

**March 11, 2011 MINUTES**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 10:35 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation
Robert Dobson	Middletown Sprinkler

Gene Rosenblum, DAG, Charlie Maack, DEP, Tim Martin and Michael Petruzzelli , representing NJIA, were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

Board members were given CEC submissions that were recently received.

Tim Martin indicated that he is aware that the Board is currently in the rule making process as a result of the business permit and continuing education credits (CECs) requirements. The New Jersey Irrigation Association (NJIA) is concerned with the timing. As a result, Mr. Martin requested a pre-proposal meeting with the NJIA and the Board in an effort to insure a swift re-adoption process and to address any concerns they may have with the proposed changes. Also, a discussion was held regarding irrigation contractor concerns regarding the appearance of lack of enforcement, advertising by non-certified contractors, and incomplete complaint submissions.

Both sets of minutes from the January 19, 2011 meeting were approved as presented.

The Board reviewed and approved the Treasurer's report.

Board members were recently provided with the draft agreement in order continue with the purchase and scoring of exams through the Irrigation Association and asked for comments or concerns as soon as possible.

Members were informed that the agreement with their enforcement contractor will expire in early September. Board members requested that the process be started in an effort to avoid a lapse in enforcement capabilities. The Board agreed to solicit bids from contractors previously contacted by the Board.

Motion approved to go into a closed session.

The Board returned to open session.

The Board was informed that three candidates had previously requested to be rescheduled to the April examination. To date, 12 repeat applicants have submitted their exam fees in order to take the April exam. The motion was approved to accept 10 initial/re-applications and conditionally approve two applications pending further verification of employment while doing irrigation work.

A brief discussion was held concerning the rules. Board members will reach out to DAG Randy Pease concerning Tim Martin's request for a pre-proposal meeting. It was agreed that if a meeting would be held, it should be scheduled shortly.

There being no further business to discuss, the meeting was adjourned. at 2:30 p.m. The next meeting is scheduled for May 17, 2011

Respectfully Submitted,

A handwritten signature in cursive script that reads "George McCarthy". The signature is written in black ink on a light-colored background.

George McCarthy, Chairman  
Landscape Irrigation Contractors Board

**April 29, 2011**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 9:55 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation

Attended via telephone conference:

Robert Dobson	Middletown Sprinkler
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Randy Pease, DAG, Gene Rosenblum, DAG, Charlie Maack, DEP, Tim Martin and Michael Petruzzelli , representing NJIA, were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

Both sets of minutes from the March 11, 2011 meeting were approved as presented.

The Board reviewed and discussed changes to the rules and regulations.

There being no further business to discuss, the meeting was adjourned. at 2:50 p.m.

Respectfully Submitted,



George McCarthy, Chairman  
Landscape Irrigation Contractors Board

**May 17, 2011**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 10:10 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation
Robert Dobson	Middletown Sprinkler

Randy Pease, DAG and Charlie Maack, DEP, were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

The minutes from the April 29, 2011 meeting were approved as presented.

The Treasurer's report was accepted. The Board was informed that money would be encumbered for the exam/exam scoring expenses.

The Board reviewed the results from the April 2011 examination. Bob Dobson motioned to accept revised exam results pending further analysis provided the candidate achieved a minimum score of 70 percent with a minimum of 50 percent in each category. Rick Lisanti seconded the motion. The Board was informed that the individual applying for reciprocity from North Carolina had passed the NJ specific of the exam. He will be contacted and requested to send in an exam fee along with his certification fee.

The Board was informed that six bids for solicitations were sent out to private investigators that might be interested in becoming an investigative agent for the Board. It was agreed to solicit bids from contractors previously contacted by the Board. The Board was informed that two responses were received, one package was returned by the post office, and one investigator had contacted the office for additional information but had not submitted a written response. The Board members reviewed the responses that were submitted. A discussion was held. Both of the bids submitted were similar. By combining the Agent 1 and Agent 2 bids, it was determined that Investigative Solutions was the lowest bidder in year 1 and year 2. In year 3 the bids were identical. Bob Dobson motioned to re-engage Investigative Solutions, Verona, NJ as their enforcement contractor. Rick LiSanti seconded the motion. The remainder of the Board approved.

Charlie Maack arrived

The Board went into a closed session in order to discuss enforcement matters and review reports as of result of recent investigations.

The Board returned to open session.

Five cases had been referred to the enforcement contractor for investigation. As a result of the investigation, two cases were closed, additional information will be sent concerning 2 of the cases, and the Board voted to issue a penalty for advertising without a certification, pending the DAG's recommendations. Three new cases will be referred to the enforcement contractor for investigation.

The Board continued their discussion on changes to the rules and regulations.

There being no further business to discuss, the meeting was adjourned. at 1:50 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "George McCarthy". The signature is written in black ink on a light-colored background.

George McCarthy, Chairman  
Landscape Irrigation Contractors Board



**June 29, 2011**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 10:10 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation
Robert Dobson	Middletown Sprinkler

Mike Schuit, DAG, Gene Rosenblum, DAG, Charlie Maack, DEP, and Tim Martin, representing NJIA, were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

The Board reviewed the opened session minutes from the May 17, 2011 meeting and approved as presented.

The Board reviewed the closed session minutes from the May 17, 2011 meeting. DAG Rosenblum had some questions concerning the enforcement action voted on at the last meeting. They were approved as presented. The Board reviewed and discussed changes to the rules and regulations.

There being no further business to discuss, the meeting was adjourned. at 5:55 p.m.

Respectfully Submitted,



George McCarthy, Chairman  
Landscape Irrigation Contractors Board

**August 3, 2011**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 10:50 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation
Robert Dobson	Middletown Sprinkler

Mike Schuit, DAG, Gene Rosenblum, DAG, and Charlie Maack, DEP were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

The minutes from the June 29, 2011 meeting were approved as presented.

Correspondence from the Irrigation Association concerning the exam and exam content were reviewed a discussed. These changes will take place beginning in October 2011. The Board agreed that that passing score will remain 70% with 50% in each category.

An application for reciprocity with a Texas license was received. Board members were informed that Texas does not use the same exam as New Jersey. Linda Cantwell offered to contact Texas to obtain additional information concerning their exam.

The Board was informed that an exam applicant recently denied, was appealing their decision. Members were informed that the department was recommending that the Board accept this application due to the fact that is was acceptable prior to regulatory changes. A discussion was held and it was recommended that the Board enter into a closed session in order to discuss this matter further.

The Board returned to open session.



Rick LiSanti motioned to contact the Office of Dispute Resolution informing them that the Board will participate in mediation as a result of an appeal concerning an exam application. George McCarthy will be their representative; finalize and send a settlement offer letter to case #456 for advertising without a certification; close case #457, refer case #458 to the investigator; send letter of inquiry to various companies advertising irrigation work. Bob Dobson seconded the motion. The remainder of the Board approved.

The Board reviewed and discussed the most recent draft of rules and regulations. Additional changes were made.

There being no further business to discuss, the meeting was adjourned. at 3:50 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "George McCarthy". The signature is written in black ink on a light-colored background.

George McCarthy, Chairman  
Landscape Irrigation Contractors Board

**September 14, 2011**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 9:45 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation
Robert Dobson	Middletown Sprinkler

Mike Schuit, DAG, Gene Rosenblum, DAG, and Charlie Maack, DEP were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

The open and closed session minutes from the August 3, 2011 meeting were approved as presented.

The Board accepted the Treasurer's report as presented.

Members were reminded that the 2012 meeting schedule was recently sent out. After reviewing the schedule, they should contact the Exams & Licensing Unit with any discrepancies.

As a result of recent inquires, copies of the employment verification page of the application were distributed. The form will be reviewed along with the application to determine whether or not changes are required.

