



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**MINUTES OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
DECEMBER 21, 2016**

**Robert M. Czech, Chairperson
Dolores Gorczyca
Daniel W. O'Mullan**

December 21, 2016

A regular meeting of the Civil Service Commission was held on Wednesday, December 21, 2016, in Trenton, New Jersey.

PRESENT: Robert M. Czech, Chairperson, Members Dolores Gorczyca and Daniel W. O'Mullan; Pamela Ullman, Deputy Attorney General; Nicholas F. Angiulo, Assistant Director, Division of Appeals and Regulatory Affairs.

In accordance with L.1975, c.231, the Secretary to the Civil Service Commission opened the meeting with the following statement:

Notice of this meeting was filed with the Secretary of State and sent to the Trentonian, Trenton Times, Courier-Post and Star Ledger on December 2, 2015, and posted at the Civil Service Commission, 3 Station Plaza, Trenton, New Jersey.

All actions were by unanimous vote unless otherwise specified.

WITHDRAWAL OF APPEALS

The following appeals were withdrawn and removed from the hearing calendar:

Jason Corley, County Correction Officer, Cumberland County, Department of Corrections, three removals and one suspension.

Sharhonda Spencer, Human Services Specialist 1, Passaic County, Board of Social Services, suspension.

ACTION: The Civil Service Commission noted the withdrawal of the appeals without prejudice.

SECTION A – HEARING MATTERS

A-1 SETTLEMENTS

Maria Fusco
Passaic County
Sheriff's Department
Removal

Steven Molinelli
Monmouth County
Department of Bridge Maintenance
Removal

Donna Morales
Vineland Developmental Center
Department of Human Services
Removal

Hector Nieves
Lawrence Township
Police Department
Two suspensions

Thomas Ricigliano
Mercer County
Correction Center
Suspension

Ronald Sloan
East Jersey State Prison
Department of Corrections
Suspension

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN
THE ABOVE CASES – SETTLEMENT**

ACTION: The Civil Service Commission acknowledged the settlements.

A-2 EDMUND ANSARA

Edmund Ansara, Police Officer, City of Millville, Department of Public Safety, two removals effective April 26, 2016 and May 26, 2016 on charges of incompetency, inefficiency or failure to perform duties, conduct unbecoming a public employee, neglect or duty and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removals.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-3 RUSSELL HICKS

Russell Hicks, County Correction Officer, Camden County, Department of Corrections, removal effective August 8, 2012, on charges of conduct unbecoming a public employee, neglect of duty, and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

SECTION B – MISCELLANEOUS MATTERS**B-1 CHANGE IN THE CLASSIFICATION PLAN – TITLE CREATION**

The Division of Agency Services requests creation of a new title, Deputy Chief Investigator, Department of Corrections.

**MEMORANDUM**

DATE: December 1, 2016
TO: The Civil Service Commission
FROM: Kenneth J. Connolly, Deputy Chief of Staff
Civil Service Commission
SUBJECT: Change in the State Classification Plan

DEPARTMENT OF CORRECTIONS

The Department of Corrections (DOC) requests to create a new title, Deputy Chief Investigator, Department of Corrections, to initiate and enable the reorganization of its Special Investigations Division (SID). The primary objective of this reorganization is to promote operational effectiveness, efficiency, and accountability of the SID.

The new title is being created to assist in the development and management of the goals and objectives of the DOC's correctional facilities and the special investigative units. This title will be responsible for supervising the subordinate supervisory investigative personnel.

As requested, the new title will be compensated at a single rate of \$121,000. The title will be assigned to the competitive division of the career service.

The Bargaining Unit of the title has been assigned by the Governor's Office of Employee Relations. The appropriate negotiation representatives have been notified.

Effective date: Changes will be effective the first pay period following the Commission's approval.

ESTABLISHMENT OF NEW TITLE:

Deputy Chief Investigator, Department of Corrections
M3 99 - XXXXX Competitive W 4012

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Civil Service Commission
December 1, 2016
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CROSS WALK OF EMPLOYEES

As part of the reorganization, the following employee in the Assistant Chief Investigator Secured Facilities title shall be cross walked into the new title Deputy Chief Investigator, Department of Corrections.

1. Duane M. Grade

KC/SF/PM

ACTION: The Civil Service Commission directed that this request be granted.

