



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**SUPPLEMENTAL AGENDA OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
DECEMBER 16, 2015**

**Robert M. Czech, Chairperson
Thomas J. Perna
Richard E. Williams**

SECTION A – HEARING MATTERS

A-17 SETTLEMENTS

Willie Scott
Newark School District
Suspension

Kester Tannis
Hunterdon Developmental Center
Department of Human Services
Removal

Richard Vieira
Passaic County
Sheriff's Office
Removal

ACTION:

SECTION B – MISCELLANEOUS MATTERS

B-78 A.H. – CSC DOCKET NO. 2015-2651

A.H., represented by Terrell A. Ratliff, Esq., appeals her rejection as a County Correction Officer candidate by Camden County and its request to remove her name from the eligible list for Camden County (S9999R) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION:

B-79 MICHAEL MARIANO, ET AL. – CSC DOCKET NOS. 2015-3171, ET AL.

Michael Mariano, Daniel Potashnick and Ralph Rodrigues appeal the determination of the Division of Agency Services that their positions with the Department of Environmental Protection are properly classified as Emergency Response Specialist 3. The appellants seek an Emergency Response Specialist 2 job classification.

ACTION:

B-80 SHAWN TAYLOR – CSC DOCKET NO. 2016-875

Shawn Taylor appeals the determination of the Division of Agency Services which found that he did not meet the experience requirement for the open competitive examination for Administrative Analyst 2, Procurement (S0152T).

ACTION:

B-81 DATA PROCESSING TECHNICIAN (SPECIAL), NEWARK - CSC DOCKET NO. 2015-2569

The appointing authority's failure to dispose of the certification for Data Processing Technician (Special), Newark, while provisionals are serving in the title, has been referred to the Civil Service Commission for enforcement.

ACTION:

B-82 E.G. – CSC DOCKET NO. 2015-391

E.G., represented by Kara A. Mackenzie, Esq., appeals his rejection as a Police Officer candidate by the Asbury Park Police Department and its request to remove his name from the eligible list for Police Officer (S9999R) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION:

B-83 MICHAEL MILNE – CSC DOCKET NO. 2015-3304

Michael Milne, represented by Oswin E. Hadley, Esq., appeals his rejection as a Fire Fighter candidate by Jersey City and its request to remove his name from the eligible list for Fire Fighter (M2542M) on the basis of a "medical negative" drug test.

ACTION:

B-84 MATTHEW RIVERA – CSC DOCKET NO. 2015-3289

Matthew Rivera, represented by Michael J. Prigoff, Esq. appeals his rejection as a Fire Fighter candidate by Jersey City and its request to remove his name from the eligible list for Fire Fighter (M2542M) on the basis of a "medical negative" drug test.

ACTION:

B-85 LUKE SCHADE – CSC DOCKET NO. 2015-3243

Luke Schade appeals his rejection as a Fire Fighter candidate by Jersey City and its request to remove his name from the eligible list for Fire Fighter (M2542M) on the basis of a “medical negative” drug test.

ACTION:

B-86 PRINCIPAL ACCOUNTANT (M0333S), NEWARK - CSC DOCKET NO. 2016-1362

The appointing authority’s failure to dispose of the certification for Principal Accountant (M0333S), Newark, while provisionals are serving in the title, has been referred to the Civil Service Commission for enforcement.

ACTION:

B-87 JOHN ACKERMAN – CSC DOCKET NO. 2015-3094

Berkeley Township, represented by Thomas G. Gannon, Esq. appeals the determination by the Division of Agency Services which found a sufficient basis to restore John Ackerman to the Police Officer (S9999R), Berkeley Township eligible list.

ACTION:

B-88 POLICE OFFICER (S9999R), DEPTFORD TOWNSHIP - CSC DOCKET NO. 2016-735

The Division of Agency Services (Agency Services) requests that the Civil Service Commission order Deptford Township to return and properly dispose the May 29, 2014 certification of the eligible list for Police Officer (S9999R).

ACTION:

B-89 TERESA SMILEY – CSC DOCKET NO. 2015-416

Teresa Smiley, a Senior Data Machine Operator with the Department of Corrections, requests a waiver of repayment of a salary overpayment pursuant to *N.J.S.A. 11A:3-7*, which provides that when an employee has erroneously received a salary overpayment, the Civil Service Commission may waive repayment based on a review of the case.

ACTION:

B-90 C.F. – CSC DOCKET NO. 2015-2306

C.F., represented by Bette R. Grayson, Esq., appeals her rejection as a Police Officer candidate by the Newark Police Department and its request to remove her name from the eligible list for Police Officer (S9999R) on the basis of psychological unfitness to perform effectively the duties of the position.