The Board received correspondence from an applicant that had taken the exam in April 2010. The applicant was inquiring why they had achieved a 70% with 50 % in each of the categories, but still failed the exam. A discussion was held. It appears that this was the first exam given, where the cut-scores had changed. The Board was not aware of the change at the time. The applicant will be contacted and issued a certificate upon receipt of the appropriate fees.

Members were provided with a draft "warning letter" prepared as a result of case 460. A discussion was held. The Board members agreed to refer this case to the enforcement contractor rather than sending out further correspondence

A copy of draft correspondence to be used when it appears a company is advertising irrigation work without registering a certificate holder was reviewed and discussed. The letter was approved and will be sent.

The Board reviewed applications on file for the October 2011 examination. Motion made and approved to accept 8 initial/re-applications, conditionally approve 2 pending additional information, deny 3 based on insufficient documentation. Rick LiSanti seconded the motion, the remainder of the Board approved. The Board was informed that 17 applicants were already scheduled for the upcoming exam.

As a result of additional information obtained since their last meeting, the Board reviewed an application for reciprocity. A discussion was held. Correspondence will be sent to the applicant requesting third party verification that he has three years of irrigation experience. In addition, it appears that Texas does not have reciprocity with New Jersey. Correspondence from the Texas Commission of Environmental Quality will be required indicating that they recognize New Jersey's certification program.

The Board motioned to enter into a closed session in order to discuss enforcement matters.

The Board returned to open session.

Motion made and approved to close cases 456, 082/154, and refer cases 461 and 083 to the enforcement contractor for investigation.

The Board reviewed and discussed modification to the enforcement section of the pending rules and regulations.

There being no further business to discuss, the meeting was adjourned. at 3:05 p.m. The next meeting is scheduled for November 15, 2011.

Respectfully Submitted,

A handwritten signature in cursive script that reads "George McCarthy". The signature is written in black ink on a light-colored background.

George McCarthy, Chairman  
Landscape Irrigation Contractors Board

**NOVEMBER 15, 2011**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP building, Trenton, NJ. George McCarthy called the meeting to order at 10:10 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Robert Dobson	Middletown Sprinkler
Patric LiSanti	Growing Concern Inc
George McCarthy	Spring Irrigation

Mike Schuit, DAG, Gene Rosenblum, DAG, Charlie Maack, DEP, and Tim Martin were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

The open and closed session minutes from the September 14, 2011 meeting were approved as presented.

The Board accepted the Treasurer's report as presented.

The Board motioned to enter into a closed session in order to discuss enforcement matters.

The Board returned to open session.

DAG's Rosenblum and Schuit left the meeting. Tim Martin arrived.

A discussion was held concerning the rules and regulations. It was agreed that the penalty matrix must be finalized. The Board would like to see the entire process completed before the end of 2012.

As a result of a discussion concerning individuals waiting to be appointed to the Board, Tim Martin agreed to pursue this matter.


The Board reviewed additional information received on behalf of a certificate holder from Texas. Based on the application submitted, the Board agreed to grant reciprocity to the applicant provided that he passes the New Jersey specific examination. The applicant will be notified.

The Board reviewed the results from the October 2011 examination. A discussion was held as a result of the recent changes to the exam. Motion made and approved to pass 5 applicants and fail 22 applicants. It was noted that a majority of the applicants had passed the New Jersey section of the exam.

Motion made and approved to close cases 458, 461, 464, 467, 469, and 472 and refer cases 019, 083, 471 to the enforcement contractor for investigation.

There being no further business to discuss, the meeting was adjourned. at 2:00 p.m. The next meeting is scheduled for January 18, 2012.

Respectfully Submitted,

A handwritten signature in cursive script that reads "George McCarthy". The signature is written in black ink on a light-colored background.

George McCarthy, Chairman  
Landscape Irrigation Contractors Board