B-2 CHANGE IN CLASSIFICATION PLAN – VERBIAGE CHANGES

The Division of Agency Services requests title verbiage changes for the Director, Public Health Laboratory Services and Director, Environmental and Chemical Laboratory Services.



MEMORANDUM

DATE: August 25, 2016
TO: Civil Service Commission
FROM: Kelly Glenn, Director
Division of Agency Services
SUBJECT: Change in the Classification Plan

State Government Titles

The Department of Health (DOH) requests verbiage changes for the titles Director, Public Health Laboratory Services and Director, Environmental and Chemical Laboratory Services. The titles are assigned to the DOH and are used exclusively in the Public Health and Environmental Laboratory, DOH. Renaming the titles as shown below will clarify their proper usage within the laboratory.

The title specifications have been modified slightly to accommodate this request.

The effective date of change for this action will be the beginning of the first pay period following the Commission's approval.

Title Verbiage Changes:

From:	To:
Director, Public Health Laboratory Services	<u>Service</u> Director, Public Health Laboratory Services
&35-02009 K NC State NL12	&35-02009 K NC State NL12
Director, Environmental and Chemical Laboratory Services	<u>Service</u> Director, Environmental and Chemical Laboratory Services
&35-03169 K NC State NL12	&35-03169 K NC State NL12

KG/GB/TL

ACTION: The Civil Service Commission directed that this request be granted.

B-3 K.B. – CSC DOCKET NO. 2016-1863

K.B. appeals her rejection as a Correction Officer Recruit candidate by the Department of Corrections and its request to remove her name from the eligible list for Correction Officer Recruit (S9999R) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-4 E.C. – CSC DOCKET NO. 2016-626

E.C., represented by Matthew R. Dempsey, Esq., appeals his rejection as a Correction Officer Recruit candidate by the Department of Corrections and its request to remove his name from the eligible list for Correction Officer Recruit (S9987M) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION: The Civil Service Commission directed that this appeal be referred for an independent psychological evaluation.

B-5 S.D.J. – CSC DOCKET NO. 2016-1397

S.D.J. appeals his rejection as a Fire Fighter candidate by the Town of Kearny and its request to remove his name from the eligible list for Fire Fighter (M2543M) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-6 I.R. – CSC DOCKET NO. 2016-1393

I.R., represented by Ricardo P. Gonzales, Esq., appeals his rejection as a Correction Officer Recruit candidate by the Department of Corrections and its request to remove his name from the eligible list for Correction Officer Recruit (S9999R) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-7 RICHARD MULRINE – CSC DOCKET NO. 2016-2031

Richard Mulrine appeals the determination of the Division of Agency Services that he was below the minimum requirements in experience for the promotional examination for Assistant Director of Finance (PM0111T), Hamilton.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-8 FERNANDO BARROS, JR. – CSC DOCKET NO. 2016-2917

Fernando Barros, Jr., represented by Anthony J. Fusco, Jr., Esq., appeals the removal of his name from the Police Officer (S9999R), City of Newark eligible list on the basis of an unsatisfactory criminal record and the falsification of his application.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-9 EZZEDIN BAUTISTA – CSC DOCKET NO. 2017-17

Ezzedin Bautista, represented by Jeffrey J. Berezny, Esq. appeals the determination of the Division of Agency Services upholding the removal of his name from the eligible list for Sheriff's Officer (S9999R), Essex County, on the basis that he falsified his application.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-10 KELLY CLOWARD – CSC DOCKET NO. 2017-26

Kelly Cloward appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Administrative Analyst 3 (PS0734K), Department of Children and Families.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-11 ELIZABETH COLEY-ALFORD – CSC DOCKET NO. 2017-375

Elizabeth Coley-Alford appeals the determination of the Division of Agency Services upholding the removal of her name from the special reemployment list for Telephone Operator, Greystone Park Psychiatric Hospital on the basis of falsification of her application and an unsatisfactory background.

ACTION: The Civil Service Commission directed that this appeal be granted in part.

B-12 LINDA DAVINO – CSC DOCKET NO. 2017-402

Linda Davino appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Senior Management Assistant (PS2906T), Department of Transportation.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-13 ROY HENRY – CSC DOCKET NO. 2016-3195 and 2017-1164

Roy Henry appeals the removal of his name from the eligible list for County Correction Officer (S9999R), Essex County, on the basis of an unsatisfactory background report, and Police Officer (S9999R), East Orange on the basis of an unsatisfactory driving record.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-14 RAMSEY JEAN-PIERRE – CSC DOCKET NO. 2016-2961

Ramsey Jean-Pierre appeals the removal of his name from the eligible list for Police Officer (S9999R), East Orange on the basis of an unsatisfactory driving record.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-15 CHRISHAWN LEWIS - CSC DOCKET NO. 2016-2078

Chrishawn Lewis appeals the removal of her name from the eligible list for Correction Officer Recruit (S9988R), on the basis of an unsatisfactory background report.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-16 DEANNA MILLER – CSC DOCKET NO. 2017-137

Deanna Miller appeals the appointing authority's request to remove her name from the eligible list for County Correction Officer (S9999R), Camden County, on the basis of falsification of her employment application.

ACTION: The Civil Service Commission originally directed that this appeal be denied. However, after comments made during the public portion, a motion was made, seconded and voted on to reopen the matter. Upon reopening the matter, the Commission rescinded its denial of the appeal and ordered that the matter be held for further review.

B-17 JOSEPH MIRAMBEAUX – CSC DOCKET NO. 2016-3017

Joseph Mirambeaux, represented by Charles M. Grossman, Esq., appeals the decision of the appointing authority to remove his name from the Police Officer (S9999R), City of Newark eligible list on the basis of an unsatisfactory driving record and the falsification of his application.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-18 ABDUL SUBER – CSC DOCKET NO. 2017-319

Abdul Suber appeals the removal of his name from the eligible list for Correction Officer Recruit (S9988T) on the basis of a positive drug test.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-19 RANDY TAYSING – CSC DOCKET NOS. 2016-1718 AND 2017-736

Randy Taysing, represented by Jeffrey Berezny, Esq., appeals the appointing authority's determination to remove his name from the Correction Officer Recruit (S9988R) and (S9988T) eligible lists on the basis of an unsatisfactory criminal record, an unsatisfactory background report and failure to complete pre-employment processing.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-20 JUSTIN VIOLA – CSC DOCKET NO. 2016-2841

Justin Viola, represented by Nicholas J. Palma, Esq., appeals the removal of his name from the eligible list for Sheriff's Officer (S9999R), Essex County on the basis that he falsified his pre-employment application.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-21 AMINA WILSON-DONKOR – CSC DOCKET NO. 2016-4378

Amina Wilson-Donkor appeals the Department of Corrections' decision to remove her name from the Correction Officer Recruit (S9988T), Department of Corrections, eligible list on the basis of her failure to complete pre-employment processing.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-22 ANA ESTRADA – CSC DOCKET NO. 2016-4046

Ana Estrada appeals the decision of the Division of Agency Services, which found that her position with the Department of the Treasury is properly classified as an Administration Analyst 1. The appellant seeks an Administrative Analyst 3 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-23 MARIA MULLER – CSC DOCKET NO. 2017-814

Maria Muller appeals the determination of the Division of Agency Services that her position with the Department of the Treasury is properly classified as a Senior Fiscal Analyst. The appellant seeks a Principal Fiscal Analyst job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-24 EVONNE TORMEY-DIDOMENICO – CSC DOCKET NO. 2017-436

Evonne Tormey-DiDomenico appeals the decision of the Division of Agency Services which found that her position with the Department of the Treasury is properly classified as Investigator 1, Taxation. The appellant seeks a Supervising Investigator, Taxation job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-25 AZIZA SALIKHOVA – CSC DOCKET NO. 2016-4287

Aziza Salikhova appeals the decision of the Division of Agency Services which found that her position with the Department of Law and Public Safety's Division of Consumer Affairs is properly classified as Investigator 4, Law and Public Safety. The appellant seeks a Supervising Investigator, Law and Public Safety job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-26 AMANDA ACEVEDO – CSC DOCKET NO. 2015-3085

Amanda Acevedo appeals the determination of the Division of Agency Services which found that she did not meet the minimum requirements in experience for the open competitive examination for Human Services Specialist 1, Bilingual in Spanish and English (C0113T), Ocean County.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-27 JOANNA BASSIE – CSC DOCKET NO. 2017-1127

