

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

MEETING MINUTES

September 9th

11:00AM

Via Microsoft Team

Attendees:

Pat Ryan, DCA

Kevin Luckie, Board Member, DCA

Dinea Bramonte, DCA

Andrew Baranowski, DCA

George McCarthy, Board Member

Brian Ragunan, DAG

Guy Virone, Board Member

- I. Public Notice-Pat Ryan
- II. Roll Call-Pat Ryan
- III. Minutes of Previous Meetings-No discussion, George McCarthy made a motion to approve and Kevin 2nd the motion, all voted in favor
- IV. Treasurer's Report – Kevin Luckie stated report looks good. George McCarthy made a motion to accept, Guy Virone 2nd the motion, all voted in favor
- V. Communications-all electronic now with some people still having issues. Andy Baranowski is in communication with them daily. There was discussion on maybe getting an email notification created from George Semple on courses that are pending. George McCarthy is also inquiring about a list of course providers to remind instructors to put courses in.
- VI. Unfinished Business
 - a. Board Vacancies-Currently not a priority until administration changes

VII. New Business-Pat Ryan discussed with George McCarthy about following up for a more accurate listing of pending applications.

1. Certification Renewal Status/Current Certification
 - a. Initial - 15 Submitted – 100 Pending
 - b. Renewal – 0 Submitted – 18 Pending
 - c. 362 of Contractors-around the same
 - d. 195 of Business Permits-up a little bit
2. Business Permit Status
 - a. Initial - 0 Submitted – 100 Pending
 - b. Renewal 0 Submitted – 42 Pending
3. Enforcement Cases – Andy stated people submitted several cases and that judgements are done. An update is needed
4. Pending Legislation -
https://pub.njleg.gov/Bills/2024/S4000/3710_I1.HTM

VIII. Public Comment-None

- IX. Closed Session-George McCarthy motioned to enter closed session, Guy Virone 2nd the motion and asked about getting a report on what is open and pending and what was closed out. Andy Baranowski will get that together.
- X. Adjournment-George McCarthy made motion to adjourn, Kevin Luckie 2nd the motion, all in favor to adjourn the meeting

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

MEETING AGENDA

*March 11, 2025
11:00AM-11:47AM
Via Microsoft Team*

Attendees:

Pat Ryan, DCA

Kevin Luckie, Board Member, DCA

Dinea Bramonte, DCA

Andrew Baranowski, DCA

Anthony Menafro, DCA Code Services

George McCarthy, Board Member

Bob Dobson, Board Member

Brian Ragunan, DAG

Guy Verone, Board Member

- I. Public Notice-Pat Ryan
- II. Roll Call-Pat Ryan
- III. Minutes of Previous Meetings-No discussion, Bob Dobson made motion to approve and George McCarthy 2nd the motion, all voted in favor
- IV. Treasurer's Report – Kevin Luckie stated the revenue is higher than last time. George McCarthy made a motion to accept, Bob Dobson 2nd the motion.
- V. Communications – Online portal going well for vast majority of people. We are 2+ years into system now and most people can navigate things efficiently – DCA will have their IT staff review CEC submission section to see if improvements can be made in regards to contractors not submitted CEC as a course provider.
- VI. Unfinished Business
 - a. Board Vacancies-Last meeting, Pat Ryan was looking to see if DEP has changed to DCA but still hasn't heard back from them.
 - b. Last meeting, Bob Dobson was to reach out to Legislative Liaison to inquire about filling open board seats but hasn't been able to speak to liaison yet.

VII. New Business

Contractor Licenses and Business Permit numbers discussed

Business Permit numbers have been going up slightly since contractors have been notified that they need to maintain the business permits to work

1. Enforcement Cases – Andy stated there are 42 Docketed Judgment's, 4 more just came and will be process shortly
2. Discussion regarding alternatives to experience for licensing was discussed. Bob Dobson indicated that that was a committee looking into an educational option if someone cannot meet the experience requirements.
3. UCC – LIC Connection – Article for Spring Communicator is in draft form and being edited – Final copy will be distributed to Board when competed – 2016 Rules were updated in 2018. Anthony Menafro was told at board meeting pressure seal was not required but that it is stated in regulations. Still waiting on more information about that.
4. Contractors will be made aware of the requirements to obtain a pressure seal.

