



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**AGENDA OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
SEPTEMBER 20, 2017**

**Robert M. Czech, Chairperson
Dolores Gorczyca
Daniel W. O'Mullan**

WITHDRAWAL OF APPEALS

The following appeals were withdrawn and removed from the hearing calendar:

Andrea Berry, Senior Correction Officer, Southern State Correctional Facility, Department of Corrections, removal.

Mary Conover, Practical Nurse, Hunterdon Developmental Center, Department of Human Services, removal.

Daniel Lopez, Police Officer, Township of Kearny, Police Department, release at the end of the working test period.

Rodney Wearing, Laborer 1, City of Camden, Department of Public Works, removal.

Melissa Whitehead, Police Officer, City of Newark, Department of Public Safety, removal.

Melvin Robinson, Senior Correction Officer, Albert C. Wagner Youth Correctional Facility, Department of Corrections, suspension.

Melvin Robinson, Senior Correction Officer, Albert C. Wagner Youth Correctional Facility, Department of Corrections, suspension.

Rafael Zabala, Project Coordinator Redevelopment, City of Newark, Department of Economics and Housing Development, layoff.

ACTION:

DISMISSAL FOR FAILURE TO APPEAR

The Civil Service Commission dismissed the following cases without prejudice for failure to appear at the scheduled hearing before the Office of Administrative Law:

Desiree Jones, Keyboarding Clerk 1, Union County, Department of the Clerk, suspension.

Shawn Williams, Clerk 2, City of Trenton, Departments of Administration, layoff.

Duewa Edwards-Dickson, Program Coordinator, City of Trenton, Department of Health and Senior Services, layoff.

Tywana Smith, Clerk Typist, City of Trenton, Department of Health and Senior Services, layoff.

Lawrence Kennie, Senior Public Safety Telecommunicator, Gloucester County, Department of Emergency Response, suspension.

ACTION:

SECTION A – HEARING MATTERS

A-1 SETTLEMENTS

Clare Alexander
City of Newark
Department of Economics and Housing Development
Layoff

Seraphin Alexandre
Greystone Park Psychiatric Hospital
Department of Human Services
Removal

Maryann Agyare
Hunterdon Developmental Center
Department of Human Services
Removal

Yhamile Rodriguez-Perez
Superior Court of New Jersey
Monmouth Vicinage
Removal

Mattie Thomas
New Jersey Veterans Memorial Home Vineland
Department of Military and Veterans Affairs
Removal

Latoya Young
City of Newark
Police Department
Suspension

Victor Zamora
City of Newark
Department of Neighborhood and Recreational Services
Removal

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN
THE ABOVE CASES – SETTLEMENT**

ACTION:

A-2 ROSALBA DOMINGUEZ

Rosalba Dominguez, Senior Probation Officer, Judiciary, Somerset Vicinage, removal effective March 12, 2015 on charges of conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION:

A-3 STEVEN HOTZ

Steven Hotz, Senior Correction Officer, Garden State Youth Correctional Facility, Department of Corrections, removal effective October 7, 2016 on charges of falsification, conduct unbecoming an employee, physical or mental abuse of an inmate and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION:

A-4 SHIRLEY SAVAGE (Consolidated)

Shirley Savage, Human Service Assistant, Department of Human Services, Ancora Psychiatric Hospital, two removals effective January 22, 2013 on charges of conduct unbecoming a public employee, neglect of duty and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION:

SECTION B – MISCELLANEOUS MATTERS

B-1 R.S. – CSC DOCKET NO. 2016-3686

R.S. appeals her rejection as an Admissions and Records Officer by Essex County and its request to remove her name from the eligible list for Admission and Records Officer (C0281T), Essex County, on the basis of a failed medical examination.

ACTION:

B-2 ROBERT GILLO – CSC DOCKET NO. 2017-1383

Robert Gillo appeals West Orange's removal of his name from the eligible list for Fire Fighter (M1580T), West Orange, on the basis that he falsified his application, did not complete the pre-employment process and resided outside the residency scope.

ACTION:

B-3 JORGE ORTIZ – 2017-1890

Jorge Ortiz, appeals his removal from the eligible list for Fire Fighter (M1513T), Clifton, on the basis of falsification of his pre-employment application.

