

Appeals

The appeal process is still open to RREM and LMI Program applicants who receive a notification from the RREM Program or LMI Program. They should follow the instructions in the notification and meet the strict appeal deadlines.

Applicants can appeal the following:

- Minimum damage threshold determination (\$8,000 or 1 foot of water);
- Property was owned by the applicant;
- Property was the applicant's primary residence on October 29, 2012;
- Property was in one of the nine (9) most impacted counties;
- Applicant's Household adjusted gross income is less than \$250,000; and
- Applicant registered with FEMA.

Applicants will need to provide any and all verifiable supporting documentation along with their appeal.

Appeals Process

Each appeal received in writing will be date stamped and reviewed by the DCA Division of Disaster Recovery and Mitigation's Office of Compliance and Monitoring for compliance with program policies, requirements, and applicable local, state and federal law. The DCA will provide a written determination within 50 days of receipt of the applicant's request for an appeal. Applicants who are dissatisfied with the DCA's appeal determination may appeal to the New Jersey Office of the Administrative Law (OAL) within 30 days of receipt of the DCA's determination. Procedures for an OAL appeal will be provided in the DCA's written determination.

For more information: [Office of Administrative Law \(OAL\) Appeals](#).

How to Appeal

Applicants can appeal by writing a letter or by filling out the downloadable [Appeals Worksheet](#). If an applicant chooses to appeal by writing a letter, the letter must include all of the information requested on the Appeals Worksheet. If an applicant uses the Appeals Worksheet, they must fill in their information and the reason for the appeal request, and print and submit a hard copy of the form along with the supporting documentation to the address on the form. The appeal may not be submitted by email, fax, or over the phone; it must be submitted in hard copy.

Send the appeal to:

New Jersey Department of Community Affairs
Division of Disaster Recovery and Mitigation
Attention: Appeals
P.O. Box 823
Trenton, NJ 08625-0823

Upon receipt of the DCA's appeal determination, the applicant will have thirty (30) days to request review with the OAL. Failure to do so will result in the applicant forfeiting their right to appeal with the OAL.

Withdrawals

Applicants wishing to withdraw from the RREM Program or LMI Program should complete the [Voluntary Withdrawal Form](#). A withdrawal request can be faxed to 973-556-1857, dropped off at a Housing Recovery Center, or mailed to the address below. Please complete and return this form if it applies to you so that the RREM Program or LMI Program can use the funding that has been allocated to your application.

Send your Voluntary Withdrawal Form to:
reNew Jersey Stronger
PO Box 32128
Newark NJ 07102.

Below are some common questions applicants may have about appeals and withdrawals:

If I sign a RREM or LMI Program grant award can I withdraw from the RREM Program or LMI Program later?

Applications can be withdrawn by an applicant at any time. Applicants have to complete and submit the Voluntary Withdrawal Form. Once the program has received this form, we will confirm with the applicant that we have successfully withdrawn their application.

Do I owe the RREM Program or LMI Program any money if I withdraw?

As long as no funding has been disbursed to the applicant or on behalf of the applicant, the applicant will not owe the program any money. In the event that funding has been disbursed to an applicant, the applicant will be required to return those funds back to the program if they decide to withdraw from the program.

Do I have to pay back my reimbursement if I withdraw from the program?

Applicants must comply with all RREM Program and LMI Program requirements and commit to completing the remaining construction identified by the program in order to be awarded reimbursement. Therefore, the RREM Program and LMI Program does not allow applicants to keep their reimbursement funds if they withdraw from the program.

What are the RREM Program and LMI Program deadlines?

If an applicant has failed to (1) provide any required documentation needed to move forward in the RREM Program or LMI Program and (2) has received a written request for this information, the applicant will have fifteen (15) days to provide the required information. Failure to submit the requested documentation will result in the applicant being administratively withdrawn from the RREM Program or LMI Program.

Applicants whose applications have been administratively withdrawn will have thirty (30) business days to file a request for reinstatement as described in the RREM Program and LMI Program policies and procedures.