



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS

**POSTING NUMBER:** HR19-0080

**ISSUE DATE:** September 4, 2019

**TITLE:** Inspector 3, Fire Safety

**CLOSING DATE:** September 18, 2019

**DIVISION / OFFICE /UNIT:** Division of Fire Safety,  
Inspections Unit

**SALARY RANGE:** R24: \$61,416.68 - \$87,189.17

**LOCATIO** 101 South Broad Street  
Trenton, NJ

**NUMBER OF POSITIONS:** 1

- OPEN TO:**
- Department-Wide (Department of Community Affairs Employees ONLY)
  - All Departments/Agencies (State Employees with permanent status ONLY)
  - General Public and/or State Employees

**DESCRIPTION OF MAJOR DUTIES:** Under the direction of the Supervisor, Fire Safety Code Inspections in the Department of Community Affairs, supervises teams and inspectors involved in the enforcement of the New Jersey Uniform Fire Safety Act, Code and Regulations; does other elated work.

**REQUIREMENTS**

*(APPLICANTS MUST MEET ALL REQUIREMENTS LISTED BELOW)*

**EXPERIENCE:** Six (6) years of experience in a field associated with the fire service or fire protection industry, such as fire inspector, fire protection system installations, fire protection sub code official or fire protection official.

**NOTE:** A Bachelor’s Degree from an accredited college in the field or fire science or related area may be substituted for 4 years of the indicated experience.

**NOTE:** An Associate’s degree from an accredited college in the field of fire science or related area may be substituted for 2 years of the indicated experience.

**CERTIFICATION:** Applicants must possess a Fire Inspector certification issued by the New Jersey Division of Fire Safety, Department of Community Affairs, to engage in the enforcement of the New Jersey Uniform Fire Safety Code.

**NOTE:** Applicants who possess the next level of license as a Fire Official, are considered to have met the above license requirement.

**LICENSE:** Appointees will be required to possess a valid driver's license only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

- Promotable eligible(s) exist within the unit scope.
- A promotional list exists within the unit scope.
- An open competitive list exists.

**Please submit a resume including any required documents (degree, licenses, certification and/or transcripts) along with a letter of interest, including a phone number, by the closing date to:**

New Jersey Department of Community Affairs  
Office of Human Resources  
**HR19-0080**  
101 South Broad Street  
PO Box 800  
Trenton, New Jersey 08625  
Resumes may be emailed to: [resume1@dca.nj.gov](mailto:resume1@dca.nj.gov)

*Interviews will be granted based on resume*

**NOTE:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” all public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment UNLESS OTHERWISE EXEMPTED FROM THE LAW.

*The New Jersey Department of Community Affairs is an Equal Opportunity Employer*