NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

JOB VACANCY POSTING

POSTING NUMBER: HR19-0027	ISSUE DATE:	June 6, 2019
TITLE: Municipal Finance Auditor 3	CLOSING DATE:	June 20, 2019
DIVISION / OFFICE /UNIT: Division of Local Government Services	SALARY RANGE:	P19: \$49,010.19 - \$69,201.51
LOCATION: 101 South Broad St. Trenton, NJ 08625	NUMBER OF POSIT	TIONS: 1
Department-Wide (Department of All Departments/Agencies (State E General Public and/or State Employed General Public and/o	comployees with permane oyees audit review process, and the ance records in accordance sists in budget amendment roy Registered Municipal Accountants and and budgeting. Assists in the terror Services, to local and count and Authority budgets. Assistanties for various state and in	e cap calculation process. Prepares with statute. Assists in the preparation eviews and adopted budget reviews. countants. Gathers information and municipal and county officials on a providing interpretation of various ounty officials and, others interested in ists in the preparation of analyses of federal agencies. Will be required to
REQUI	REMENTS	
(APPLICANTS MUST MEET ALL	REQUIREMENTS LIS	TED BELOW)
EDUCATION: Graduation from an accredited college with a one (21) semester hour credits in accounting.	Bachelor's degree, includin	ng and/or supplemented by twenty-
NOTE: Applicants who possess a valid certificate as a C	ied Public Accountant or Re	egistered Municipal Accountant

issued by the New Jersey State Board of Accountancy are considered to have met the above education requirement.

EXPERIENCE: One (1) year of experience involving municipal auditing, and/or municipal budgeting.

NOTE: Applicants who do not possess the Bachelor's degree but who do possess the twenty-one (21) semester hour credits in accounting may substitute the remaining education with experience as indicated above on a year-for-year basis.

LICENSE: Appointees will be required to possess a valid driver's license only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

A promotable eligible exists within the unit scope
A promotional list exists within the unit scope.
An open competitive list exists.

NOTE: Applicants who previously applied to this position (HR19-0027), need not re-apply.

Please submit a resume including any required documents (degree, licenses, certification and/or transcripts) along with a letter of interest, including a phone number, by the closing date to:

> New Jersey Department of Community Affairs Office of Human Resources HR19-0027 101 South Broad Street PO Box 800

Trenton, New Jersey 08625 Resumes may be emailed to: resume1@dca.nj.gov

Interviews will be granted based on resume

NOTE: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment UNLESS OTHERWISE EXEMPTED FROM THE LAW.