

State of New Jersey
Department of Community Affairs
Division of Fire Safety
101 S. Broad St.
P. O. Box 809
Trenton, NJ 08625-0809
(609) 633-6132
Fax (609) 633-6330



PUBLIC FIREWORKS PERMIT INFORMATION

MUNICIPAL/SPONSOR REQUIREMENTS

- 1. An application for permit shall be submitted through the DCA Service Portal, Fire Code Inspections. A permit shall be required for the storage, handling or discharging of fireworks.
- 2. Provide a detailed site plan for the display area, showing the following: location of discharge area, location of mortars, low level devices, and set pieces, dimension of fallout zone, distance to audience, parking lots, and buildings.
- 3. Provide a letter of intent from the sponsor, including the: date, time, location, and approval to conduct the display.
- 4. Provide a municipal resolution approving the discharge of fireworks.
- 5. Provide a letter to the municipal fire department requesting standby for the display and a response from municipal fire department agreeing that coverage will be provided.
- 6. Provide documentation that the Coast Guard and/or New Jersey State Police Marine Division have been notified and approved the display, (*if applicable*). In order to receive the display permit, any conditions imposed by either agency must be obeyed. Provide copies of all documentation issued by either agency.
- 7. Provide documentation that the Federal Aviation Administration (FAA) has been notified and approved the display. Any conditions imposed by the FAA must be obeyed in order to receive the display permit. Provide copies of all documentation issued.
- 8. Provide documentation from all property and building owners within the discharge and fallout zones that they have granted permission for the display to be held on their property or to have their buildings within the discharge or fallout zone, (*if applicable*).
- 9. It is understood that the display shall comply with all the requirements as set forth in Chapter 56 of the 2018 International Fire Code – New Jersey Edition and NFPA 1123 (2018 edition) and 1126 (2016 edition).

Town/Sponsor Signature

Date

ALL REQUIRED INFORMATION AND PAYMENT MUST BE SUBMITTED THROUGH THE DCA SERVICE PORTAL, FIRE CODE INSPECTIONS. THE PERMIT APPLICATION MUST BE SUBMITTED AT LEAST 15 DAYS PRIOR TO THE DISPLAY. FAILURE TO PROVIDE ALL REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING/ISSUANCE OF THE PERMIT.

SHOULD YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE FILLING OUT THE APPLICATION ONLINE, PLEASE CALL (609) 633-6132.

DISPLAY COMPANY REQUIREMENTS ARE ON PAGE 2 OF THIS FORM.

State of New Jersey
Department of Community Affairs
Division of Fire Safety
101 S. Broad St.
P. O. Box 809
Trenton, NJ 08625-0809
(609) 633-6132
Fax (609) 633-6330



DISPLAY COMPANY REQUIREMENTS

- 1. Provide total number of shells and sizes (U.S. diameter) being used.
- 2. Provide types and amounts of ground (set pieces) or low-level devices (cakes, candles) to be used.
- 3. For displays fired from barges or roof tops, provide documentation, including all calculations that the discharge area meets or exceeds the requirements of NFPA 1123 (2018 Edition) Section 6.3 Platform Sizing Requirements
- 4. Indicate method in which the display will be fired. If it is an electrically fired display, provide name of N. J. Department of Labor licensed operator. The operator must have the valid license in their possession at the display site.
- 5. Provide a timetable of the delivery of fireworks to site; set-up; live load; and display time.
- 6. Provide Certificate of Insurance (general and auto liability) in the amount of not less than \$500,000.00. The certificate must be valid for duration of event, including rain dates.
- 7. The use of salutes / reports up to 5” in diameter are permitted, provided the requirements of NFPA 1123 (2018 edition) Section 4.1.7 are obeyed.
- 8. No display shall be fired if winds exceed 25 MPH.
- 9. Provide the name of the lead operator who will be representing the display company.
- 10. Submit a post-display report via the DCA Service Portal, Fire Code Inspections within 48 hours of display. The report must include the following: display information; time that the search of fallout zone was conducted and the results; any product malfunctions; and any injuries.
- 11. Provide a letter attesting to the understanding of all of the above requirements as well as requirements set forth in Chapter 56 of the 2018 International Fire Code – New Jersey Editions and NFPA 1123 (2018 edition), 1124 (2006 edition), and 1126 (2016 edition) and that the display will be in compliance with the same.

Display Company Representative Date

ALL REQUIRED INFORMATION MUST BE SUBMITTED THROUGH THE DCA SERVICE PORTAL, FIRE CODE INSPECTIONS, WITH THE PERMIT APPLICATION. FAILURE TO PROVIDE THE REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING OF THE PERMIT. SPECIFIC CODE SECTIONS FROM THE 2018 INTERNATIONAL FIRE CODE NEW JERSEY EDITION MAY BE VIEWED BY GOING TO THE FOLLOWING WEBSITE: <https://codes.iccsafe.org/content/NJFC2018P1>

MUNICIPAL/SPONSOR REQUIREMENTS ARE ON PAGE 1 OF THIS FORM.