

September 9, 2023 Meeting of the Board of Landscape Irrigation Contractors

Start Time: 11:00 AM

End Time: 12:15 PM

Attendees:

Pat Ryan, DCA

Elizabeth DosAnjos, DCA

Kevin Luckie, Board Member/DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Gaetano Virone, Chair of the Board

Pat Ryan read public notice

Pat Ryan took roll call

Minutes of Previous Meetings

Kevin Luckie with George McCarthy seconding, motioned to approve the March 21, 2023 open session meeting minutes- Motion CARRIED

Treasurer's Report

Kevin Luckie presented the treasurer's report \$245,209.01.

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion CARRIED.

Communications

Pat Ryan discussed constituents being required to fill out a complaint form for Elizabeth DosAnjos to start a case against an unlicensed irrigation contractor as opposed to email complaints. George McCarthy expressed concern because it is not a board-certified form but does not have a problem with the form being required. Bob Dawson does not have an issue with the form. Pat suggested we use form until next meeting & revisit at that time. All parties agreed.

Unfinished Business

Kevin will follow up with a new fiscal report with updated numbers.

Database Implementation Update

Pat Ryan stated system is running as intended. IT support staff has been very helpful. Biggest issue is when going in for renewal constituents click on new application and staff needs to direct to IT for support. So that is being worked on by IT. CEC upload has been relatively good. Gaetano Virone said database is very good, George McCarthy agreed.

Board Vacancies

Gaetano Virone asked any update on vacancies. Kevin replied No but he will make some calls and see if Mike Kukel is a candidate. The IANJ will reach out to the lobbyist.

New Business

Certification Renewal Status/Current Certifications

There are currently 495 active certifications, that include 52 expired in 2021 and 35 expired in 2022. The hope was that the letters and emails to all active contractors would spur a surge in those renewals. Similarly, there are 388 active business permits. Gaetano Virone asked Pat Ryan if he can provide a spreadsheet from last year and to include how many are expired for our next meeting. Pat Ryan suggested we send out a 90-day reminder email. Guy stated reminder letters may be helpful.

Business Permits

Gaetano Virone asked for a report on those numbers as well. Pat Ryan stated renewal reminder notices go out every 30-60 days. Gaetano Virone suggested letters go out as well. Robert Dobson informed the Board that the North Carolina Board of Irrigation Contractors is pondering the creation of their own exam and abandoning the CIC exam.

Enforcement Cases

No Comments

Board Meeting Dates for 2024

To be determined...

Public Comment

None

Closed Session

Kevin Luckie made a motion to go into closed session, seconded by George McCarthy. Motion CARRIED. George McCarthy made a motion to return to open session, seconded by Gaetano Virone. Motion CARRIED

Adjournment

There being no further business, Gaetano Virone made a motion to adjourn, seconded by Kevin Luckie. Motion CARRIED.

March 21, 2023 Meeting of the Board of Landscape Irrigation Contractors

Start Time: 11:00 AM

End Time: 12:15 PM

Attendees:

Elizabeth DosAnjos, DCA

Dinea Bramonte, DCA

John Delesandro, DCA

Kevin Luckie, Board Member/DCA

George Semple, DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Gaetano Virone, Chair of the Board

Eric Reid, DAG

John Delesandro read public notice

John Delesandro took roll call

Minutes of Previous Meetings

Robert Dobson with George McCarthy seconding, motioned to approve the December 2022 open session meeting minutes- Motion CARRIED

Treasurer's Report

John Delesandro presented the treasurer's report.

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion CARRIED.

Communications

None

Unfinished Business

John Delesandro stated the new online portal is up and running there have been some hiccups. He asked George Semple to chime in with his feedback. George Semple stated that overall, not bad considering it is a new system, but that Dexter is working on improving some of the hiccups. Bob Dawson and George McCarthy stated the feedback has been good.

New Business

Board Vacancies

There was no update on the submitted application to become a Board member, Kevin Luckie and John Delesandro both stated we are awaiting on the governor's office, but it is in the works.

Current Certification and Business Permit Status

There are currently 495 active certifications, that include 52 expired in 2021 and 35 expired in 2022. The hope was that the letters and emails to all active contractors would spur a surge in those renewals. Similarly, there are 292 active business permits the hope is that with the new portal renewals will pick up and designated certificate holders can be better sorted out.

Enforcement Cases

John Delesandro introduced Elizabeth Dos Anjos and stated things are looking up enforcement wise. A list of the cases was distributed to the Board. John stated enforcements and judgements will be posted on our website starting next week.

Exams

Robert Dobson informed the Board that the North Carolina Board of Irrigation Contractors is pondering the creation of their own exam and abandoning the CIC exam.

Board Meeting Dates for 2023

March 21, 2023

June 20, 2023

September 19, 2023

December 12, 2023

Closed Session

John Delesandro made a motion to go into closed session, seconded by George McCarthy. Motion CARRIED.

John Delesandro made a motion to return to open session, seconded by George McCarthy. Motion CARRIED.

Public Comment

None

There being no further business, Robert Dobson made a motion to adjourn, seconded by Kevin Luckie. Motion CARRIED.

Closed Session

There was more discussion on the reporting of violations and posting violators on the webpage. Eric Reid noted that as long as there was a final order, the violators could be posted on the webpage. John Delesandro noted that we can work with our IT folks to make that happen after renewals settle down. Eric Reid also noted that there needed to be a firewall between him as the Board's attorney and any cases referred to the Office of Administrative Law. The Chief DAG would need to assign another DAG to represent the Board/DCA at a hearing.

Gaetano Virone asked if it was OK to give the list of 2021/2022 expired contractors to the IANJ. Eric Reed stated that it was acceptable to do so, but the IANJ should ask for the lists as opposed to freely sharing.

There was additional discussion on Board vacancies. More to follow at a later date.

Adjournment