Joanna Bassie appeals the determination of the Division of Agency Services which found that, per the substitution clause for education, she did not meet the experience requirements for the promotional examination for Assistant Training Supervisor, County Welfare Agency (PC0807U), Ocean County.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-28 KYLE BATTAGLIA – CSC DOCKET NO. 2017-1100

Kyle Battaglia appeals the determination of the Division of Agency Services which found that he did not meet the experience requirements for the promotional examination for Administrative Analyst (PM1215U), Hamilton Township.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-29 ROSE MARIE BULBACH – CSC DOCKET NO. 2017-609

Rose Marie Bulbach appeals the decision of the Division of Agency Service which found that, per the substitution clause for education, she did not meet the experience requirements for the promotional examination for Program Monitor (PC1024U), Ocean County.

ACTION: The Civil Service Commission directed that this appeal be denied and the appointing authority should provide a duties questionnaire and completed examination application to the Division of Agency Services.

B-30 JENNIFER HATRAK – CSC DOCKET NO. 2017-1353

Jennifer Hatrak appeals the determination of the Division of Agency Services which found that she did not meet the experience requirements for the open competitive examination for Keyboarding Clerk 2 (C0241U), Mercer County.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-31 CYNTHIA CORDERO – CSC DOCKET NO. 2016-3455

Cynthia Cordero appeals the determination of the Division of Agency Services that she did not meet the requirements for the open competitive examination for Secretarial Assistant 1, Non-Stenographic (PS1666D), Department of Community Affairs.

ACTION: The Civil Service Commission directed that this appeal be granted.

**B-32 MARK HOAGLAND AND MARK KLOSINSKI
CSC DOCKET NOS. 2017-124 AND 2017-125**

Mark Hoagland and Mark Klosinski appeal the determinations of the Division of Agency Services that they did not meet the education requirement for the promotional examination for Network Administrator 1, OIT (PS2426U), Office of Information Technology.

ACTION: The Civil Service Commission directed that these appeals be granted.

B-33 KIM LALOMA – CSC DOCKET NO. 2017-723

Kim Laloma appeals the determination of the Division of Agency Services which found that he did not meet the experience requirements for the promotional examination for Senior Therapy Program Assistant (PS0910K), Department of Human Services.

ACTION: The Civil Service Commission directed that this appeal be denied and the classification of the appellant's provisional position be referred to the Division of Agency Services.

B-34 JERRY MAYS – CSC DOCKET NO. 2017-590

Jerry Mays appeals the decision of the Division of Agency Services which found that he did not meet the experience requirements for the open-competitive examination for Manager, Golf Facilities (C0344U).

ACTION: The Civil Service Commission directed that this appeal be granted.

B-35 NEURYS MEDINA – CSC DOCKET NO. 2016-3412

Neurys Medina appeals the determination of the Division of Agency Services that he did not meet the requirements for the promotional examination for Equipment Operator (PM2346T), Clifton.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-36 RODOLFO PEREZ – CSC DOCKET NO. 2016-4464

Rodolfo Perez appeals the decision of the Division of Agency Services which found that he did not meet the experience requirements for the promotional examination for Maintenance Supervisor (PM0275U), Jersey City.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-37 EVA PIOTROSKI – CSC DOCKET NO. 2017-726

Eva Piotroski appeals the determination of the Division of Agency Services that she did not meet the experience requirement for the promotional examination for Fiscal Analyst (PS2916U), Department of the Treasury.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-38 CHARLES SANFILIPPO – CSC DOCKET NO. 2016-4429

Charles SanFilippo appeals the determination of the Division of Agency Services that he did meet the experience requirement for the promotional examination for Deputy Director of Welfare (PC0188U), Burlington County.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-39 KAREN STORCELLA – CSC DOCKET NO. 2017-722

Karen Storcella appeals the determination of the Division of Agency Services that she did not meet the experience requirements for the promotional examination for Fiscal Analyst (PS2916U), Department of the Treasury.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-40 AMY TELFORD – CSC DOCKET NO. 2017-812

Amy Telford appeals the determination of the Division of Agency Services, which found that she did not meet the experience requirement for the promotional examination for Administrative Analyst 3 (PS2945G), Department of Environmental Protection.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-41 ALTIN ALIAJ – CSC DOCKET NO. 2016-1927

Altin Aliaj requests to apply for the promotional examination for Supervising Highway Engineer 2, Traffic (PS1645T), Department of Transportation, after the closing date of the announcement.

