We are pleased to inform you about an exciting development that is part of the Department of Community Affairs' (DCA) ongoing commitment to innovation and operational efficiency. A new online portal is set to launch on or about September 8th, 2025. This portal provides an efficient, digital platform for managing licensing and continuing education for New Jersey's code officials, Technical Assistants, Special Inspectors, Multiple Dwellings license holders, and new applicants.

Due to the conversation to the upgraded system, we will not be accepting any applications for new or upgraded licenses starting on August 8th 2025. This will allow the Division staff time to complete the processing of all applications that have been previously submitted in time for the conversation to the new system.

If you have a job pending that requires a new or upgraded license, please contact our office at the email address listed below.

If your license is expired and you do not wish to renew your license there is nothing you need to do at this time.

If you have an open application and are waiting to complete the requirements for that license, please reach out to us prior to submitting any additional information and our office staff will provide you with instructions on how to proceed based on the details of your specific application.

Getting Started with the New System:

1. Visit our website on September 8th - https://certification.dca.nj.gov/
2. Register for New account
3. If you have a myNewJersey account you will be prompted to connect your new portal account with that account.
4. If you do not have a myNewJersey account then you will be prompted to create a new account.
5. Currently licensed individuals have received an email with an authorization code that will be used to link their current account to the new system, if you did not receive this code contact our office at education.unit@dca.nj.gov

This new portal is designed to make licensing and continuing education more accessible and efficient, ultimately supporting the professionals who uphold building safety in our communities.

Key Features of the Online Portal
•   Online Application Submission: Applicants can now complete and submit licensing applications entirely online, eliminating the need for physical paperwork and in-person visits.
•   License Renewal Capabilities: Renewing a license will be faster and easier, as licensees will have access to all their information in the online portal. This minimizes errors and ensures that professionals remain in good standing without unnecessary delays.
•   Continuing Education Management: The portal offers a centralized hub for managing continuing education. Code officials can easily track course history, register for upcoming training, and access CEU documentation.
•   User-Friendly Design: From seasoned officials to first-time applicants, users of all experience levels will benefit from the portal's intuitive layout and navigation. The design prioritizes ease of use, reducing the learning curve and empowering professionals to manage their credentials with minimal technical difficulty.

Should you have any questions or require further assistance, please do not hesitate to contact us at education.unit@dca.nj.gov or 609-984-7834