VIII. Public Comment-None

IX. Closed Session-None

- X. Adjournment-Pat Ryan made motion to adjourn the meeting, George McCarthy 2nd, all voted in favor to adjourn the meeting

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

MEETING AGENDA

January 14, 2025

11:00AM-11:46AM

Via Microsoft Team

Attendees:

Pat Ryan, DCA

Kevin Luckie, Board Member, DCA

Dinea Bramonte, DCA

Andrew Baranowski, DCA

Anthony Menafro, DCA Code Services

George McCarthy, Board Member

Bob Dobson, Board Member

Brian Ragunan, DAG

- I.** Public Notice- Pat Ryan
- II.** Roll Call- Pat Ryan
- III.** Minutes of Previous Meetings- No discussion Bob Dobson made motion to approve and George McCarthy 2nd the motion, all voted in favor.
- IV.** Treasurer's Report – Pat Ryan presented the treasurer's report. As of 1/1/2025, the available balance is \$189,121.85. Kevin stated the revenue went up. – George McCarthy made a motion to approved the fiscal report, Bob Dobson 2nd the motion, all voted to approve the Report.
- V.** Communications – Contractors are reaching out to confirm CEC's, they are being directed to the on-line portal. We are currently in the second renewal period for contractors. Things are stabilized at this point, but we still do get questions on how to do things that are routinely answered by Unit staff

VI. Unfinished Business

- a. Board Vacancies-Pat Ryan will look to see if DEP has changed to DCA.
- b. Bob Dobson will reach out to the Legislative Liaison to inquire about filling open board seats

VII. New Business- Currently in the renewal cycle now

- 1. Certification Renewal Status/Current Certification-None
 - a. Initial -4 Submitted – 85 Pending
 - b. Renewal – 0 Submitted – 37 Pending
 - c. 391 of Contractors
 - d. 190 of Business Permits – Up 4 from last meeting
- 2. Business Permit Status
 - a. Initial - 0 Submitted – 86 Pending
 - b. Renewal 1 Submitted – 37 Pending
- 3. Enforcement Cases – Andy stated nothing has changed since last meeting. He sent out 10 but heard from 0 people.

- 4. Local Enforcement of Unlicensed Contractors –
<https://legiscan.com/NJ/text/S3710/2024>

Bill was proposed to have local official enforce Irrigation contractor licensing laws but no further action has happened with the Bill. George and Bob indicated that changes may be made to the bill to have fee's sent to the Board instead of the general fund.

- 5. UCC – LIC Connection- Anthony stated that our permit responsibility ends at the backflow preventor and rain sensor. An updated code communicator will be issued to remind UCC Officials that individuals working on irrigation systems that require a permit ensure that those contractors are licensed
- 6. Meeting Dates 2025 – March 11, June 10, September 9, December 9

VIII. Public Comment-None

IX. Closed Session-None

- X. Adjournment- Kevin Luckie made a motion to adjourn the meeting, George McCarthy 2nd, all voted in favor to adjourn the meeting.

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

MEETING AGENDA

September 10, 2024

11:00AM-12:30PM

Via Microsoft Team

Attendees:

Pat Ryan, DCA

Andrew Baranowski, DCA

Kevin Luckie, Board Member - DCA

Dinea Bramonte, DCA

Anthony Menafo, DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Guy Verone, Board Member

Brian Ragunan, DAG

- I. **Public Notice**-Pat Ryan
- II. **Roll Call**-Pat Ryan
- III. **Minutes of Previous Meetings**-Minutes approved unanimously
- IV. **Treasurer's Report** – Kevin Luckie
- V. **Communications** – System Upgrades were completed
 - a. Checking for a date for when the unique web address for licensing system will be functioning
 - b. Updates were made to Business Permit section and internal corrections were made to make navigation of the system more user friendly and adjusted based on common issues the Unit was dealing with.
 - c. Bob Dobson offered thanks and support for all the work George Semple has done working with the LIC system, all board members concurred

VI. Unfinished Business

- a. Board Vacancies – No follow up/updates

VII. New Business

1. Certification Renewal Status/Current Certifications
 - a. 13 Pending Submission
 - b. Initial 85 Pending contractors (maybe duplicates), 3 Submitted
 - c. 384 Licensed Contractors
 - d. 184 Business Permits – up 20 from last meeting on June 11, 2024 – reminder email was sent.
2. Business Permit Status
 - a. 2 Submitted 77 Pending Submission- Pat explained duplicates are likely happening because people are opening new applications when they are already certificate holders. He suggested giving people a time frame to complete pending submissions. Guy V suggested cleaning up pending submissions to make it easier to see what's going on. Will be checking with IT Staff to check if this would be possible.
3. Enforcement Cases – Andy stated there are 54 total docketed judgments and 41 open. He also stated \$9,000 has been collected on judgments
4. Irrigation – UCC Connection – Anthony Menafo – Code Assistance-Anthony is going to find out the origins for the cited codes and what that would mean for the Construction Office and their responsibility for permitting irrigation system. DCA staff will meet on this issue and report back at the next meeting

VIII. Public Comment-None

- IX. Closed Session**-Pat made motion to close while Bob Dobson asked to open with 2 more questions, Pat made another motion to close followed by no other questions
- X. Adjournment**- Bob Dobson made motion to adjourn, seconded by Guy Verone, motion carried

June 11, 2024 Meeting of the Board of Landscape Irrigation Contractors

Meeting held Via Microsoft Teams

Start Time: 11:00 AM

End Time: 11:50 AM

Attendees:

Pat Ryan, DCA

Dinea Bramonte, DCA

Andrew Baranowski, DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Brian Ragunan, DAG

Guy Verone, Board Member

Roshni Raji, intern from Law and Public Safety

Kevin Walsh, intern from Law and Public Safety

Pat Ryan read public notice.

Pat Ryan took roll call.

Minutes of Previous Meetings – Minutes approved unanimously.

Treasurer's Report

Pat Ryan presented a copy of the treasurer's report stating that \$213,961.01 is the beginning balance of fiscal year 2024 with a year end balance of \$280,000.00

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion carried.

Communications

New upgrades have been made to system. A web domain lic.dca.nj.gov is preferred. Updates to business permits and contractors have been made as well as updates on course providers. A meeting with George McCarthy will be set up in future with staff on more information.

Unfinished Business

- A. Board vacancies- Pat Ryan will find out if there are any updates.

New Business

1. Certification Renewal Status/Current Certifications-1 submitted, 12 pending, 87 open pending applications with 2 submitted. 382 contractors and 164 business permits.
2. Business Permit Status- 2 submitted, 70 pending
3. Enforcement Cases- Andy Baranowski working on. There are 56 open cases
4. Questions were raised about requiring a Uniform Construction Code Permit to install an irrigation system

Public Comment- None

Closed Session- Guy Verone made motion to close followed by no other questions.

Adjournment- Bob Dobson made motion to adjourn, seconded by Guy Verone. Motion carried.

March 12, 2024 Meeting of the Board of Landscape Irrigation Contractors

Meeting held in Conference Room 616

Start Time: 11:00 AM

End Time: 12:30 PM

Attendees:

Pat Ryan, DCA

Kevin Luckie, DCA

Dinea Bramonte, DCA

Andrew Baranowski, DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Brian Ragunan, DAG

Pat Ryan read public notice.

Pat Ryan took roll call.

Minutes of Previous Meetings Approved

Treasurer's Report

Kevin Luckie presented the treasurer's report \$213,961.01 as the beginning balance of fiscal year 2024.

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion carried.

Communications

Quick discussion of how everything is online and there have been no major problems.

Unfinished Business

- A. Board vacancies- IANJ individual asking if there was a connection between the new plumbing subcode and irrigation contractors. There is not. Board not updated. Need to check on that. Pat Ryan will check to see that a link will be sent to the board.

New Business

Certification Renewal Status/Current Certifications-

It has been a smoother process overall, but there have been some reoccurring issues. Contractors continue to open multiple accounts and not add CECs in correctly. Andy Baranowski has been in touch with Denise Downing who is taking the place of Candy from IA. There is also currently no information telling people their classes are completed. We are working through that issue. There are currently 19 pending certifications.

Business Permit Status- 61 are still pending. Kevin Luckie suggested a 4th category be added to the status for the business permits.

Public Comment- None

Closed Session- Pat made motion to close. Kevin Luckie made motion to reopen for another question. Robert Dobson brought up discussion on the need for 3 years' experience before taking the exam to become a license contractor.

Adjournment- Pat Ryan made motion to adjourn, seconded by Kevin Luckie. Motion carried.

January 9, 2024 Meeting of the Board of Landscape Irrigation Contractors

Meeting held via Teams

Start Time: 11:00 AM

End Time: 12:00 PM

Attendees:

Pat Ryan, DCA

Elizabeth DosAnjos, DCA

Andrew Baranowski, DCA

Kevin Luckie, Board Member/DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Brian Ragunan, DAG

Pat Ryan read public notice

Pat Ryan took roll call

Minutes of Previous Meetings

Robert Dobson with George McCarthy seconding, motioned to approve the September 19, 2023 open session meeting minutes- Motion CARRIED

Treasurer's Report

Kevin Luckie presented the treasurer's report \$213,961.01.

Robert Dobson, seconded by George McCarthy, motioned to approve treasurer's report- Motion CARRIED.

Communications

Pat Ryan revisited complaint form requirement stating we have had no issues and no push backs. If all are in favor to require complaint form, we would like to move forward. George McCarthy has no issue with using form, all are in favor. We will keep as an informal form no need to adopt form. Pat Ryan also introduced Andrew Baranowski as a new member to our team for licensing. Pat Ryan discussed online portal, stating we are reaching a point where all constituents will be online no need for CEC paper files. Robert Dobson stated he has about 5 boxes of files that can be disposed.

Unfinished Business

Board Vacancies

Pat Ryan stated Greg Rogers was in fact interested in getting on board and was in contact with lobbyist but was advised time has run out. The IINJ will reach out to the lobbyist. Robert Dobson stated that Mike Kukol might have been interested. Kevin Luckie stated he will ask our liaison in the commissioner's office. Robert stated he will get in contact with the legislator's office for IINJ. Hopefully we can get approved and move forward. Kevin Luckie stated he will send a link for the website showing members and availability to anyone interested.

New Business

Certification Renewal Status/Current Certifications

There are currently 393 active certifications, that include 27 expired in 2022 and 52 expired in 2021. Currently we have 9 submitted renewals and 27 pending renewals. This is our second round in renewal process with our online portal. Our staff is much more equipped with directing our licensee's. The biggest issue currently with the system is for new applications. George McCarthy asked what can we do to get more contractors to renew? He feels there is a disconnect. Pat Ryan agrees, he suggested an email or letter to constituents going over business permit requirements. George McCarthy thinks it's a great idea. Bob Dobson stated IINJ has an updated list of constituents to help with mailings.

Business Permits

There are currently 166 active business permits 177 expired and 12 pending. Pat Ryan asked if the board could lessen the amount of experience required to get a license. Robert Dobson discussed IINJ is looking at liability education can take place of experience in the future as other states have already implemented.

Enforcement Cases

George McCarthy discussed our numbers for outstanding judgements at the seminar. All were happy to see enforcements posted on our website. Brian Ragunan introduced himself as the new DAG. He will look into helping us with hearing requests on our enforcement cases.

Board Meeting Dates for 2024

March 12, 2024

June 11, 2024

September 10, 2024

December 10, 2024

Public Comment

None

Closed Session

Kevin Luckie made a motion to go into closed session, seconded by George McCarthy. Motion CARRIED. George McCarthy made a motion to return to open session, seconded by Pat Ryan. Motion CARRIED

Adjournment

There being no further business, Pat Ryan made a motion to adjourn, seconded by Kevin Luckie. Motion CARRIED.

September 9, 2023 Meeting of the Board of Landscape Irrigation Contractors

Start Time: 11:00 AM

End Time: 12:15 PM

Attendees:

Pat Ryan, DCA

Elizabeth DosAnjos, DCA

Kevin Luckie, Board Member/DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Gaetano Virone, Chair of the Board

Pat Ryan read public notice

Pat Ryan took roll call

Minutes of Previous Meetings

Kevin Luckie with George McCarthy seconding, motioned to approve the March 21, 2023 open session meeting minutes- Motion CARRIED

Treasurer's Report

Kevin Luckie presented the treasurer's report \$245,209.01.

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion CARRIED.

Communications

Pat Ryan discussed constituents being required to fill out a complaint form for Elizabeth DosAnjos to start a case against an unlicensed irrigation contractor as opposed to email complaints. George McCarthy expressed concern because it is not a board-certified form but does not have a problem with the form being required. Bob Dawson does not have an issue with the form. Pat suggested we use form until next meeting & revisit at that time. All parties agreed.

Unfinished Business

Kevin will follow up with a new fiscal report with updated numbers.

Database Implementation Update

Pat Ryan stated system is running as intended. IT support staff has been very helpful. Biggest issue is when going in for renewal constituents click on new application and staff needs to direct to IT for support. So that is being worked on by IT. CEC upload has been relatively good. Gaetano Virone said database is very good, George McCarthy agreed.

Board Vacancies

Gaetano Virone asked any update on vacancies. Kevin replied No but he will make some calls and see if Mike Kukel is a candidate. The IANJ will reach out to the lobbyist.

New Business

Certification Renewal Status/Current Certifications

There are currently 495 active certifications, that include 52 expired in 2021 and 35 expired in 2022. The hope was that the letters and emails to all active contractors would spur a surge in those renewals. Similarly, there are 388 active business permits. Gaetano Virone asked Pat Ryan if he can provide a spreadsheet from last year and to include how many are expired for our next meeting. Pat Ryan suggested we send out a 90-day reminder email. Guy stated reminder letters may be helpful.

Business Permits

Gaetano Virone asked for a report on those numbers as well. Pat Ryan stated renewal reminder notices go out every 30-60 days. Gaetano Virone suggested letters go out as well. Robert Dobson informed the Board that the North Carolina Board of Irrigation Contractors is pondering the creation of their own exam and abandoning the CIC exam.

Enforcement Cases

No Comments

Board Meeting Dates for 2024

To be determined...

Public Comment

None

Closed Session

Kevin Luckie made a motion to go into closed session, seconded by George McCarthy. Motion CARRIED. George McCarthy made a motion to return to open session, seconded by Gaetano Virone. Motion CARRIED

Adjournment

There being no further business, Gaetano Virone made a motion to adjourn, seconded by Kevin Luckie. Motion CARRIED.

March 21, 2023 Meeting of the Board of Landscape Irrigation Contractors

Start Time: 11:00 AM

End Time: 12:15 PM

Attendees:

Elizabeth DosAnjos, DCA

Dinea Bramonte, DCA

John Delesandro, DCA

Kevin Luckie, Board Member/DCA

George Semple, DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Gaetano Virone, Chair of the Board

Eric Reid, DAG

John Delesandro read public notice

John Delesandro took roll call

Minutes of Previous Meetings

Robert Dobson with George McCarthy seconding, motioned to approve the December 2022 open session meeting minutes- Motion CARRIED

Treasurer's Report

John Delesandro presented the treasurer's report.

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion CARRIED.

Communications

None

Unfinished Business

John Delesandro stated the new online portal is up and running there have been some hiccups. He asked George Semple to chime in with his feedback. George Semple stated that overall, not bad considering it is a new system, but that Dexter is working on improving some of the hiccups. Bob Dawson and George McCarthy stated the feedback has been good.

New Business

Board Vacancies

There was no update on the submitted application to become a Board member, Kevin Luckie and John Delesandro both stated we are awaiting on the governor's office, but it is in the works.

Current Certification and Business Permit Status

There are currently 495 active certifications, that include 52 expired in 2021 and 35 expired in 2022. The hope was that the letters and emails to all active contractors would spur a surge in those renewals. Similarly, there are 292 active business permits the hope is that with the new portal renewals will pick up and designated certificate holders can be better sorted out.

Enforcement Cases

John Delesandro introduced Elizabeth Dos Anjos and stated things are looking up enforcement wise.

A list of the cases was distributed to the Board.

John stated enforcements and judgements will be posted on our website starting next week.

Exams

Robert Dobson informed the Board that the North Carolina Board of Irrigation Contractors is pondering the creation of their own exam and abandoning the CIC exam.

Board Meeting Dates for 2023

March 21, 2023

June 20, 2023

September 19, 2023

December 12, 2023

Closed Session

John Delesandro made a motion to go into closed session, seconded by George McCarthy. Motion CARRIED.

John Delesandro made a motion to return to open session, seconded by George McCarthy. Motion CARRIED.

Public Comment

None

There being no further business, Robert Dobson made a motion to adjourn, seconded by Kevin Luckie. Motion CARRIED.

Closed Session

There was more discussion on the reporting of violations and posting violators on the webpage. Eric Reid noted that as long as there was a final order, the violators could be posted on the webpage. John Delesandro noted that we can work with our IT folks to make that happen after renewals settle down. Eric Reid also noted that there needed to be a firewall between him as the Board's attorney and any cases referred to the Office of Administrative Law. The Chief DAG would need to assign another DAG to represent the Board/DCA at a hearing.

Gaetano Virone asked if it was OK to give the list of 2021/2022 expired contractors to the IANJ. Eric Reed stated that it was acceptable to do so, but the IANJ should ask for the lists as opposed to freely sharing.

There was additional discussion on Board vacancies. More to follow at a later date.

Adjournment

December 14, 2022 Meeting of the Board of Landscape Irrigation Contractors

Start Time: 11:00 AM

End Time: 12:15 PM

Attendees:

George Semple, DCA

Elizabeth DosAnjos, DCA

John Delesandro, DCA

Kevin Luckie, Board Member/DCA

George McCarthy, Board Member

Robert Dobson, Board Member

Gaetano Virone, Chair of the Board

Eric Reid, DAG

John Delesandro read public notice

John Delesandro took roll call

Minutes of Previous Meetings

Robert Dobson with George McCarthy seconding, motioned to approve the October and November 2021 open session meeting minutes- Motion CARRIED

Treasurer's Report

John Delesandro presented the treasurer's report.

George McCarthy, seconded by Robert Dobson, motioned to approve treasurer's report- Motion CARRIED.

Communications

None

Unfinished Business

Gaetano Virone asked about the status of reporting violations on the webpage and posting violators on the webpage. Work is in progress, but new portal is taking up a substantial amount of staff time right now.

John Delesandro stated the new portal is up and running, too soon to identify many issues, but it appears most people can log into their accounts. A broader review to be provided and feedback to be received at the next meeting. George Semple noted that a quick reference guide will be added to the portal to help contractors and business permit holders navigate the new system. There was discussion on course submittals and the upcoming IANJ Winter Tech event. The board requested DCA staff to present a course or lecture on the new portal and possibly Code Assistance staff added to discuss codes.

New Business

Board Vacancies

There was no update on the submitted application to become a Board member, Kevin Luckie said he would follow up. There was discussion about the on going operations of board meetings inasmuch as only 1 member could miss a meeting and a quorum would not be reached. There are currently 2 irrigation contractor seats and one seat for a landscape architect/engineer open on the Board.

Current Certification and Business Permit Status

There are currently 495 active certifications, that include 52 expired in 2021 and 35 expired in 2022. The hope was that the letters and emails to all active contractors would spur a surge in those renewals. Similarly, there are 292 active business permits the hope is that with the new portal renewals will pick up and designated certificate holders can be better sorted out.

Enforcement Cases

A list of the cases was distributed to the Board.

Exams

Robert Dobson informed the Board that the North Carolina Board of Irrigation Contractors is pondering the creation of their own exam and abandoning the CIC exam.

Board Meeting Dates for 2023

March 21, 2023

June 20, 2023

September 19, 2023

December 12, 2023

Closed Session

Kevin Luckie made a motion to go into closed session, seconded by George McCarthy. Motion CARRIED.

Kevin Luckie made a motion to return to open session, seconded by George McCarthy. Motion CARRIED.

Public Comment

None

There being no further business, Robert Dobson made a motion to adjourn, seconded by Kevin Luckie. Motion CARRIED.