STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF CODES AND STANDARDS
BUREAU OF ROOMING AND BOARDING
HOUSE STANDARDS
(609) 633-6251

BRBHS-1
8/02

PAGE 1 of 2
Control No. 0436-0007
License No.
Type of Construction Frame
No. of Stories 2 Units 6 Bedrooms
Lic. Capacity 16 No. of Res. 15
Class C
DATE: 12/12/2024

◄ EVALUATION REPORT AND ORDERS OF THE COMMISSIONER ►

Owner's Name, Address, Zip, County	Property Address, Zip, County
Elizabeth Forchin - Brown	18 So Central Ave
	Scotchville N.J.
Owner's Phone Number	Property Phone Number
[redacted]	

TYPE OF EVALUATION

SOCIAL ☑ PHYSICAL ☐ ADDENDUM ☐ CYCLICAL ☑

— PLEASE READ CAREFULLY —

This evaluation performed by the Bureau of Rooming and Boarding House Standards is being conducted pursuant to the Rooming and Boarding House Act of 1979. (N.J.S.A. 55:13B-1 et seq.).

You are ORDERED to correct the conditions described in the attached notice of violations by the compliance date indicated for each violation. Failure to comply with these orders will result in penalties and/or a court action in accordance with section 10 and 11 of the Act. Please review the violations with the Bureau representative.

You may contest these orders at an administrative hearing. The request for a hearing must be made within 15 days after receipt of these orders. Each issue intended to be raised at the hearing must be set forth in detail in the letter. Any issue not so raised shall be deemed waived. The hearing shall be held pursuant to The Administrative Procedure Act, (C.52:14B□1 et seq.). Refer to the property address and date of compliance (*if applicable*) and address the hearing request to:

Division of Codes and Standards, Hearing Coordinator, P.O. Box 804, Trenton, New Jersey 08625 with a copy to the **Chief, Bureau of Rooming and Boarding House Standards**, at the same address. A corporation may be represented only by a licensed attorney.

You will be notified of the time and place of the hearing.

If you find an extension of time necessary to abate any violation, a letter must be submitted two (2) weeks prior to the date of compliance which states in detail: (1) The violations abated to date; (2) The reason why each unabated violation cannot be corrected prior to the date of penalty; and (3) The date by which all violations can be abated.

By requesting an extension, one expressly waives the right to a hearing and admits that the Notice and Orders are correct and free from procedural and substantive defects.

Received By
Printed Name of Person Served
12-12-24
Date Time Served

Commissioner
By Bernard Raymond
Bureau of Rooming and Boarding House Standards

Albert Orsborne
Bureau Representative Evaluator #

White – Owner's Copy Yellow – File Copy Pink and Goldenrod – Evaluator Copies

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EVALUATION REPORT AND ORDERS OF THE COMMISSIONER

Administrative Code Reference	0436-C-0007	Compliance Date	Reinspection Date	Compliance Date
N.J.A.C	License to Own exp 6/30/2025			
	License to Operate exp 3/2/25			
	Fire Certificate exp 5/16/2025			
5:27-8.2(b)	Facility must ensure the PNA log is made available to DCA	01/12/2024	01/14/2024	
5:27-3.2	Post House Rules in a common area	01/12/2024	01/14/2024	
	End of Social Report			
	Albert Orebure			

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HOUSE STANDARDS
(609) 633-6251

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POSTED

PAGE 1 of 3
Control No. 0436C-0001
License No.
Type of Construction Frame
No. of Stories 2 Units 5 Bedroom
Lic. Capacity 16 No. of Res. 16
Class C
DATE: 5/31/24

◄ EVALUATION REPORT AND ORDERS OF THE COMMISSIONER ►

Owner's Name, Address, Zip, County	Property Address, Zip, County
Forchin-Brown Elizabeth	18 S. Central Ave
	Sicklerville, NJ
Owner's Phone Number	Property Phone Number
Operator's Name	

TYPE OF EVALUATION

SOCIAL ☐ ADDENDUM ☐
PHYSICAL ☑ CYCLICAL ☑

— PLEASE READ CAREFULLY —

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By requesting an extension, one expressly waives the right to a hearing and admits that the Notice and Orders are correct and free from procedural and substantive defects.

R. Elaine Forchion
Received By

R. Elaine Forchion
Printed Name of Person Served

5/31/24
Date Time Served

Commissioner
By Tay Raymond (WD)
Bureau of Rooming and Boarding House Standards

William Murray III
Bureau Representative Evaluator #

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[X] NJAC 5:27
[ ] NJAC 5:27A

18 S. Central Ave, Sicklerville, NJ 0436-C-0007

EVALUATION REPORT AND ORDERS OF THE COMMISSIONER

Administrative Code Reference		Compliance Date	Reinspection Date	Compliance Date
	Fire cert exp 5/1/24			
5:27 1.3(b)4	Provide current fire certificate	6/30/24	Abated	
	Owner lic. exp. 6/30/24			
	Operator lic. exp. 5/30/25			
	2nd Floor			
	Room #4 - Occupied by operator/staff			
	Room #3			7/30/24
5:27 7.1(b)	- Baseboards shall be cleaned and maintained from dust.	6/30/24	Abated	
	Room #2			
	- No violations			
	Room #1			
5:27 4.7(a)	- Entry door shall be painted	6/30/24	Abated	
	Common hallway			
	- No violations			
	Common bathroom			
5:27 7.1(b)	- Black moisture build up on ceiling above toilet and inside tub/shower shall be removed.	6/30/24	Abated	
	Living/Dining room			
	- No violations			

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[x] NJAC 5:27
[ ] NJAC 5:27A

18 S. Central Ave. Sicklerville, NJ 0436-C-0007

EVALUATION REPORT AND ORDERS OF THE COMMISSIONER

Administrative Code Reference		Compliance Date	Reinspection Date	Compliance Date
	1st Floor			
	Room #6			
5:27 3.1(a)2	- Curtain/blind shall be provided for window observed for privacy and to create a homelike environment.	6/30/24	Abated	
	Room #5		7/30/24	
	-No violations			
	Common entrance			
	-No violations		Will A. Muir	
	Common bathroom			
5:27 7.1(b)	- Black moisture build up inside tub/shower area shall be removed.	6/30/24	Abated	
5:27 4.2(d)	- Loose faucet base shall be repaired.	6/30/24	Abated	
	Kitchen			
	-No violations			
	Dining room			
	-No violations			
	Living room			
	-No violations			
	Exterior			
	Laundry/Freezer shed			
	-No violations			
	Food storage shed			
	-No violations			

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