ACTION: The Civil Service Commission directed that this request be denied.

B-42 MARIE MOREIRA – CSC DOCKET NO. 2017-1061

The Office of the Attorney General requests that Marie Moreira's out-of-title work experience in the title Customer Service Information Specialist 1 and Principal Clerk Transcriber be accepted to qualify her for a prospective promotional examination for Supervisor Records Management.

ACTION: The Civil Service Commission directed that this request be granted.

B-43 BRIAN MOLINA – CSC DOCKET NO. 2017-1153

Brian Molina, represented by John D. Feeley, Esq., requests that he be permitted to amend his application for Fire Fighter (M9999T).

ACTION: The Civil Service Commission directed that this appeal be granted.

B-44 THOMAS CONFORTI – CSC DOCKET NO. 2017-1388

Thomas Conforti appeals his score on the examination for Fire Officer 2 (PM1513T), Jersey City.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-45 FRANK DUBICKI, SR. – CSC DOCKET NO. 2017-1386

Frank Dubicki, Sr. appeals his score on the examination for Fire Officer 2 (PM1513T), Jersey City.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-46 HOWARD SIMONE – CSC DOCKET NO. 2017-1319

Howard Simone appeals his score on the examination for Fire Officer 2 (PM1513T), Jersey City.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-47 ROBERT FANHOLZ, JR. – CSC DOCKET NO. 2017-1404

Robert Fanholz, Jr., appeals his score on the examination for Battalion Fire Chief (PM1489T), Asbury Park.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-48 DANIEL CONNORS – CSC DOCKET NO. 2017-1518

Daniel Connors appeals his score on the examination for Battalion Fire Chief (PM1510T), Union Township.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-49 THOMAS HOLDER – CSC DOCKET NO. 2017-1419

Thomas Holder appeals his score on the examination for Battalion Fire Chief (PM1510T), Union Township.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-50 GREGORY RICCIARDI – CSC DOCKET NO. 2017-1206

Gregory Ricciardi appeals his score and seniority on the examination for Battalion Fire Chief (PM1510T), Union Township.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-51 STEVEN SPURR – CSC DOCKET NO. 2017-1431

Steven Spurr appeals his score on the examination for Battalion Fire Chief (PM1510T), Union Township.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-52 MEGAN KATELY AND TRACY FERREIRA – CSC DOCKET NOS. 2016-4076 AND 2016-4077

Megan Kately and Tracy Ferreira, represented by Joseph C. Nardini, Staff Representative, Communications Workers of America, Local 1039, request to participate in an intergovernmental transfer on a retroactive basis.

ACTION: The Civil Service Commission directed that these requests be denied.

B-53 ACCOUNTANT (M0041U), BAYONNE – CSC DOCKET NO. 2017-1219

Bayonne requests permission not to make an appointment from the May 12, 2016 certification for Accountant (M0041U), Bayonne.

ACTION: The Civil Service Commission granted the appointment waiver and assessed selection costs in the amount of \$2,048.

B-54 ADVOCATE VICTIM WITNESS PROGRAM (C0655T), CAMDEN COUNTY – CSC DOCKET NO. 2016-3664

Camden County requests permission not to make an appointment from the January 8, 2016 certification for Advocate Victim Witness Program (C0655T).

ACTION: The Civil Service Commission granted the appointment waiver and assessed selection costs in the amount of \$2,048.

B-55 CUSTOMER SERVICE REPRESENTATIVE (C0764T), ATLANTIC COUNTY – CSC DOCKET NO. 2017-196

Atlantic County requests permission not to make an appointment from the April 7, 2016 certification for Customer Service Representative (C0764T).

ACTION: The Civil Service Commission granted the appointment waiver and assessed partial selection costs in the amount of \$1,024.

B-56 JUDICIARY CLERK 4 (S0089R), VICINAGE 13, THE JUDICIARY CSC DOCKET NO. 2017-198

In In the Matter of Judiciary Clerk 4 (S0089R), Vicinage 13, The Judiciary and Sharon Hackworth (CSC, decided May 7, 2014), the Civil Service Commission (Commission) granted the appointing authority's request for an appointment waiver from the July 19, 2013 certification and ordered that no selection costs were to be assessed at that time since there was a possibility that the list could be utilized prior to its expiration. However, the appointing authority did not utilize the subject eligible list and the matter of the assessment of costs is now before the Commission.

