

Passaic CoC Coordinated Entry System Outline

NJ 2-1-1

Overall Goal:

Complete Assessments to Get Clients onto Passaic HPL

- Acts as the front door to the system
- Completes vulnerability assessments for all clients who are homeless
- Adds all clients into their HMIS program and onto the Passaic County Housing Prioritization List
- Receives updates from Eva's CAN staff about status of clients and discharges clients from their HMIS program once removed from the HPL either because of connection to
- Attend monthly case conferencing meetings

*If HPL in HMIS cannot fully prioritize based on the order designated by the CoC, 211 will still provide all housing providers with a list of the top 30 clients, and Eva's a list of the top 75 clients.

Eva's CAN Program

Overall Goal:

Keep clients engaged in the system and assist them with obtaining housing

- Works with top 60 clients on the Passaic Prioritization List to collect documentation needed for obtaining housing, connects them to services within the community, keeps household engaged in the system until housing is available
- If a client in the top 60's housing has been resolved, they remove them from the HPL in HMIS and notify 211 so they can be discharged from their program – they then begin working with the next most vulnerable client on the list
- If they engage someone who is not on the HPL, they connect them to 211 and on the HPL
- Work with community partners (outreach teams, shelters, food programs etc, to identify where clients are and keep them engaged
- Lead monthly case conferencing meetings
- When a housing opportunity becomes available for someone on the HPPL, help them complete and submit all documentation needed to get into the program
- For households approved for housing, assist them in locating a unit in the community through the housing navigator program

Case Conferencing Meetings

- Monthly virtual meetings of all outreach, shelter and housing providers
- Focus will be on clients that Eva's has not been able to engage to see if they are working with anyone else, referrals for new housing vacancies, case management brainstorming for difficult clients

Permanent Housing Providers

- When a housing vacancy is available, they will pull the next most vulnerable household directly from the HPL in HMIS for a referral
- Will reach out to Eva's for assistance in connecting with the client and for any application packet to be completed