

Minutes BLIC February 14, 2017
Minutes Taker-Stacy Andersen
Start Time: 10:11 AM
End Time: 12:56 PM

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

Meeting Location: DCA Building
101 S. Broad Street
Trenton, NJ 08625
1st Floor Conference Room 129

Attendees:

Board Members

George M. McCarthy
Gaetano Virone
Robert Dobson
Kevin Luckie
Ken Scherer

Affiliation

Spring Irrigation Co. Inc.
Environmental Designers Irrigation (telephone conferenced 10:12AM)
Middletown Sprinkler
Assistant Director DCA
Hillsborough Irrigation

Legal Counsel

Valentina DiPippo DAG

DCA Staff

Stacy Andersen Licensing & Education DCA
John Delesandro Supervisor of Codes & Standards DCA

Absent:

Fred Rapp Atlantic Irrigation

Official Start Time: 10:11 AM

Stacy Andersen read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers.

Meeting minutes for November 29, 2016 meeting were reviewed with Ken Scherer and Robert Dobson recusing themselves.

Kevin Luckie motioned to accept November 29, 2016 meeting minutes, George McCarthy seconded. Unanimous approval of November 29, 2016 meeting minutes.

Treasurer’s report was reviewed.

Ken Scherer motioned to accept Treasurer’s Report, Robert Dobson seconded. Unanimous approval of Treasurer’s Report.

Communications – Building Safety Conference in May is a two day conference for Code Officials. Crackerbarrel event will include the continuing education course scheduled for Thursday May 4, 2017. Instructor is going to be Craig Borland and the topic is Electrical Trouble Shooting.

Kevin Luckie talked about a long term solution for the database which should be operational by January 2018.

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New Business – Backflow Law. Testing new systems now. How about the old one? Commercial annual test, single family homes exempt. Kevin Luckie will investigate and get back.

Renewals – 366 Total for the 2017 Cycle, 202 renewed and 41 in process. Stacy Andersen to prepare a list of expired contractors and John Delesandro to draft letter to go out to all who are expired. DCA to prepare a list of licensed contractors in a PDF form for the website and a list of expired/suspended contractors.

Ken Scherer motioned to go into closed session, Kevin Luckie seconded motion. Unanimous approval to proceed to closed session. Closed session began at 11:43, Gaetano Virone telephone conference ended at 12:15.

Ken Scherer motioned to return to Open session at 12:50 Kevin Luckie Seconded the motion. Unanimous approval to return to open session

Ken Scherer motioned to accept closed session, Robert Dobson seconded. Unanimous approval.

Ken Scherer motioned to adjourn meeting, Kevin Luckie seconded motion. Unanimous approval to adjourn. The meeting adjourned at 12:56 PM.

Minutes BLIC March 21, 2017
Minutes Taker-Stacy Andersen
Start Time: 10:25 AM
End Time: 12:45 PM

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

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Attendees:

<u>Board Members</u>	<u>Affiliation</u>
George M. McCarthy	Spring Irrigation Co. Inc.
Gaetano Virone	Environmental Designers Irrigation
Robert Dobson	Middletown Sprinkler
Kevin Luckie	Assistant Director DCA
Ken Scherer	Hillsborough Irrigation

<u>Legal Counsel</u>	
Valentina DiPippo	DAG

<u>DCA Staff</u>	
Stacy Andersen	Licensing & Education DCA
John Delesandro	Supervisor of Codes & Standards DCA

<u>Absent:</u>	
Fred Rapp	Atlantic Irrigation

Official Start Time: 10:25

Stacy Andersen read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers.

Minutes were not available for review at this time.

Treasurer’s report was reviewed.

Ken Scherer motioned to accept Treasurer’s Report, Robert Dobson seconded. Unanimous approval of Treasurer’s Report.

Building Safety Conference email Pat Kozial and Roy Nau on minimums.

Exam applications need to be listed with “new” or “re-applying” in the future.

Stacy Andersen to get PDF on the website with the list of current contractors and business permits.

Minutes BLIC March 21, 2017
Minutes Taker-Stacy Andersen
Start Time: 10:25 AM
End Time: 12:45 PM

Gaetano Virone motioned to go into closed session, Kevin Luckie seconded motion. Unanimous approval to proceed to closed session. Closed session began at 11:26.

Ken Scherer motioned to return to Open session at 12:44 Gaetano Virone Seconded the motion. Unanimous approval to return to open session

Gaetano Virone motioned to accept closed session, Ken Scherer seconded. Unanimous approval.

Kevin Luckie motioned to adjourn meeting, Ken Scherer seconded motion. Unanimous approval to adjourn. The meeting adjourned at 12:45 PM.

Minutes BLIC June 13, 2017
Minutes Taker-Stacy Andersen
Start Time: 10:19 AM
End Time: 11:24 AM

BOARD OF LANDSCAPE IRRIGATION CONTRACTORS

Meeting Location: DCA Building
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Attendees:

<u>Board Members</u>	<u>Affiliation</u>
George M. McCarthy	Spring Irrigation Co. Inc.
Gaetano Virone	Environmental Designers Irrigation
Robert Dobson	Middletown Sprinkler
Kevin Luckie	Assistant Director DCA
Ken Scherer	Hillsborough Irrigation
Fred Rapp	Atlantic Irrigation

<u>Legal Counsel</u>	
Valentina DiPippo	DAG

<u>DCA Staff</u>	
Stacy Andersen	Licensing & Education DCA
John Delesandro	Supervisor of Codes & Standards DCA

Official Start Time: 10:19

Stacy Andersen read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers.

Minutes were reviewed for February 14, 2017 meeting.

Ken Scherer motioned to accept February 14, 2017 meeting minutes, Kevin Luckie seconded. Unanimous approval of February 14, 2017 meeting minutes.

Treasurer’s report was reviewed.

Ken Scherer motioned to accept Treasurer’s Report, Gaetano Virone seconded. Unanimous approval of Treasurer’s Report.

Board is okay with John Delesandro holding off on the Invoice for the IA since their website was not up and running to access database.

Gaetano Virone was looking to get contact information for Licensed Contractors so the IANJ can send out information to the licensed contractors. Board determined that the list wouldn’t work due to the fact some of the contractors might or might not use their home address for their contractors license. We are going to look into when database goes live, can we check boxes whether or not the address they have listed is their home or business.

Minutes BLIC June 13, 2017
Minutes Taker-Stacy Andersen
Start Time: 10:19 AM
End Time: 11:24 AM

Kevin Luckie wanted to know what the members of the Board thought about Building Safety Week. Robert Dobson thought it was a very well run seminar. The Crackerbarrel was a success and that he got a lot of feedback from inspectors. One recommendation is to try to get the information out in the Communicator.

There was some discussion regarding enforcement. Kevin Luckie stated that with lack of staff we can't force inspectors to do enforcement.

Robert Dobson wants to get some information in the Communicator out of the packet he had prepared for the Building Safety Conference. John Delesandro to look into getting the information into the next Communicator or the fall issue.

April 26, 2017 Exam Results

Kevin Luckie motioned to accept Exam Results, Gaetano Virone seconded. Unanimous approval of April 26, 2017 Exam

Gaetano Virone motioned to go into closed session, Kevin Luckie seconded motion. Unanimous approval to proceed to closed session. Closed session began at 11:02.

Fred Rapp motioned to return to Open session at 11:23 Gaetano Virone Seconded the motion. Unanimous approval to return to open session

Gaetano Virone motioned to accept closed session, Ken Scherer seconded. Unanimous approval.

Kevin Luckie motioned to adjourn meeting, Fred Rapp seconded motion. Unanimous approval to adjourn. The meeting adjourned at 11:24AM.

Minutes BLIC September 19, 2017

Minutes Taker-Stacy Andersen

Start Time: 10:11 AM

End Time: 12:01 PM

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Hillsborough Irrigation

Legal Counsel

Valentina DiPippo

DAG

DCA Staff

Stacy Andersen

John Delesandro

Licensing & Education DCA

Supervisor of Codes & Standards DCA

Absent

Fred Rapp

Atlantic Irrigation

Official Start Time: 10:11

Stacy Andersen read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers.

Revised minutes were reviewed for February 14, 2017 meeting.

Ken Scherer motioned to accept revised February 14, 2017 meeting minutes, George McCarthy seconded. Unanimous approval of February 14, 2017 meeting minutes.

Minutes for March 21, 2017 meeting.

Ken Scherer motioned to accept March 21, 2017 meeting minutes, Bob Dobson seconded. Unanimous approval of March 21, 2017 meeting minutes.

Minutes for June 13, 2017 meeting.

Kevin Luckie motioned to accept June 13, 2017 meeting minutes, Ken Scherer seconded. Unanimous approval of June 13, 2017 meeting minutes.

Minutes BLIC September 19, 2017

Minutes Taker-Stacy Andersen

Start Time: 10:11 AM

End Time: 12:01 PM

Treasurer's report was reviewed.

Ken Scherer motioned to accept Treasurer's Report, Bob Dobson seconded. Unanimous approval of Treasurer's Report.

Stacy Andersen to add how many times a person has taken the exam to the Exam roster in the Spring of 2018.

Gaetano Virone will work on getting us on the mail list from the Irrigation Association. There have been a lot of complaints regarding landscapers who are not licensed who are advertising without noting a licensed irrigation contractors.

Stacy Andersen – 32 contractors from 2017 still need to renew. 31 contractors from 2016 still need to renew. 460 current contractors and 359 business permits that are current.

Kevin Luckie – DCA to see if we can email a list or look in to getting information out to Associations for landscapers stating that they need to have an irrigation license or an irrigation licensed holder to install/advertise irrigation work. Board members to forward Stacy Andersen information on the Associations so we can get information about the irrigation license and rules. We need to let people know Home Improvement means no irrigation work.

Bob Dobson on exams – Irrigation Association got exams accredited about 8 years ago. Bob Dobson served on exam update committee, new content next year or so.

Ken Scherer motioned to accept Exam Application, Gaetano Virone seconded. Unanimous approval of October 24, 2017 Exam Applicants.

Kevin Luckie motioned to go into closed session, Bob Dobson seconded motion. Unanimous approval to proceed to closed session. Closed session began at 10:54 AM.

Kevin Luckie motioned to return to Open session at 11:58 AM, Ken Scherer Seconded the motion. Unanimous approval to return to open session

Ken Scherer motioned to accept closed session, Gaetano Virone seconded. Unanimous approval.

Ken Scherer motioned to adjourn meeting, Bob Dobson seconded motion. Unanimous approval to adjourn. The meeting adjourned at 12:01 close.

Minutes BLIC November 28, 2017

Minutes Taker-Stacy Andersen

Start Time: 10:11 AM

End Time: 12:44 PM

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Attendees:

Board Members

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Gaetano Virone

Robert Dobson

Kevin Luckie

Affiliation

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Middletown Sprinkler

Assistant Director DCA

Legal Counsel

Valentina DiPippo

DAG

DCA Staff

Stacy Andersen

John Delesandro

Licensing & Education DCA

Supervisor of Codes & Standards DCA

Absent

Fred Rapp

Ken Scherer

Atlantic Irrigation

Hillsborough Irrigation

Official Start Time: 10:11

Stacy Andersen read aloud the Open Public Meetings Act statement for the Board of Landscape Irrigation Contractors and announced that adequate notice of this meeting had been provided to the Secretary of State, and designated newspapers.

Public Comment

Gregg Rogers from Garden Irrigation attended the meeting as well as Tim Martin from the IANJ. Gregg Rogers discussed his concern regarding unlicensed landscapers performing irrigation work. He suggested that we look into alerting supply houses and require that they ask to see a current irrigation license before they sell any sort of irrigation supplies to them. Gaetano Virone said that distributors would rather not because they make more money on the unlicensed irrigation contractors.

John Delesandro discussed the process of enforcement. All violations should come to the Department of Community Affairs rather than sending them to the IANJ. Gregg Rogers asked there was a way to make information about enforcement cases public on the Department of Community Affairs website. Stacy Andersen had asked Gregg Rogers to keep a list of his complaints that he sends so when he would like to know the status of a complaint it would be easier to locate. Stacy Andersen also advised Gregg Rogers to complete the complaint form for each complaint.

Minutes BLIC November 28, 2017

Minutes Taker-Stacy Andersen

Start Time: 10:11 AM

End Time: 12:44 PM

Gregg Rogers asked if it was possible to get inspectors out to issue stop orders and complaints. Kevin Luckie said that right now it is just not feasible. We are a work in progress and hopefully in the future we can have stop work orders and be able to send out inspectors but right now their staffing is just not what it used to be. Gregg Rogers thanked the Board for their time and left the meeting at 10:46 AM.

Tim Martin from the IANJ also attended the meeting and said that a meeting was held on December 8, 2017 with the IANJ and a discussion came up about Building Safety Conference. Tim Martin said that the IANJ would like to see some sort of education to the inspectors regarding irrigation. Another way of getting the word out to the inspectors and code officials about irrigation would be an article in the Communicator as well as the information regarding Building Safety Conference.

Tim Martin suggested that the Board should make the complaint form more noticeable on the Depart of Community Affairs website so it is easier for people to find. Tim Martin then asked who the complaint form should go to. George McCarthy recommended that if the IANJ receives any complaints that they should be referred to the Depart of Community Affairs.

John Delesandro discussed with Tim Martin an issue with the IANJ Member Directory stating that they should require irrigation contractors be current and also list their license numbers.

Tim Martin thanks the Board for their time and left the meeting at 11:06 AM.

Minutes were reviewed for September 19, 2017 meeting.

Bob Dobson motioned to accept September 19, 2017 meeting minutes, Kevin Luckie seconded. Unanimous approval of February 14, 2017 meeting minutes.

Treasurer's report was reviewed.

Gaetano Virone motioned to accept Treasurer's Report, Bob Dobson seconded. Unanimous approval of Treasurer's Report.

Gaetano Virone motioned to go into closed session, Kevin Luckie seconded motion. Unanimous approval to proceed to closed session. Closed session began at 11:15 AM.

Kevin Luckie motioned to return to Open session at 12:39 PM, Gaetano Virone seconded the motion. Unanimous approval to return to open session

Gaetano Virone motioned to pass anyone with a 68% and above including Dan Smith during closed session, Kevin Luckie seconded. Unanimous approval.

Gaetano Virone motioned to adjourn meeting, George Dobson seconded motion. Unanimous approval to adjourn. The meeting adjourned at 12:44 close.