ACTION: The Civil Service Commission assessed selection costs in the amount of \$8,285.

B-57 SOCIAL WORKER, BURLINGTON COUNTY BOARD OF SOCIAL SERVICES – CSC DOCKET NO. 2016-3753

The Division of Agency Services, on behalf of the Burlington County Board of Social Services, requests relaxation of *N.J.A.C. 4A:4-2.4(a)3* in order to allow employees in non-competitive titles to be admitted to a future promotional examination for Social Worker.

ACTION: The Civil Service Commission directed that this request be granted.

B-58 LEWIS HARVEY – CSC DOCKET NO. 2014-551

Lewis Harvey, a County Correction Officer, Mercer County Department of Public Safety, represented by Stuart Alterman, Esq., requests that the Civil Service Commission reinstate the appeals of his five-day suspension and two 10-day suspensions, which were dismissed based on his failure to appear at a scheduled settlement conference on July 20, 2016.

ACTION: The Civil Service Commission directed that this request be denied.

B-59 MARZETTIE SHAMBERGER – CSC DOCKET NO. 2017-1457

The Civil Service Commission (Commission), on its own motion, is reopening its decision in *In the Matter of Marzettie Shamberger* (CSC, decided October 19, 2016), where the Commission granted a hearing at the Office of Administrative Law on Shamberger's appeal of a 60 working day suspension.

ACTION: The Civil Service Commission rescinded the October 19, 2016 determination and acknowledged the settlement.

B-60 JOHN SEARIGHT – CSC DOCKET NO. 2016-4344

Stockton University requests that the provisions of *N.J.A.C. 4A:6-3.4(a)*, which govern the time period in which employees must file an application for Supplemental Compensation on Retirement (SCOR), be relaxed to permit John Searight to submit a late application for SCOR benefits.

ACTION: The Civil Service Commission directed that this request be granted.

B-61 CIVIL SERVICE COMMISSION MINUTES

Submitted for adoption are the Civil Service Commission minutes of its meeting of December 7, 2016.

ACTION: The Civil Service Commission adopted the minutes of its meeting on December 7, 2016.

B-62 NATHAN BOLOGNINI, *ET AL.* – CSC DOCKET NOS. 2016-3026, *ET AL.*

Nathan Bolognini, Matthew Bledsoe, Sarai Cheek, Lawrence Davis, Herbert Flowers, Randall Hanson, John Harbourt, Gregory Hollo, William Mulryne, David Ordille, Walter Rivera, John Sangillo, Michael Schiaretti, Charles Steever and George Wilson appeal their eligibility for the promotional examination for Police Sergeant (PM5159N), City of Trenton.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-63 INTERIM DISASTER RECOVERY DIVISION, DEPARTMENT OF COMMUNITY AFFAIRS – CSC DOCKET NO. 2017-1816

The Division of Agency Services (Agency Services), on behalf of the Department of Community Affairs (DCA), requests that the Civil Service Commission extend the September 30, 2017 deadline established in *In the Matter of Interim Disaster Recovery Relief* (CSC, decided April 17, 2013), to make temporary unclassified appointments to various career service titles in order to staff the interim Disaster Recovery Division, DCA.

ACTION: The Civil Service Commission directed that this matter be held.

B-64 ROSEMARIE KRAWIECKI, *ET AL.* – CSC DOCKET NOS. 2017-1505, *ET AL.*

Rosemarie Krawiecki and Joanna Oliveras appeal the promotional examination for Supervising Family Service Specialist 1 (PS1032K), Department of Children and Families (DCF). Michelle Leyman appeals the promotional examination for Supervising Family Service Specialist 2 (PS1035K), DCF.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-65 DAVID BELZNER – CSC DOCKET NO. 2017-1087

David Belzner appeals the determination of the Division of Agency Services which found that he was below the minimum requirements in experience for the open competitive examination for Heating and Air Conditioning Mechanic, Low Pressure License (C0314U), Monmouth County.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-66 RICHARD BOSLAND – CSC DOCKET NO. 2017-1850

The Borough of Hopatcong, on behalf of Richard Bosland, requests that he be permitted to participate in the intergovernmental transfer program and to complete his working test period as a Police Officer with Hopatcong.