ACTION:

B-4 LAMARR SMITH – CSC DOCKET NO. 2017-2366

Lamarr Smith appeals the removal of his name from the eligible list for County Correction Officer (S9999R), Union County, on the basis of an unsatisfactory criminal record.

ACTION:

B-5 ADMINISTRATIVE SECRETARY (M0669T), LAKEWOOD - CSC DOCKET NO. 2017-414

Lakewood Township requests permission not to make an appointment from the February 1, 2016 certification for Administrative Secretary (M0669T).

ACTION:

B-6 SENIOR ELECTRICIAN (M0153U), BRICK - CSC DOCKET NO. 2017-2737

Brick Township request permission not to make an appointment from the November 2, 2016 certification for Senior Electrician (M0153U).

ACTION:

B-7 SENIOR PERSONNEL ASSISTANT (M0054T), HOLMDEL - CSC DOCKET NO. 2017-3041

Holmdel requests permission not to make an appointment from the April 20, 2015 certification for Senior Personnel Assistant (M0054T).

ACTION:

B-8 CASSANDRA TELFAIR – CSC DOCKET NO. 2017-3544

Cassandra Telfair appeals the determination of the Division of Agency Services that she did not meet the experience requirements for the open competitive examination for Administrative Analyst 2, Procurement (S0953U), Statewide.

ACTION:

B-9 PHILIP ZIEMIAK – CSC DOCKET NO. 2017-3801

Philip Ziemiak appeals the determination of the Division of Agency Services that he was below the minimum requirements in experience for the promotional examination for Section Supervisor Fiscal Resources (PS4225I), Northern State Prison

ACTION:

B-10 CLOTILDE CASTILLO, *ET AL.* – CSC DOCKET NOS. 2017-4043 *ET AL.*

Clotilde Castillo, Hilma Estrella, Tanuja Mistry, Patricia Ruzychi, and Patricia Vara appeal the administration of the promotional examination for Driver Improvement Analyst 3 (PS3503T), Motor Vehicle Commission.

ACTION:

B-11 D.J. – CSC DOCKET NO. 2017-2606

D.J., a Charge Nurse, 12 Months with Woodbine Developmental Center, Department of Human Services, appeals the determination of the Assistant Commissioner, Legal Affairs, which found that the appellant failed to present sufficient evidence to support a finding that she had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION:

B-12 CIVIL SERVICE COMMISSION MINUTES

Submitted for adoption are the Civil Service Commission minutes of its meeting of September 6, 2017.

ACTION:

B-13 LATASIA PEACE – CSC DOCKET NO. 2017-2850

Latasia Peace appeals her rejection as a Correction Officer Recruit candidate by the Department of Corrections and its request to remove her name from the eligible list for Correction Officer Recruit (S9988T), Department of Corrections on the basis of a positive drug test.

ACTION:

B-14 SECRETARY BOARD/COMMISSION (M0670S), HOLMDEL - CSC DOCKET NO. 2017-3040

Holmdel request permission not to make an appointment from the March 26, 2015 certification for Secretary Board/Commission (M0670S).

ACTION:

B-15 CODE ENFORCEMENT OFFICER (M0540T) AND MECHANIC (M0461T), HILLSIDE – CSC DOCKET NOS. 20107-3876 AND 2017-3994

The appointing authority's failure to dispose of the certifications for Code Enforcement Officer (M0540T) and Mechanic (M0461T), Hillside Township, while provisionals are serving in the titles, has been referred to the Civil Service Commission for enforcement.

ACTION:

B-16 P.B. – CSC DOCKET NO. 2018-670

The Department of Agriculture, on behalf of P.B., requests the relaxation of the provisions of *N.J.A.C.* 4A:6-1.22 so as to permit P.B. to donate more than 30 sick days to an individual who is participating in the donated leave program.

ACTION:

B-17 JOSEPH CARR – CSC DOCKET NO. 2017-3804

Joseph Carr appeals the determination of the Division of Agency Services that he was not eligible for the promotional examination for Network Administrator 1 (PS4384N), Department of Labor & Workforce Development since he was not employed in the announced unit scope.

ACTION: