

New Jersey Liquefied Petroleum Gas Education and Safety Board Meeting Minutes for April 8th, 2025

- 1) Meeting called to order at 1:30 P.M.

- 2) Roll Call

Attendance – Mike Merrill (Chair); Louis Kilmer; Staci Rammel; J.D. Stem; Corrine Walker

Excused - Ed Mulcahey; Ryan Pierson

DCA Staff - Joe Imburgia (Liaison), Rob Austin, Lindsay Bense, Marie Daniels, Anthony Menafro, Ian Rayfield

- 3) Approval of Minutes

Motion to approve the minutes from February 11th, 2025, as amended by discussion about New Business item 6a, passed unanimously.

1st – Louis Kilmer; 2nd – Corrine Walker

- 4) Committee Reports

- a) CETP Conversion to PEP

A member of the Board began the discussion by noting that they've received calls concerning the inability of the PERC Educational Program to use N/A when marketers do not have the capability to complete on-the-job training tasks. The Board member explained that CETP provided this avenue, but PEP does not and that they would like to explore solutions in order to incorporate this functionality into PEP. Department staff stated they would contact PERC to determine possible solutions.

Additionally, the Board questioned the status of CETP 4.1 and 4.2. Staff noted that PERC has provided updated information, and that staff will continue the conversion of the two programs and then contact NJPGA to coordinate a meeting. Department staff will draft an appropriate path for discussion on this topic for a future meeting.

- 5) Old Business

- a) Onsite Forklift Cylinder Filling

Department staff noted the comments received from the Board and clarified the memorandum provided in the previous Board meeting. Staff explained that the request for records and procedures was for Department information only and that the items could be submitted directly to the Department. The Board agreed to coordinate with marketers to submit the requested records and procedures to Department staff.

- b) Master Hearth Specialist Exception

Department staff noted that the status of the exemption is still on hold, as there has not been a response from the Attorney Generals who are responsible for issuing a legal interpretation on the discrepancy between the conflicting statutes. Additionally, a legal representative for a group representing Master Hearth Specialists requested to submit documents pertaining to the exemption for review by the Board. A Board member stated that they will accept their documents for review and comparison at the next Master Hearth Specialist Subcommittee meeting. Department staff noted they are already in receipt of such information.

c) Dispenser Operator Training

A Board member requested the creation of a subcommittee to review the regulations regarding dispenser operator training and record-keeping requirements. They stated that due to current and future changes to training methods, a review of these regulations may be necessary. Department staff offered a meeting with the Chairman to be held to discuss with the Board member before further action.

6) New Business

a) Food Truck Inspections

A Board member explained that the 2018 International Fire Code requires inspection of gas systems, such as those present in food trucks. They note that a Department of Transportation certification is needed for propane cylinder requalification. However, the Board was informed that the State Fire Code does not have this requirement, but that individual municipalities may add it to their code. Further, the approved inspection agencies that may inspect these systems are those that are deemed acceptable by the local fire inspector.

7) Information

a) Board Participation/By-Laws

Department staff thanked the Board for their participation and patience while they await the approvals for Board appointments. Additionally, Department staff noted that the Board by-laws do not permit the placement of Board member alternates.

8) Public Comments

No public comment

9) 2025 tentative meeting schedule – 06/10; 08/12; 10/14; 12/09

10) Adjournment

Motion to adjourn meeting passes unanimously at 3:00 P.M.

1st – Corrine Walker, 2nd – Staci Rammel