



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**SUPPLEMENTAL AGENDA OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
NOVEMBER 20, 2013**

Robert M. Czech, Chairperson
Robert E. Brenner
Thomas J. Perna
Richard E. Williams

SECTION B – MISCELLANEOUS MATTERS

B-22 EARLY SETTLEMENTS

In the Matter of Kiara Brown
Vineland Developmental Center
Department of Human Services
Release at the end of the working test period

In the Matter of Shakira Robinson
Vineland Developmental Center
Department of Human Services
Release at the end of the working test period

ACTION:

B-23 CHANGE IN CLASSIFICATION PLAN – TITLE CREATION

The Division of Classification and Personnel Management requests the establishment of the Database Administrator and Data Architect title series in order to classify positions that are primarily responsible for database management or for data modeling, design, and warehousing.



MEMORANDUM

DATE: November 6, 2013

TO: Civil Service Commission

FROM: Kenneth Connolly, Director
Division of Classification and Personnel Management *Kenneth Connolly*

SUBJECT: Change in the State Classification Plan

ESTABLISHMENT OF TITLE SERIES

The Division of Classification and Personnel Management on behalf of the Information Technology Title Consolidation Committee requests the establishment of the following two title series to classify those incumbents who are primarily responsible for database management or for data modeling, design, and warehousing:

- Database Administrator (2 level series)
- Data Architect (2 level series)

The Database Administrator title series will be responsible for the management of complex database systems, and the Data Architect title series will be responsible for data design and modeling, and providing data warehousing solutions in state agencies. Due to the evolution of the IT environment, these functions require specific training and experience; the new series will address these needs. The existing Information Technology Specialist title will be the primary entry level path to these two series.

The bargaining units were established by the Office of Employee Relations. Attached is the documentation that the required notice to the negotiation representatives has been made.

ESTABLISHMENT OF NEW TITLES:

Effective: The effective date of this action will be the first pay period that follows the Commission's approval of the change in the State classification plan.

- Database Administrator 1
P26 - _____ Competitive * NL12
- Database Administrator 2
R29 - _____ Competitive * NL12

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Data Architect 1
P26 - _____ Competitive * NL12

Data Architect 2
R29 - _____ Competitive * NL12

KC/JT/BP/DC

ACTION:

B-24 CIVIL SERVICE COMMISSION MEETING DATES FOR 2014

The proposed Civil Service Commission meeting dates are submitted for approval.

ACTION:

B-25 JOEL E. JONES

Joel E. Jones, represented by Darren M. Gelber, Esq., appeals his removal from the eligible list for Police Officer (S9999M) by Woodbridge on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION:

B-26 LYNDON JOHNSON

Lyndon Johnson, a Police Lieutenant with the City of Long Branch, represented by Stuart J. Alterman, Esq., petitions the Civil Service Commission for interim relief of his immediate suspension without pay, effective December 26, 2012.

ACTION:

B-27 NICHOLAS CAPRIO

The City of Bridgeton requests relaxation of the provisions of *N.J.A.C. 4A:4-7.1A* so as to permit the intergovernmental transfer of Nicholas Caprio from the title of Sheriff's Officer, Salem County Sheriff's Office, to the title of Police Officer, City of Bridgeton.

ACTION:

B-28 THOMAS TAYLOR

Voorhees Township, on behalf of Thomas Taylor, requests that he be permitted to participate in the intergovernmental transfer program and to complete the remainder of his working test period as a Police Officer with Voorhees.

ACTION:

B-29 COLLEEN KELLER

Colleen Keller appeals the determination of the Division of Selection Services which found that she was below the minimum requirements in experience for the promotional examination for Manager 4, Environmental Protection, Technical/Scientific/Engineering (PS2873G), Department of Environmental Protection.

ACTION:

B-30 MARTY DIAS

The appeal of Marty Dias, a Police Officer with the City of East Orange, of his 180 calendar day suspension, on charges, was heard by Administrative Law Judge James A. Geraghty (ALJ), who rendered his initial decision on September 23, 2013. At its meeting on November 7, 2013, the Civil Service Commission adopted the ALJ's recommendation to uphold the appellant's 180 calendar day suspension. However, the Commission found it necessary to address the exceptions and cross exceptions filed on behalf of the parties. The proposed final decision is now submitted for the Commission's review.

ACTION:

B-31 MARGUERITE VERNE CHERAMY

The appeal of Marguerite Verne Cheram, a Cottage Training Technician with North Jersey Developmental Center, Department of Human Services, of her removal effective July 27, 2012, on charges, was heard by Administrative Law Judge Sandra Ann Robinson (ALJ), who rendered her initial decision on September 26, 2013. At its meeting on November 7, 2013, the Civil Service Commission accepted and adopted the enumerated Findings of Facts as contained in the attached initial decision, with the exception of numbers 13 and 62, but did not adopt the ALJ's recommendation to reverse the removal. Rather, the Commission modified the removal to a 120 calendar day suspension. The proposed decision is now submitted for the Commission's review.

ACTION:

B-32 CIVIL SERVICE COMMISSION MINUTES

Submitted for adoption are the Civil Service Commission minutes of its meeting of November 7, 2013.

ACTION: