

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
Division of Housing and Community Resources

**Approval Form to Exceed Maximum Allowable Cost Per Unit**

Grant#1: \_\_\_\_\_ Grant#2: \_\_\_\_\_

Agency Name: \_\_\_\_\_  
Client Name: \_\_\_\_\_ File ID: \_\_\_\_\_  
Address: \_\_\_\_\_ Year Built: \_\_\_\_\_  
  
Date of Weatherization \_\_\_\_\_ Total Cost (\$): \_\_\_\_\_  
Regular WAP (\$): \_\_\_\_\_ Health & Safety(\$): \_\_\_\_\_  
HIP(\$): \_\_\_\_\_ HIP Health & Safety(\$): \_\_\_\_\_  
WRF(\$): \_\_\_\_\_

**If this is a dual funded unit, over expenditure not allowed for regular WAP.** Proposed Scope of Work &  
Justification to Exceed Cost:

Grant 1 Total Cost: \$\_\_\_\_\_ Grant 2 Total Cost: \$\_\_\_\_\_

Please note for a sole grant unit, if the total cost exceeds the ACPU + \$5,000 in Health and Safety and does not meet criteria for WRF the unit must be deferred.

	Regular WAP		State Monitor		OLIEC
	Regular WAP		ACPU _____		\$9,001 and Over
	WAP Health & Safety		\$1,500 - \$3,500		\$3,501 - \$5,000
	HIP		ACPU _____		\$9,001 and Over
	HIP Health & Safety		\$1,500 - \$3,500		\$3,501 - \$5,000
	Health & Safety Dual Funding		\$3,500 - \$5,000		\$5,001 - \$7,000
	Weatherization Readiness Fund (WRF)		\$1 - \$10,000		\$10,001 and Over

**Please attach the following document(s):**

☐ Copy of Contractor Bids ☐ Energy Audit with Library (if applicable)

\*ACPU - Average Cost Per Unit, please refer to your grant agreement for the respective program year

**DCA USE ONLY:**

Monitor Signature: \_\_\_\_\_ ☐ Approved ☐ Denied Expenditure

Review Date: \_\_\_\_\_

OLIEC Supervisor Signature: \_\_\_\_\_ ☐ Approved ☐ Denied Date: \_\_\_\_\_