

La Casa de Don Pedro  
Weatherization Assistance Program –  
317 Roseville Avenue  
Newark, New Jersey 07107  
(973) 485-0701

### Notice for Bid

La Casa de Don Pedro (LCDP) is seeking bids to install energy efficient measures such as attic & crawl space insulation, install bathroom exhaust fans and lighting in a 86 unit low rise multi family complex under the Weatherization Assistance Program in Essex County. This building is located at Newark Housing Authority (NHA) 1 Steven Crane Village in Newark, NJ under Phase III. Respondents to this bid should read the bid package carefully to make certain that they can comply with all bidding requirements and install specifications. All exhaust fans and lighting will be purchased by the LCDP. Include minor materials, labor where applicable. Prevailing wage or Davis Beacon does not apply.

LCDP intends to award one (1) contractor who proves to be responsible, qualified and experienced and is readily available, has favorable referrals and has successfully completed previous contracts/jobs. One Bid will be selected that is most advantageous to LCDP estimated price and meets other factors at LCDP discretion.

The selected Respondent shall be bound to specific terms and conditions of the signed contract. Contract will be issued within 10 working days of the submission deadline.

Bid Documents and responses will be made available for pick up at: La Casa de Don Pedro 317 Roseville Avenue Newark, NJ 07107 beginning January 20, 2025 during LCDP office business hours. Bid Packages can be requested electronically by emailing: [nsesta@lacasank.org](mailto:nsesta@lacasank.org).

Interested respondents are required to attend mandatory site pre-bid walk-through scheduled for January 22, 2025 at 11am at NHA 1 Stephen Crane Newark, NJ. All interested contractors who wish to place a bid must attend. Bids will be rejected if vendor does not attend. Please contact Christopher Pagan at [cpagan@lacasank.org](mailto:cpagan@lacasank.org) to schedule or inform him of your attendance.

All bids are due on Monday February 3, 2025 at 10:45 am sharp eastern time. Bids will be opened at 11am sharp. All bids must be submitted on the bid forms furnished by LCDP and submitted in a sealed envelope and properly endorsed with your Company Name and NHA Project Name. Bids can be mailed or hand delivered however must be on time by the date and time specified. Mailed bids must be posted mark by the postal office by the bid date and stamped by our office by the bid date and time. No bid(s) will be accepted after 10:45am sharp on Monday February 3, 2025. Proposals must contain all requested documentation, certifications and contractor information in order to be considered. No bid(s) will be accepted electronically.

LCDP reserves the right to reject all bids, in whole or in part, can waive technicalities and to make award as deemed to be in the best interest of LCDP, the State and program.

Buy American is strongly encouraged whenever possible and based on a threshold amount.

La Casa reserves the right to waive informality in the bidding or to accept or reject any or all proposals if deemed in the best interest of LCDP. LCDP further reserves the right to waive minor irregularities in proposals submitted in response to this RFQ.

LCDP is an Equal Opportunity Employer. Bidders are required to comply with the provisions of NJSA 10:2-1 through 10:2-4 and Public Law 1975 c.127 dealing with discrimination in employment on public contract. Minority contractors are encouraged to bid. Women Owned and Minority Business Enterprises will be offered full opportunity to bid and will not be subject to discrimination on the base of race, color, gender, or national origin in consideration of an award.

By order of  
Norma Sessa  
Managing Director