ACTION:

B-91 ENGINEERING AIDE – CSC DOCKET NO. 2016-1950

The Division of Agency Services (Agency Services) recommends reallocation of the Engineering Aide title to the non-competitive division of the career service in accordance with *N.J.A.C.* 4A:3-1.2.

ACTION:

B-92 POLICE SERGEANT (PM0718P), NORTH ARLINGTON - CSC DOCKET NO. 2016-1356

The Division of Agency Services requests that the Civil Service Commission order North Arlington to return the September 24, 2014 certification of the eligible list for Police Sergeant (PM0718P) for proper disposition.

ACTION:

B-93 WILLIAM KRANICH, *ET.AL.* – CSC DOCKET NOS. 2016-1282, *ET AL.*

William Kranich, Michael O’Connell, and Patricia Stillo appeal the determinations of the Division of Agency Services that they were below the minimum requirements in experience for the promotional examination for Food Service Supervisor 1 (PS0462I), Department of Corrections, Edna Mahan Correctional Institute for Women.

ACTION:

**B-94 CHANGE IN CLASSIFICATION PLAN – COMMON TITLES
CSC DOCKET NO. 2016-2016**

The Division of Agency Services requests that the titles of Classification Officer Apprentice and Classification Officer 2 be made common for use by local government.



MEMORANDUM

DATE: December 10, 2015
 TO: The Civil Service Commission
 FROM: Kenneth Connolly, Director
 Division of Agency Services *K Connolly*
 SUBJECT: Change in Classification Plan

Common Title

The County of Ocean requests that the titles Classification Officer Apprentice (61395) and Classification Officer 2 be made common for use by local government. The journeyman level in the series, Classification Officer 1 (61392), is presently a common title.

The change is necessary to properly classify staff at the county jail performing inmate classification functions. This work involves placing inmates in the appropriate level of custody based on intake interviews and evaluation, with the goal of placing the inmate in the least restrictive environment. No existing local title(s) can be properly utilized for this purpose.

The title specifications have been modified to accommodate this request.

Attached is documentation that the negotiation representative notice required by N.J.A.C 4A:3-3.3 has been made. Please note that the notice included the titles of Classification Officer 3 (61394) and Supervising Classification Officer (61401) to be made common, however we will not be making these levels common at this time. A follow-up notice will be sent regarding this change.

ESTABLISHMENT OF COMMON TITLE:

Effective: Changes will be effective the first pay period following the Commission's approval.

<u>FROM:</u>	<u>TO:</u>
Classification Officer Apprentice P19-61395 Career State NE/12	Classification Officer Apprentice P19-61395 Career <u>Common</u> NE/12
Classification Officer 2 P23-61393 Career State NL/12	Classification Officer 2 P23-61393 Career <u>Common</u> NL/12

KC/JT/GB

ACTION:

B-95 CLAUDIO CAMACHO – CSC DOCKET NO. 2016-1304

Claudio Camacho requests a make-up for the Heavy Equipment Operator (PC0163T), Mercer County examination.

ACTION:

B-96 VALERIE DANN – CSC DOCKET NO. 2016-1472

Valerie Dann appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Supervisor of Accounts (PC0913T), Union County, Prosecutor's Office.

ACTION:

B-97 DEBORAH PALOMBI

Deborah Palombi appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Personnel Assistant 2 (PS0820P), Department of Law and Public Safety, Office of the Attorney General.

ACTION:

B-98 QUARMERIA EDWARDS – CSC DOCKET NO. 2015-2596

Quarmeria Edwards appeals the determination of the Division of Agency Services, which found that the appointing authority had presented a sufficient basis to remove her name from the Sheriff's Officer (S9999M), Essex County eligible list due to falsification of her pre-employment application and an unsatisfactory criminal record.

ACTION:

B-99 LAURA TOOMBS – CSC DOCKET NO. 2016-1519

Laura Toombs appeals the determination of the Division of Agency Services that she was below the minimum requirements in experience for the promotional examination for Executive Assistant (PC0765T), Essex County.

ACTION:

B-100 BRANDY VALASA – CSC DOCKET NO. 2015-2274

Brandy Valasa, a County Correction Officer with Monmouth County, represented by Patrick J. Caserta, Esq., requests that the Civil Service Commission reinstate her appeal of her suspension of 10 working days, which was dismissed based on her failure to appear at a scheduled settlement conference.

ACTION:

B-101 UMAR SALAHUDDIN – CSC DOCKET NO. 2016-1365

Umar Salahuddin, a retired Assistant Youth Opportunity Coordinator with Atlantic City, represented by Richard L. Press, Esq., requests back pay and counsel fees in accordance with the Civil Service Commission decision rendered on July 29, 2015.

ACTION: