below the minimum requirements in experience for the promotional examination for General Supervisor, Trades (PC0741P), Monmouth County.

ACTION: The Civil Service Commission directed that this appeal be denied.

VOTE:	Robert M. Czech	(Abstained)
	Robert E. Brenner	(Yes)
	Thomas J. Perna	(Yes)
	Richard E. Williams	(Yes)

B-37 ERICH HOCHSTUHL

Erich Hochstuhl appeals his score for the oral portion of the promotional examination for Fire Lieutenant (PM5245N), Belleville.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-38 MARTIN KACZMARCZYK

Martin Kaczmarczyk appeals his score, and the test administration, for the oral portion of the promotional examination for Fire Captain (PM5211N), Bloomfield.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-39 DAMON KOSLOW

Damon Koslow appeals the determination of the Division of Selection Services and Recruitment which found that he was below the minimum requirements in experience for a prospective appointment to the title of Administrative Analyst 1, Data Processing.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-40 MICHAEL MASTELLONE

Michael Mastellone appeals his score for the oral portion of the promotional examination for Fire Officer 1 (PM5206N), North Hudson Fire and Rescue Service.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-41 JOSEPHINE MORELAND

Josephine F. Moreland appeals the determination of the former Division of Selection Services which found that he did not meet the experience requirements for the examination for Program Development Specialist 1, Mental Health Services (PS3662K).

ACTION: The Civil Service Commission directed that this appeal be granted.

B-42 JOSEPH PRATO

Joseph Prato appeals his score for the oral portion of the promotional examination for Fire Captain (PM5211N), Bloomfield.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-43 STEVEN SALZER

Steven Salzer appeals his score for the oral portion of the promotional examination for Fire Lieutenant (PM5245N), Belleville.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-44 STEFAN VASSALLO

Stefan Vassallo appeals his score for the oral portion of the promotional examination for Fire Officer 1 (PM5206N), North Hudson Fire and Rescue Service.

ACTION: The Civil Service Commission directed that this appeal be granted in part.

B-45 JOHN YOUNG

John Young appeals his score for the oral portion of the promotional examination for Fire Lieutenant (PM5196N), Ridgewood.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-46 CIVIL SERVICE COMMISSION MINUTES

Submitted for adoption are the Civil Service Commission minutes of its meeting of May 1, 2013.

ACTION: The Civil Service Commission adopted the minutes of its meeting of May 1, 2013.

VOTE:

Robert M. Czech	(Yes)
Robert E. Brenner	(Yes)
Thomas J. Perna	(Yes)
Richard E. Williams	(Abstained)

B-47 RECENT COURT DECISIONS

Submitted for the Civil Service Commission's review are summaries of recent court decisions involving Civil Service Commission determinations.

ACTION: The Civil Service Commission noted the decisions.

B-48 CHIN-YU CHEN

Chin-Yu Chen appeals the determination of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as an Accountant 2. The appellant seeks an Accountant 1 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-49 MARC FERRARA

Marc Ferrara appeals the administration of the promotional examination for Correction Sergeant (PS6436I), Department of Corrections.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-50 JASON PURSELL

Jason Pursell appeals the administration of the open competitive examination for Correction Officer Recruit (S9988R), Statewide.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-51 NORMAN EHRKE

The Department of Transportation, on behalf of Norman Ehrke, requests that the effective date of Ehrke's provisional appointment to Storekeeper 1 be adjusted to May 19, 2012.

ACTION: The Civil Service Commission directed that this request be granted.

B-52 CHANGE IN CLASSIFICATION PLAN – TITLE CONSOLIDATION

The Division of Classification and Personnel Management requests that the State government Housekeeper title series be consolidated and made common.

**MEMORANDUM**

DATE: May 8, 2013
TO: The Civil Service Commission
FROM: Kenneth Connolly, Director
Division of Classification & Personnel Management
SUBJECT: Change in the State Classification Plan

HOUSEKEEPER TITLES

The Division of Classification and Personnel Management requests structural revisions to the Housekeeper title series. This restructuring includes title consolidation, titles to be made common, and title verbiage changes.

Titles possessing similar duties, responsibilities and experience requirements were identified to determine the practicality and appropriateness of title consolidation.

We are requesting to consolidate the state and local titles of Housekeeper into one common title of Housekeeper 1. Similarly, we request to combine and consolidate the titles of Senior Housekeeper and Head Housekeeper into Housekeeper 2.

The unions were notified of these changes on April 25, 2013, in accordance with N.J.A.C 4A:3-3.3(f) and have voiced no objections. The impacted state and local Appointing Authorities were given the opportunity to review this proposal and all articulated issues have been reviewed and addressed.

For those titles being consolidated, upon the successful completion of the consolidation process, the identified titles will be inactivated. Any existing eligibility lists for these titles shall be processed as follows;

- An incomplete list containing no employees with current provisional appointments for the title and unit scope specified shall be declared expired.
- Any employee currently on active military duty will be afforded all applicable rights under Federal and State law upon their release from active duty and given the opportunity to apply and compete for any announcements for which they would otherwise have been eligible but for their military service.
- Eligibility lists for affected titles and unit scopes which have expired will be revived as necessary to address unanticipated situations which may arise.
- Local employees on regular or special reemployment lists for the title to be consolidated will have their names retained on such lists for the replacement title.

TITLE CONSOLIDATION & MOVEMENT OF INCUMBENTS:**Effective:** Changes will be effective the first pay period following the Commission's approval.**FROM:**

Housekeeper
O-06-44102 (S) N 40/12

Housekeeper
02062 (L) N

Senior Housekeeper
03366 (L) C

Head Housekeeper
R-10-44104 (S) C 40/12

TO:

Housekeeper 1
O-06-44102 COMMON NC 40/12

Housekeeper 2
R-10-4404 COMMON C 40/12

ACTION: The Civil Service Commission directed that this request be granted.

B-53 DATA ENTRY MACHINE OPERATOR TITLE SERIES

The Division of Classification and Personnel Management (CPM) recommends reallocation of the Data Entry Machine Operator title to the non-competitive division of the career service in accordance with N.J.A.C. 4A:3-1.2. CPM also requests consolidation, that the title series be made common for use in State and local governments, and verbiage changes to the various titles in the Data Entry Machine Operator title series to the Data Entry Operator title series.

ACTION: The Civil Service Commission directed that this request be granted.

B-54 JOHN BUSHMAN

John Bushman appeals the decision of the former Division of State and Local Operations (SLO), which upheld the removal of his name from the eligible list for Head Cook 2 (S0760M), Department of Military and Veterans Affairs, on the basis that he falsified his employment application. Additionally, the appellant appeals the decision of SLO, which upheld his removal from the Head Cook 2 (S0760M), Department of Human Services, eligible list.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-55 JAIME LENNON AND JENNIFER MISCHIN

The Department of Children and Families request that Jaime Lennon and Jennifer Mischin be added to the promotional list for Family Service Specialist 1 (PS3417K), Department of Children and Families, Central Operations unit scope, due to their reassignment to that unit scope subsequent to the closing date of the promotional examination.

ACTION: The Civil Service Commission directed that this request be granted.

B-56 WENDY EUFEMIA

Wendy Eufemia appeals the decision of the former Division of State and Local Operations that her position with the Department of Education is properly classified as Learning Disabilities Specialist. The appellant seeks an Education Program Development Specialist 1 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-57 SANGEETA AKOLKAR, ET AL

Sangeeta Akolkar, Rajini Allareddy, Raju Amin, Ming Blumenfeld, Richard Blumenfeld, Georgianna Bonsanto, Guillermo Dacpano, Roman Francisco, Malgorzata Gryczon, George Hanna, Nevine Himaia, Uday Hiremath, Julia Kashirtseva, Jeffrey Mai, Prakaschandra Modi, Sidney Morginstin, Igor Ogiyendo, Milan Patel, Arthur Phillips, Christine Resnick, Edna Salas, Smithha Santosh and Thomas Scott appeal the administration and validity of the examinations for Software Development Specialist 2 (PS0214U), (PS5812U) (PS6056U), (PS6425U), and (PS8147U) and Software Development Specialist 3 (PS6426U).

ACTION: The Civil Service Commission directed that these appeals be denied.

B-58 JEFFREY A. KOOK AND ROBERT J. ZAK

Jeffrey A. Kook and Robert J. Zak appeal the determinations of the Division of Selection Services and Recruitment which found that, per the substitution clause for education, they did not meet the requirements for the promotional examination for Building Services Coordinator 1 (PS6110G), Department of Environmental Protection.

ACTION: The Civil Service Commission directed that these appeals be denied.

There being no further business before the Civil Service Commission, the meeting was adjourned to convene on Wednesday, June 5, 2013, at 10:00 a.m., at 3 Station Plaza, Trenton, New Jersey.

Robert M. Czech
Chairperson
Civil Service Commission