

**UNIFORM CONSTRUCTION CODE ADVISORY BOARD**  
**Minutes of Meeting, June 13, 2025**  
**Meeting held Electronically via Microsoft Teams**

**Attendance**

**Board Members**

Beth Pochtar, Chair	Greg Moten
Tony Neibert, Vice Chair	Steven Rodzinak
Charles Baldanza	Michael Seeve
Doug Boydston	Bill Tevald
John Del Colle	Valerie Waricka
Kathy Herity	Michelle Wood
Art Londensky	

**Excused**

Bob Mellohusky

**DCA Staff**

Toritseju Agbeyegbe	Anthony Menafro
Rob Austin	Erin Mifka
Marie Daniels	Ian Rayfield
John Delesandro	Bill Schmidt
Keith Makai	Keith Thedinga
Adam Matthews	Chrystene Wyluda

**Public Attendees**

*Public attendees joined using a registration link, and only those who registered and announced themselves will be listed herein.*

Meeting called to order at 9:35 a.m.

**A. Approval of Minutes of the December 13, 2024, Code Advisory Board Meeting**

*Anthony Neibert made a motion, which was seconded by Art Londensky, to approve the minutes. The motion carried unanimously.*

**B. Subcode Committee Reports**

***Barrier Free Subcode Committee*** – John Del Colle reported that the Committee did not meet.

***Building Subcode Committee*** – Michelle Wood reported that the Committee did not meet.

***Electrical Subcode Committee*** – Anthony Neibert reported that the Committee met and discussed ongoing items of note.

***Elevator Subcode Committee*** – Doug Boydston reported that the Committee did not meet.

***Fire Protection Subcode Committee*** – Art Londensky reported that the Committee did not meet.

***Mechanical/Energy Subcode Committee*** – Rob Austin reported that the Committee did not meet.

***Plumbing Subcode Committee*** – Steven Rodzinak reported that the Committee did not meet.

## CAB MINUTES

June 13, 2025

### C. Old Business

There was no Old Business.

### D. New Business

#### 1. Draft Amendment to N.J.A.C. 5:23-2.16(a), Action on Application, Exception

Rob Austin introduced this item and noted that it mirrors the requirements for action on an application submitted pursuant to the Self-Certification law, enacted at the end of 2024. This language states that the local enforcing agency has five calendar days to act on a permit application following a supervisory check.

Board Members stated their understanding that these requirements are established within the Law and cannot be altered but expressed concern nonetheless. The Board discussed the paperwork requirements as well as the licensure requirements for any design professionals seeking to utilize the requirements of the law.

Board Members stated that, although the language is set in stone pursuant to the law, they would like to refer the item as information to all subcommittees. It would not be up for discussion, but it would be to ensure all members are aware of the upcoming change and have an opportunity to provide feedback and concerns.

With that, Steve Rodzinak made a motion, which was seconded by Michelle Wood, to approve the draft amendment. The motion carried unanimously.

#### 2. Bulletin and Formal Technical Opinion – Model Code Updates

Rob Austin introduced this item and stated that all Bulletins and FTOs have been updated to reflect the 2024 national model codes and reminded members that the updated bulletins would be effective after Board action and after the Department posts the updates on the website, pending adoption of the national model codes.

This item was referred to all committees for review.

### E. Information

#### 1. CAB Tentative Meeting Dates 2025 – 8/8; 10/10; 12/12

#### 2. CAB Log – Marie Daniels stated that all rulemaking matters are pending proposal or adoption.

#### 3. List of Pending Legislation

### F. Public Comments

Brian Miller and Dennis Bettler both expressed concerns regarding the Self-Certification Law and stated that for the most part, municipalities do all that they can to stay on target and prevent any plan review and inspection delays. They thanked the Department for the clarification on the requirements for design professionals to participate in the program and for the ability to express their concerns.

### G. Adjourn

*Steve Rodzinak made a motion, which was seconded by Art Londensky, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 10:15 a.m.*