State of New Jersey
Civil Service Commission

RUTGERS–NEWARK
School of Public Affairs and Administration

The State of New Jersey
Certified Public Manager® Program



NJ CPM Program Mission: The NJ CPM Program develops public and nonprofit sector managers, administrators, and supervisors into efficient, effective, and ethical organizational leaders.

- CPM participants gain the knowledge needed to tackle complex organizational challenges, manage their day-to-day operations more effectively, and grow as leaders.
- CPM's cohort model fosters a unique environment for collaborative knowledge building, opportunities for networking, and continued support throughout the program.
- Graduates receive a CPM certificate and CPM designation issued jointly by the State of New Jersey Civil Service Commission and Rutgers University.
- Students that have professional certifications from the NJ Dept. of Community Affairs receive one (1) CEU for Fire Administration and nine (9) CEUs each for Municipal & County Finance Officer, Qualified Purchasing Agent, Public Works Manager, Tax Collector, and Municipal Clerk.
- Graduates are awarded 30.2 CEU's and may apply up to 15 undergraduate credits or 9 graduate credits toward a degree at Rutgers School of Public Affairs and Administration.

2025 Cohorts - Schedules Forthcoming

NJ-5 Virtual - April: 8:30 AM - 1:30 PM via Zoom, plus, 3 hours independent study

In-person Cohorts: 8:30 AM to 4:30 PM
- **Westampton – March**
- **Newark – May**

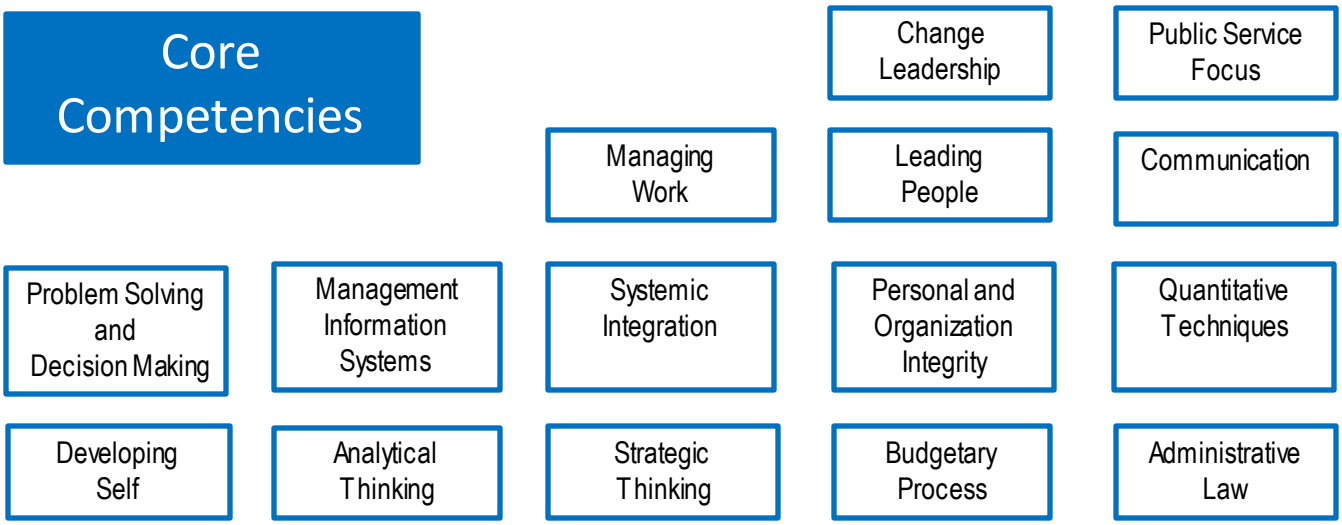
Classes meet 1 day per week.

The nationally accredited State of New Jersey Certified Public Manager Program, is administered by the New Jersey Civil Service Commission (CSC) and delivered by Rutgers University-Newark's School of Public Affairs and Administration (SPAA), ranked 8th nationally for public management and leadership.

The State of New Jersey Certified Public Manager® Program

Core Competencies

The NJ Certified Public Manager® Program is designed around the core leadership competencies established by the National Consortium of Certified Public Managers and the New Jersey Civil Service Commission. The NJ CPM Program includes 21 courses and requires a work-related project that will benefit the participant's organization.



Eligibility Requirements

Candidates must be a manager, administrator, or supervisor in a public or non-profit organization and have at least two years of supervisory experience. Candidates who do not currently supervise staff but oversee a program area whose deliverable has an impact beyond their work unit will also be considered. There are no degree or program entrance requirements to apply to the CPM Program.

Apply

To apply to the NJ CPM program, applicants must complete, prepare, and submit the following:

- Application Form
- Professional Resume
- Supervisor Statement of Approval
- Personal Statement: Prepare a short essay (one to two typed double-spaced pages) expressing "Why are you interested in applying to the NJ Certified Public Manager® Program"

Admission to the New Jersey Certified Public Manager Program® is processed on a rolling basis. Classes are held in various locations throughout the southern, central, and northern regions of New Jersey.

Applications must be sent to the New Jersey Civil Service Commission for approval. Download an application form from: *https://www.nj.gov/csc/training/cpm/index.shtml* or *www.spaa.newark.rutgers.edu/cpm*

Program Cost

- Tuition is $4,100 per participant. Price includes all program materials.
- The Department of Military and Veterans' Affairs has approved CPM for GI Bill educational benefits.
- A payment plan is available for individuals who are self-paying.

For Application Information/Questions

NJ CSC:
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For Program Information

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