

**February 19, 2014**  
**LANDSCAPE IRRIGATION CONTRACTORS**  
**EXAMINING BOARD**

The Landscape Irrigation Contractors Examining Board held their meeting at the DEP Complex, Trenton, NJ. George McCarthy called the meeting to order at 10:05 a.m. The following members were in attendance:

<b>MEMBER</b>	<b>AFFILIATION</b>
Linda Cantwell	NJDEP
Robert Dobson	Middletown Sprinkler
George McCarthy	Spring Irrigation Co Inc.
William Frederick Rapp	Atlantic Irrigation Specialties
Ken Scherer	Hillsborough Irrigation

Absent

Gaetano Virone	Environmental Designers Irrigation
----------------	------------------------------------

Gene Rosenblum, DAG Michael Schuit, DAG, Trish Conti and Annie Loh, NJDEP, Jon Gallant, Investigative Solutions, Patricia Koziol and Tim Martin (IANJ) were also in attendance.

Linda Cantwell read the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in DEP.

The minutes from December 11, 2013 meeting were reviewed and accepted as presented.

The Board reviewed and accepted the Treasurer's report as presented.

Correspondence was received from a contractor who indicated he was short 2 water conservation credits for his 2015 renewal. He was interested in taking an online course but has been unable to determine which of the available courses were considered water conservation related. Board members will review the list of courses in order to assist him.

A contractor submitted correspondence inquiring whether or not the Monmouth County Water Supply & Irrigation Summit was acceptable for continuing education credits. Bob Dobson informed the Board that this course was previously approved for credit.

Correspondence was received from a contractor who wanted verification that he had sufficient credits for his 2015 renewal and how many of his excess credits would be carried forward to his 2017 renewal.

George McCarthy indicated that the December Board in Atlantic City went well. Members of the public participated in the discussions and provided the Board with suggestions.

Bob Dobson motioned to accept the rules and regulations as submitted to the Governor's office. Fred Rapp seconded the motion. The remainder of the Board approved. DAG Schuit informed the members that they would be published in the register on March 17, 2014.

Mr. Dobson provided the members with a draft press release. The Board inquired as to whether or not it could be released by DEP. A discussion was held. Trish Conti informed the Board that she did not believe the Department would be involved in a press release on behalf of the Board. Members suggested advertising in garden sections of magazines and newspapers. It was suggested that a public relations firm be hired in order to assist with this. Pat Koziol offered the assistance of the Irrigation Association of NJ.

George McCarthy provided members with a copy of a draft letter to EPA WaterSense. The letter was requesting that EPA lift the Board's suspension as a WaterSense partner as a result of regulation changes that will include a continuing education requirement as of March 17, 2014.

George McCarthy provided members with a copy of a draft business permit application. A discussion was held. Comments included changing "company name" to "entity name"; whether or not the trade name should be listed on the application; whether it is necessary to track both the entity and trade names; the data base used for tracking limits the name to 45 characters; the application should include an email address; whether proof of insurance should be submitted with the application or a certification statement attesting to insurance coverage be included as part of the application; even though the form requests both liability and worker's compensation insurance information only liability insurance would be tracked. An instruction page should be included as part of the business permit application.

Tim Martin suggested that the Board design a logo to be used as an indicator of course approvals.. Mr. Martin indicated that the Irrigation Association would summarize the continuing education credit process for publication/distribution to their members. The summary would be reviewed by the Board prior to distribution.

The Board voted to enter into a closed session in order to discuss enforcement matters. Whereas the Open Public Meeting Act provides that a public body such as the Landscape Irrigation Contractors Examining Board may meet in closed session to discuss "any investigations of possible violations of law" and any pending or anticipated litigation; Whereas the Board desires to retire to closed session to discuss possible violations of law and litigation matters; Now therefore, be it resolved that the Board shall at this time meet in closed session to discuss the above mentioned matters. The substance of the closed session will be disclosed publicly only when it will not impede the State's ability to investigate the possible violation of law in question or participate in the litigation or breach an attorney-client privilege.

The Board returned to open session.

The Board voted as follows:

Close case 064 based on the investigation

Issue case 735 a violation in the amount of \$1000.00 for advertising without a certificate. The Board with accept a settlement of \$500.00

George McCarthy nominated Bob Dobson and Guy Virone (if he is willing) to participate in meetings with Consumer Affairs along with DAG Rosenblum and the enforcement contractor (Jon or Ken).

The meeting was adjourned at 2:30 pm.

Respectfully Submitted,



George McCarthy, Chairman  
Landscape Irrigation Contractors Board