

# FIRE INVESTIGATOR CERTIFICATION



## Application Form

1. Personal Information	For Office Use Only
*SSN Number: _____	Date Received: _____ / ____ / ____
DFSID Number: _____	Check Number: _____
*Name: _____	Check Date: _____ / ____ / ____
*Home Address: _____	Check Amt: \$ _____
*City, State, Zip Code: _____	Maker of Check: _____
*Telephones: *Home _____	PO/Voucher # _____
*Work _____	PO/Voucher Date: _____ / ____ / ____
*Cell _____	PO/Voucher Amt: \$ _____
*Email: _____	Municipality: _____
*Date of Birth: _____	Problem: _____
	Returned _____
	Received _____
	Date Approved: _____ / ____ / ____
<i>Note: *=Required</i>	

2. Minimum qualifying requirements: Be at least 18 years of age; Has a high school diploma or equivalent; Holds **one** of the following certifications, licenses or titles: Firefighter I, Fire Inspector, Fire Official, Police Officer, Police Detective, Police Investigator, Certified Fire Investigator through IAAI, Certified Fire and Explosion Investigator through NAFI, Certified Fire Investigator designated by the U.S. ATF, or has completed an approved program 'substituted' for the Basic Fire Investigation course as specified in N.J.A.C. 5:73-18. In addition to the above qualifying requirements, the applicant must meet **one** of the credentialing requirements specified below. Please check the box corresponding to the certification path you are claiming.

- Successful completion of an approved program of instruction pursuant to N.J.A.C. 5:73-18, and passing the associated State Fire Investigator skills and written exams. Please note: Only an education program completed within the three years prior to, or at the time of, application shall be accepted toward fulfilling the education program requirements for Fire Investigator certification.
- Equivalency determination: Have previously passed an examination and received certification as a Certified Fire Investigator, Basic Arson Investigator, or Certified Fire Explosive Investigator. There is no timeline restrictions for equivalency determination. This will be a one-time issuance by the Office of Training and Certification.

3. Have you been convicted of a crime of 1st, 2nd or 3rd degree, or an offense in connection with the practice as a Fire Investigator? Please check the box corresponding to your answer to this question.

- No     Yes *(If you have stated 'yes', please supply details on another sheet of paper.)*

4. A non-refundable fee of **\$91.00** is required for each application. Please attach a personal check, money order, or municipal purchase order/voucher payable to "TREASURER, STATE OF NEW JERSEY". **Vouchers must be paid within 60 days.** Name and DFS ID number must be written on check.

5. I do hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Fire Investigator Certification Application Form Instructions

Note: Please type or print clearly on the application form.

## Section

1. Enter your Social Security Number (SSN) and DFSID Number, if issued to you in the space provided. The collection of the SSN is **mandatory**, and is collected under authority of N.J.S.A. 54:50-24 et seq. and Administrative Rule N.J.A.C. 5:3-1.2. The mandatory provision requires the collection of your SSN which enables both the Division of Fire Safety within the Department of Community Affairs and the Division of Taxation within the Department of Treasury to conduct more efficiently, the necessary background check before issuance, denial, renewal, suspension or revocation of a certification.

On the next lines enter your name, home address, city, state, zip code and date of birth. Please supply your telephone numbers and email so that we may reach you if we receive undelivered mail or need to reach you during the day.

2. Fire Investigator Certification Requirements:

- A) Be at least 18 years of age;
- B) Has a high school diploma or equivalent;
- C) Holds **ONE** of the following certifications, licenses or titles: Firefighter I, Fire Inspector, Fire Official, Police Officer, Police Detective, Police Investigator, Certified Fire Investigator (CFI) through IAAI, certified Fire and Explosion Investigator (CFEI) through NAFL, or Certified Fire Investigator designated by the U.S. ATF;
- D) Satisfactorily complete a Basic Fire Investigation course that meets the requirements of NFPA 1033, 2014 edition and NFPA 92, 2017 Edition. Only an educational program completed within the three years prior to, or at the time of, application shall be accepted toward fulfilling the education program requirements for Fire Investigator certification;
- E) Satisfactorily pass the State Fire Investigator written and skills exams specified by the Office of Training and Certification. Only exams completed within the three years prior to, or at the time of, application shall be accepted toward fulfilling the examination requirements for Fire Investigator certification; and
- F) Submit a certification application with the required \$91.00 application fee.

Equivalency Provision: Please note that if the applicant has previously passed an examination and received certification as a Certified Fire Investigator, Basic Arson Investigator, or Certified Fire Explosive Investigator, they can obtain a NJ Fire Investigator certification through an 'equivalency' provision. The following courses can be substituted for the Basic Investigation course as specified in N.J.A.C. 5:73-18: A Basic Fire/Arson Investigator course administered through the NJ Division of Criminal Justice, the National Fire Academy, or sanctioned through the International Association of Arson Investigators (IAAI) or the National Association of Fire Investigators (NAFI), or a course evaluated as 'equivalent' by the Office of Training and Certification. There is no timeline restrictions for equivalency determination. The equivalency provision shall be a one-time issuance by the Office of Training and Certification.

3. If you answer YES, please supply a detailed explanation on another sheet of paper.
4. A non-refundable fee of **\$91.00** is required for each application. A personal check, money order, or purchase order/voucher must accompany your application payable to the "**TREASURER, STATE OF NEW JERSEY.**" Your application will not be processed unless payment is attached.
5. The application must be signed and dated by the applicant.

Please forward the completed application, and relevant documentation which provides proof that you meet the Fire Investigator Certification Requirements as specified above in Section 2, and the \$91.00 non-refundable application fee to:

**Attn: Fire Investigator Certification  
Office of Training & Certification  
Division of Fire Safety  
P.O. Box 809  
Trenton, NJ 08625-0809**

### Office Staff Contact Information

Questions about Fire Investigator certification should be directed to the staff of the Office of Training and Certification at **(609) 984-7860** from 8:30 a.m. to 4:00 p.m., Monday through Friday.