ACTION: The Civil Service Commission directed that this request be granted.

B-67 DOUGLAS FOSTER – CSC DOCKET NO. 2016-2539

Douglas Foster, represented by Mark A. Gulbranson, Jr., Esq., petitions the Civil Service Commission (Commission) for reconsideration of the final administrative decision, rendered on December 16, 2015, in which the Commission upheld the petitioner's removal.

ACTION: The Civil Service Commission directed that this petition be denied.

B-68 ZANE BATTEN – CSC DOCKET NO. 2015-3161

The appeal of Zane Batten, a Conservation Officer 2, Department of Environmental Protection, of his 70 working day suspension, on charges, was heard by Administrative Law Judge Sarah G. Crowley (ALJ), who rendered her initial decision on October 18, 2016. At its meeting on December 7, 2016, the Civil Service Commission (Commission) adopted the ALJ's recommendation to uphold the 70 working day suspension. However, the Commission found it necessary to address the exceptions filed by the parties. The proposed final decision is now submitted for the Commission's review.

ACTION: The Civil Service Commission adopted the final decision.

VOTE: **Robert M. Czech** **(Yes)**
 Dolores Gorczyca **(No)**
 Daniel W. O'Mullan **(Yes)**

B-69 HEAD CLERK (PS2839N), DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT – CSC DOCKET NO. 2017-1880

The Department of Labor and Workforce Development requests that the eligible list for Head Clerk (PS2839N) be extended for one year beyond its original expiration date or until a new list becomes available, whichever occurs first.

ACTION: The Civil Service Commission directed that this request be granted.

**B-70 MANAGER 1 INSURANCE, SPECIALIZED CREDENTIALS AND MANGER 2 INSURANCE, SPECIALIZED CREDENTIALS
CSC DOCKET NO. 2017-1897**

The Division of Agency Services recommends reactivation and reallocation of the Manager 1 Insurance, Specialized Credentials and reallocation of the Manager 2 Insurance, Specialized Credentials titles to the non-competitive division of the career service in accordance with *N.J.A.C.* 4A:3-1.2

ACTION: The Civil Service Commission directed that this request be granted.

B-71 CHANGE IN THE CLASSIFICATION PLAN – COMMON TITLES

The Division of Agency Services requests the Construction Management Specialist 2 and the Construction Management Specialist 3 titles be made common for use in local service.

New Jersey Civil Service Commission

MEMORANDUM

DATE: December 8, 2016

TO: The Civil Service Commission

FROM: Kelly Glenn, Director *KG*
Division of Agency Services

SUBJECT: Change in the Classification Plan

COMMON TITLE

We request the following titles be made common for use by local government;

- Construction Management Specialist 3 (P25, 30801)
- Construction Management Specialist 2 (R29, 30802)

The construction management specialist series consists of four levels; Construction Management 4 to Construction Management Specialist 1. The entry level, Construction Management Specialist 4, and highest level, Construction Management Specialist 1, are presently available for use by local government. Burlington requests the remaining levels in the series be made common for the purpose of establishing a career path for incumbents.

The title specifications have been modified to accommodate this request.

ESTABLISHMENT OF COMMON TITLES:
Effective: Changes will be effective the first pay period following the Commission's approval.

FROM:	TO:
Construction Management Specialist 3 P25-30801 Career S 40/12	Construction Management Specialist 3 P25-30801 Career C (Common) 40/12
Construction Management Specialist 2 R29-30802 Career S N4/12	Construction Management Specialist 2 R29-30802 Career C (Common) N4/12

KG/SF/GB/KG

www.state.nj.us/csc

ACTION: The Civil Service Commission directed that this request be granted.

**B-72 AUDITOR 3 (PS8135R), BOARD OF PUBLIC UTILITIES
CSC DOCKET NO. 2017-1764**

The Division of Agency Services, on behalf of the Board of Public Utilities, requests revival of the promotional list for Auditor 3 (PS8135R), Board of Public Utilities.

ACTION: The Civil Service Commission directed that this request be granted.

There being no further business before the Civil Service Commission, the meeting was adjourned to convene on Wednesday, January 18, 2017, at 1:00 p.m., at 3 Station Plaza, Trenton, New Jersey.

Robert M. Czech
Chairperson
Civil Service Commission