



Mikie Sherrill
Governor

Dr. Dale G. Caldwell
Lt. Governor

STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION
DIVISION OF ADMINISTRATIVE AND EMPLOYEE SERVICES
Office of Human Resources
P.O. Box 323
Trenton, New Jersey 08625-0323

Mary Cruz
Acting Chair/Chief Executive Officer

JOB OPPORTUNITY

Posting Issued: July 6, 2026

Closing Date: July 27, 2026

Title: Regulatory Officer Trainee, CSC

Vacancies: 1

Location: Civil Service Commission
Division Appeals and Regulatory Affairs
44 S. Clinton Avenue
Trenton, NJ 08625

Salary: \$66,592.01-\$69,668.20

Open to: Residents of New Jersey

DESCRIPTION OF POSITION:

Under the close supervision of a supervisory official or other designated official in the Civil Service Commission (CSC), Division of Appeals and Regulatory Affairs, as a trainee and productive worker, receives on-the-job training with respect to regulatory and appeal matters, formal and informal, both legislative and quasi-judicial in nature, including matters related directly to administrative procedures and policy matters considered by the agency; learns to respond to routine inquiries from the public and government employees regarding CSC rules, regulations, policies, and procedures; does other related duties as required.

REQUIREMENTS:

EDUCATION:

Graduation from an accredited college or university with a Juris Doctor (J.D.) Degree.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

BENEFITS: Being a State of New Jersey employee comes with a range of valuable benefits designed to support and enhance the well-being of employees and their families. These benefits often include:

Paid Benefit Leave	Alternative Workweek (available for some positions)
Pension/Retirement Plan	Telework (available for some positions)
Holiday Pay	Deferred Compensation
Tuition Reimbursement	Professional Development Training
State Employee Discount Program	
Health Benefits (Medical, Prescription Drug, Dental and Vision Care) and Life Insurance	

NOTE:

*SAME Applicants: If you are applying under the NJ "SAME" program, you must submit any of the supporting documentation specified in *N.J.S.A. 11A:7-13.3* (Schedule A or B letter) along with your resume by the closing date indicated above. If you have questions, please email hrrsupport@csc.nj.gov

****Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under the law.**

IF YOU QUALIFY AND ARE INTERESTED, SEND YOUR RESUME AND A LETTER OF INTEREST TO:

Bev Hamilton, Manager, Human Resources, Civil Service Commission, P.O. Box 323, Trenton, New Jersey 08625 or hrrsupport@csc.nj.gov