



# 2023 BUILDING SAFETY CONFERENCE OF NEW JERSEY

*Celebrating*  
**40** Years



Wednesday, May 3  
Thursday, May 4  
Friday, May 5

**HARD ROCK HOTEL & CASINO**  
**1000 BOARDWALK**  
**ATLANTIC CITY, NJ**

**RUTGERS**  
Continuing Studies

# Special Event Open to Public

## JOB FAIR

Free networking event sponsored by

Building Safety Conference of New Jersey Committee

Municipal Electrical Inspectors Association

Municipal Construction Officials of NJ

NJ Plumbing Inspectors Association

NJ Fire Prevention and Protection Association

Building Officials Association of NJ

NJ Association of Technical Assistants

Hard Rock Hotel & Casino

(1000 Boardwalk, Atlantic City, NJ)

**Wednesday, May 3, 2023**

**6 PM - 8 PM**

Building Safety Conference of New Jersey  
40th Annual Conference  
Wednesday, Thursday, & Friday, May 3-5, 2023  
Hard Rock Hotel & Casino

## CONFERENCE SCHEDULE

### WEDNESDAY, MAY 3

4:00PM-7:00PM	REGISTRATION	Conference Floor
6:00PM-8:00PM	JOB FAIR	Seminole Ballroom
6:00PM-8:00PM	CRACKERBARREL	Seminole Ballroom
	Roundtable discussions on various topics. Get your questions answered by the experts.	

### THURSDAY, MAY 4

6:15AM-8:15AM	REGISTRATION	Conference Floor
6:00AM-7:45AM	BUFFET BREAKFAST	Seminole Ballroom
8:00AM-11:45AM	CONTINUING EDUCATION SEMINARS	
12:00PM-2:00PM	AWARDS LUNCHEON	Seminole Ballroom
	Event to honor Code Enforcement Persons of the Year for 2023	(Ticket required)
2:00PM-4:00PM	CONTINUING EDUCATION SEMINARS	
4:00PM-5:00PM	ASSOCIATION MEETINGS (if scheduled)	
7:00PM-10:00PM	AWARDS RECEPTION	Seminole Ballroom

## FRIDAY, MAY 5

6:15AM-8:15AM	REGISTRATION	Conference Floor
6:00AM-7:45AM	BUFFET BREAKFAST	Seminole Ballroom
8:00AM-1:00PM	CONTINUING EDUCATION SEMINARS	

## AWARDS RECEPTION INFORMATION

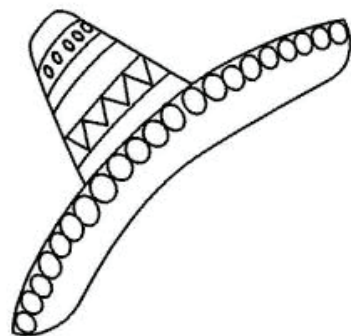
### *Cinco de Mayo Fiesta*

Come celebrate with the recipients of the Code Enforcement Persons of the Year awards for 2023 at the Cinco de Mayo Fiesta!

It's all about celebration, delicious food, favorite music, and good friends!

CenterStage Entertainment will help get us in the party mood with songs, contests and giveaways.

Wear your best Cinco de Mayo attire! Sombreros and maracas welcomed!



## GENERAL INFORMATION

The registration fee is \$249 per person for the full 2-day conference (May 3-5). The registration fee includes ANY AND ALL EVENTS you select on your registration form.

Please return the Registration Form with complete payment. All payments must be received in our office by Friday, April 21, 2023. If this is not possible, you must bring cash or a personal check to be paid at Conference registration. Make check, money order, or voucher payable to Building Safety Conference of New Jersey. No vouchers will be accepted after Wednesday, April 5, 2023. For detailed registration instructions please see the "Registration" section of this brochure.

Confirmations will be sent approximately 10 days before the conference. Bring your confirmation with you to the registration booth to receive your conference packet which includes your activities, tickets, name badge, etc. If your fees have not been paid you will be directed to the problem registration area.

## CONTINUING EDUCATION SEMINARS

Many of the following seminars are available through the regular Spring 2023 education program, and some have been offered in previous semesters. Please select carefully, as credit will not be given for any seminar which has already been completed.

- ⚡ The Board of Electrical Contractors will award reciprocal credit for this seminar
- P Approval for reciprocal credit from the Board of Electrical Contractors is pending for this seminar

- 🔥 The Division of Fire Safety will award reciprocal credit for this seminar
- V Boiler, pressure vessel and refrigeration special inspector

### THURSDAY, MAY 4

Seminar Title	Course Code	Admin	Building	Electrical	Elevator	Fire Protection	Plumbing	Mechanical	Multiple Dwelling	Special Inspector	State Jurisdiction	Reciprocal with DFS	For details see page
A Comparison of New ICC A117.1 • <b>NEW</b>	D478	X	X									🔥	8
NFPA 20 - Fire Pumps - Day 1 • <b>NEW</b>	D479			P		X						🔥	8
Commercial Plumbing & Mechanical Inspections • <b>NEW</b>	D480		X			X	X	X				🔥	8
2021 IBC Essentials • <b>NEW</b>	D481		X			X						🔥	9
2021 ISPSC Design, Installation & Inspection Principles • <b>NEW</b>	D482		X	P			X						9
2021 Egress Analysis- Building and Fire Subcode Review	D467	X	X			X						🔥	9
Fired Up Firestopping for Electrical, Fire & Building Code Officials • <b>NEW</b>	D483		X	P		X						🔥	12
Plumbing & Mechanical Products/Systems with 2021 Code Interaction • <b>NEW</b>	D484						X	X			V		12
IAEI 1 & 2 Family Dwelling Electrical Systems Part 1 • <b>NEW</b>	E355			P									12
Conflict Recognition & Resolution Strategies for Inspectors & Office Administrators	A741	X										🔥	12

**FRIDAY, MAY 5**

Seminar Title	Course Code	Admin	Building	Electrical	Elevator	Fire Protection	Plumbing	Mechanical	Multiple Dwelling	Special Inspector	State Jurisdiction	Reciprocal with DFS	For details see page
Plan Review Using the 2021 NJ IBC	D447		X			X						🔥	13
NFPA 20 - Fire Pumps - Day 2 • <b>NEW</b>	D479			P		X						🔥	8
Common Installation & Inspection Issues Related to Cross Connection Control • <b>NEW</b>	D485					X	X					🔥	13
2021 IECC Essentials and ASHRAE 90.1	D457		X	⚡			X	X					13
2023 Leadership & Beyond - Five Star Leadership Series Part 1	A755	X										🔥	14
Everything Residential • <b>NEW</b>	D486	X	X			X	X	X				🔥	14
The Construction Official and FEMA's NFIP	D436	X	X									🔥	14
IAEI 1 & 2 Family Dwelling Electrical Systems Part 2 • <b>NEW</b>	E356			P									14
2021 IMC Design & Plan Review	D462		X			X	X	X			V	🔥	15

THURSDAY, MAY 4

**D478 NEW**  
**A COMPARISON OF THE  
2009 EDITION OF THE ICC  
A117.1 TO THE NEW 2017  
EDITION - INCLUDING  
CHANGES AND  
ADDITIONS TO CHAPTER  
11 OF THE 2021 IBC**  
**Instructor: Jack Boekhout  
Consulting, LLC**

*Credit: administrative, building*  
Students will be made aware of the changes in the 2017 edition of the ICC/ANSI A117.1 standard as it compares to the 2009 edition. There are extensive changes to increase clear floor space, turning, door approaches, etc. to accommodate various new mobility aids. Buildings and structures will have to significantly increase in size and the code official should be fully aware to help deal with plan review and field inspection. In addition, there are changes and additions in chapter 11 of the 2021 NJ Edition of the IBC students should be aware of. A Subcode Official or Inspector has to deal with several codes and standards and can get behind when trying to keep up with it all. This is even more significant as government offices have cut back on staff, to help balance their budgets. The result is mis-application of the code or delay while the official tries to figure out issues. With the increases in size of clear floor space, turns, alcoves, door approaches etc., there will be a significant learning curve for the architect, contractor and code official. This information will help the code official deal with it. 0.5 CEU

**D479 NEW**  
**NFPA 20 - FIRE PUMPS  
(2-DAY)**

**Instructor: Fire Smarts, LLC**

*Credit: fire protection, electrical*

This two-day seminar provides a detailed review of the design, installation, and acceptance testing of stationary fire pumps. The seminar begins with a review of basic pump principles including laminar and balanced flow along with basic hydraulic principles. The difference between centrifugal and positive displacement pumps will be examined. The attendees will learn about the various types of centrifugal fire pumps and how each are best applied. The performance requirements, selection and sizing of pumps will be discussed with hands-on activities to give experience in choosing the most cost-effective fire pump. Installation requirements will be thoroughly reviewed with illustrations of acceptable and unacceptable layouts. The purpose of pressure maintenance (jockey) pumps will be thoroughly examined including methods for choosing the correct capacity. The requirement for motor drivers, engine drivers, and their controllers will be examined. Finally, the seminar examines the requirements for acceptance testing and the required documentation for an approved fire pump installation. 0.5 CEU

**D480 NEW**  
**COMMERCIAL PLUMBING  
AND MECHANICAL  
INSPECTIONS**

**Instructor: IAPMO**

*Credit: building, fire protection,  
plumbing, mechanical*

At the completion of this session, the Plumbing Subcode Official will know the inspections needed. Be able to identify some of the proper rough in measurements for the different

commercial plumbing fixtures and equipment. The student will be able to use Nation Standard Plumbing Code 2021, Uniform Construction Code, Manufacturers Installation Instruction and Manufacturers Submittal sheets to identify common Job site issues. 0.5 CEU

**D481 NEW**  
**2021 IBC ESSENTIALS**  
**Instructor: International Code  
Council**

*Credit: building, fire protection*

This seminar focuses on the basic concepts of the 2021 International Building Code® (IBC®). These concepts provide a basis for the correct utilization of the code. A clear understanding of the identified requirements allows the code user to apply the IBC in specific situations and helps to build an understanding of the intent of the code when asked to make a judgment on code compliance. This course will also help the code user to correctly locate code requirements. It will also provide a basis for the correct use and application of the code as well as to begin to develop a procedure for applying them. It will address the organization of the code and how it relates to the IBC family of International Codes® (I-Codes®). 0.5 CEU

**D482 NEW (P)**  
**2021 ISPSC DESIGN  
INSTALLATION AND  
INSPECTION PRINCIPLES**  
**Instructor: International Code  
Council**

*Credit: building, electrical,  
plumbing*

The goal of this seminar is to introduce Code Officials to key information in the 2021 International Swimming Pool & Spa Code® (ISPSC®). The Focus of this presentation is the technical information recommended for plan

review and field inspections for Swimming Pools and Spas/Hot Tubs for new construction/remodeling. Upon completion of this seminar, participants will be better able to:

- Identify the importance, purpose, code enforcement issues and key code sections in the 2018 ISPSC and the 2021 changes.
- Identify the types and differences of the pools and spas covered by the 2018/2021 ISPSC.
- Describe the application of the 2018/2021 ISPSC to inspection, plan review and code enforcement.
- Apply applicable code requirements of the 2018/2021 ISPSC to swimming pools or spas. 0.5 CEU

**D467**  
**2021 EGRESS ANALYSIS  
- BUILDING AND FIRE  
SUBCODE REVIEW**  
**Instructor: Richard Perlman, Ken  
Rogers**

*Credit: administrative, building, fire  
protection*

The Building and Fire Subcode share joint responsibilities for compliance of the 2021 IBC Egress requirements. This seminar takes a completely new approach in the breakdown the elements of Chapter 10 systematically and simplistically, with ease of understanding. Each aspect of the design, review and inspection of Egress will be evaluated and discussed in an engaging yet tactical fashion. Learn The Concept of Egress throughout all Use Groups and types of construction with a new thinking approach. Participants will review and learn the plan review principles and requirements for all egress components. 0.5 CEU



## Registration Form

Name: \_\_\_\_\_ UCC License No./Registration No.: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Municipality: \_\_\_\_\_ Title: \_\_\_\_\_

*(Please note that the municipality and title you list will be on your conference name badge)*

Daytime Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please indicate which day(s) you will be attending the conference:  May 3  May 4  May 5

Make check payable to Building Safety Conference of NJ. Please note that vouchers will not be accepted after April 5, 2023.

**BE SURE TO CHECK ALL THE BOXES FOR THE EVENTS YOU WILL ATTEND:**

Crackerbarrel on Wednesday, May 3 (6:00 PM - 8:00 PM)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Breakfast on Thursday, May 4 (6:00 AM - 7:45 AM)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Awards Luncheon on Thursday, May 4 (12:00 PM - 2:00 PM) (Ticket required)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Awards Reception Cinco de Mayo Fiesta on Thursday, May 4 (7:00 PM - 10:00 PM)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Breakfast on Friday, May 5 (6:00 AM - 7:45 AM)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

**INDICATE YOUR SEMINAR CHOICE(S) BY MARKING AN "A" (FIRST CHOICE) AND A "B" (SECOND CHOICE) FOR EACH DAY YOU ATTEND THE CONFERENCE.**

Thursday, May 4	Choice A/B	Friday, May 5	Choice A/B
D478 A COMPARISON OF THE 2009 EDITION OF THE ICC A117.1 TO THE NEW 2017 EDITION - INCLUDING CHANGES AND ADDITIONS TO CHAPTER 11 OF THE 2021 IBC		D447 PLAN REVIEW USING THE 2021 NJ IBC	
D479 NFPA 20 - FIRE PUMPS (2-DAY)			
D480 COMMERCIAL PLUMBING AND MECHANICAL INSPECTIONS		D485 COMMON INSTALLATION AND INSPECTION ISSUES RELATED TO CROSS-CONNECTION CONTROL	
D481 2021 IBC ESSENTIALS		D472 2021 IECC ESSENTIALS AND ASHRAE 90.1	
D482 2021 ISPS DESIGN INSTALLATION AND INSPECTION PRINCIPLES		A755 2023 LEADERSHIP & BEYOND - FIVE STAR LEADERSHIP SERIES PART 1	
D467 2021 EGRESS ANALYSIS - BUILDING AND FIRE SUBCODE REVIEW		D486 EVERYTHING RESIDENTIAL	
D483 FIRED-UP FIRESTOPPING FOR ELECTRICAL, FIRE & BUILDING CODE OFFICIALS		D436 THE CONSTRUCTION CODE OFFICIAL AND FEMA'S NATIONAL FLOOD INSURANCE PROGRAM (NFIP)	
D484 PLUMBING AND MECHANICAL PRODUCTS/SYSTEMS WITH 2021 CODE INTER-ACTION		E356 LAEI ONE- & TWO-FAMILY DWELLING ELECTRICAL SYSTEMS PART 2	
E355 LAEI ONE- & TWO-FAMILY DWELLING ELECTRICAL SYSTEMS PART 1		D462 2021 IMC DESIGN & PLAN REVIEW	
A741 CONFLICT RECOGNITION AND RESOLUTION STRATEGIES FOR INSPECTORS AND OFFICE ADMINISTRATORS			

## **D483 NEW** ⚡ ⚡ (P) **FIRED-UP FIRESTOPPING FOR ELECTRICAL, FIRE & BUILDING CODE OFFICIALS**

**Instructor: Dennis Pino, Sharron Halpert, John Drucker**

*Credit: building, electrical, fire protection*

A high-energy definitive breakdown of Fire-stopping requirements for Electrical, Fire & Building Code Officials. A positive introduction and refresher for Electrical Contractors. From plan review to field inspection and compliance, this seminar focuses on everything firestopping including UCC assigned responsibilities. Based upon the 2021 IBC, 2020 NEC, 2021 IRC, NJAC 5:23-6, Referenced Standards, & Manufacture Specifications. From basic requirements to special inspection acceptance and understanding – this is the only 5-hour seminar where you can get a PHD (Pino - Halpert – Drucker). 0.5 CEU

## **D484 NEW** **PLUMBING AND MECHANICAL PRODUCTS/ SYSTEMS WITH 2021 CODE INTERACTION**

**Instructor: Fritz Reuss**

*Credit: plumbing, mechanical, boiler, pressure vessel and refrigeration*

New Piping and Mechanical Systems – Solder Free, Plastic, CSST, PE, hydronic, tankless water heaters, etc. will be analyzed regarding code and manufacturer's installation requirements. High efficiency equipment, power vent water heaters, etc. along with manufacturer's installation requirements and the associated standards will be covered and analyzed. 0.5 CEU

## **E355 NEW** ⚡ (P) **IAEI ONE- & TWO-FAMILY DWELLING ELECTRICAL SYSTEMS PART 1**

**Instructor: Tom Pernal Electrical Seminars, LLC**

*Credit: electrical*

This seminar will provide inspectors with the knowledge to perform plan review and inspection in 1- & 2-family dwellings. The following chapters from the IAEI One- & Two-Family Dwelling Electrical Systems will be covered: Installation and Inspection of Services - Branch Circuit, Feeder and Service Calculations - Personnel Protection - Low Voltage and Limited Energy Systems. This presentation is particularly useful for inspectors with licenses in multiple disciplines. Inspectors with multiple licenses who did not originate in the Electrical Field are a subject of concern for a variety of reasons. This seminar will also be of use to all Electrical Inspectors to reinforce their knowledge of current requirements. UCC references will be included where they differ from requirements found in the National Electrical Code. 0.5 CEU

## **A741** ⚡ **CONFLICT RECOGNITION AND RESOLUTION STRATEGIES FOR INSPECTORS AND OFFICE ADMINISTRATORS**

**Instructor: Richard Paredes**

*Credit: administrative*

This course provides attendees with the tools and techniques they can use to recognize and resolve potential conflict. Attendees will learn to identify and utilize the five common conflict resolution styles and sources of power within the steps in the conflict resolution process. They will test their knowledge in short case studies which explore how to apply the tools and techniques discussed in this course. 0.5 CEU

## **FRIDAY, MAY 5**

## **D447** ⚡ **PLAN REVIEW USING THE 2021 NJ IBC**

**Instructor: Jack Boekhout Consulting, LLC**

*Credit: building, fire protection*

A Building Inspector's job encompasses a variety of duties, including plan review, inspection and working with the public. One of the most important parts of that job is plan review. Information will be given to incorporate elements of plan review with additional hints and charts provided to improve the plan review process. Explanations for necessary code compliance for such things as changes in the 2021 IBC height and computations and grade plane, which have changed yet again. A plan review checklist will be provided. With reductions in staff or hours pressure is put on code officials to do more with less. The student provided with a check list and other plan review aids will help speed up his plan review, maintain accuracy, and help the owner or builder get started on their project sooner. 0.5 CEU

## **D485 NEW** ⚡ **COMMON INSTALLATION AND INSPECTION ISSUES RELATED TO CROSS- CONNECTION CONTROL**

**Instructor: IAPMO**

*Credit: fire protection, plumbing*

This 5-hour training event will allow student a better understand of how to recognize and to avoid problems in the selection, installation, and inspection of cross-connection protection. We will look at the type of backflow prevention methods, devise, and assemblies available for use in backflow prevention. The seminar will also look at how and why backflow occurs, and the effects

backpressure and backsiphonage have on plumbing and mechanical systems. Installation requirements for various types of protection will be discussed, along with common problems found during rough in and in final inspections. Attendees will be better equipped to recognize improper installation and to understand the importance of cross-connection control in protection water systems. 0.5 CEU

## **D457** ⚡ **2021 IECC ESSENTIALS AND ASHRAE 90.1**

**Instructor: International Code Council**

*Credit: building, electrical, plumbing, mechanical*

This seminar covers the essential concepts of the 2021 International Energy Conservation Code® (IECC®) as it applies to the construction of new buildings and alterations to existing buildings. Upon completion of this seminar, participants will be better able to:

- Identify essential code components for designing energy-efficient building thermal envelopes, energy-efficient mechanical design principles and electrical power and lightning systems
- Locate general topics in the 2021 IECC
- Locate applicable tables in the 2021 IECC for specific situations
- Explain the intent behind a code requirement
- Apply code requirements to real-world situations 0.5 CEU



**A755**   
**2023 LEADERSHIP &  
BEYOND - FIVE STAR  
LEADERSHIP SERIES PART 1**  
**Instructor: Richard Perlman**

*Credit: administrative*

We are all currently living in some of the most unprecedented times, so now more than ever we all need to display unprecedented leadership. This seminar is customized tailored for today's and tomorrow's leader. Come learn fresh concepts from successful proven principles. You will learn how forward thinking, innovation and technology will breathe new life and promote growth into your team members. Come and learn through challenging lecture, stimulating open group discussions and thought-provoking high-definition Power Point presentation and video. Its 2023 and times have changed; new leaders are rising up in the Uniform Construction Code industry. This seminar is designed to promote professionalism and set the groundwork for success amongst new and seasoned leaders. 0.5 CEU

**D486 NEW**   
**EVERYTHING  
RESIDENTIAL**

**Instructor: Dennis Pino, Tom Pitcherello, Fritz Reuss**

*Credit: administrative, building, fire protection, plumbing, mechanical*

This compressive and technical seminar will feature specific work types and various residential projects encountered in many agencies across the state, yet handled differently. We'll promote uniformity in the application of the rules while addressing substantive code aspects directly related to these work types and project scenarios. Specific learning modules will include Mechanical and Plumbing System installation and replacements, Residential Additions, Swimming


Pool, Energy Compliance, Generator Installations, and Basement Remodels to name a few. All compliance aspects from permit submittal through final inspection are reviewed; including required permit documents, UCC plan review, assigned responsibility, and inspection. Featuring the revised Work Type Matrix with Licensing; also included are relevant CCC articles and most importantly the Rehabilitation Subcode. 0.5 CEU

**D436**   
**THE CONSTRUCTION  
CODE OFFICIAL AND  
FEMA'S NATIONAL FLOOD  
INSURANCE PROGRAM  
(NFIP)**

**Instructor: Taylor Wiseman & Taylor**

*Credit: administrative, building*

Nearly all municipalities in New Jersey participate in FEMA's NFIP, which makes flood insurance available within that municipality. EMA requires adoption and enforcement of a Flood Damage Prevention Ordinance as a key condition of participation in the NFIP. This ordinance requires naming an NFIP Administrator who, in many cases, is the Construction code Official. This seminar is intended to inform the trainees about the NFIP, including the Administrator's responsibilities. 0.5 CEU

**E356 NEW**  (P)  
**IAEI ONE- & TWO-FAMILY  
DWELLING ELECTRICAL  
SYSTEMS PART 2**

**Instructor: Tom Pernal Electrical Seminars, LLC**

*Credit: electrical*

This seminar will provide inspectors with the knowledge to perform plan review and inspection in 1- & 2-family dwellings. The following chapters from the IAEI One- & Two-Family

Dwelling Electrical Systems will be covered: General Requirements - Cabinets, Panelboards and Meter Socket Enclosures - Requirements for Major Household Appliances - Outlet Boxes and Other Enclosures. This presentation is particularly useful for inspectors with licenses in multiple disciplines. Inspectors with multiple licenses who did not originate in the Electrical Field are a subject of concern for a variety of reasons. This seminar will also be of use to all Electrical Inspectors to reinforce their knowledge of current requirements. UCC references will be included where they differ from requirements found in the National Electrical Code. 0.5 CEU

**D462**   
**2021 IMC DESIGN & PLAN  
REVIEW**

**Instructor: International Code Council**

*Credit: building, fire protection, plumbing, mechanical, boiler, pressure vessel and refrigeration*

This course reviews and analyzes selected requirements for commercial design and plan review of mechanical systems. The course will provide participants with a thorough understanding of key areas of the 2021 International Mechanical Code (IMC) and related standards. The course will provide participants with a thorough understanding of key areas of the 2021 International Mechanical Code (IMC) and related standards regarding design and plan review. 0.5 CEU

## HOTEL RESERVATIONS

It is strongly recommended that any hotel reservations for the 2023 conference be made through Hard Rock Hotel & Casino internet registration system, using the internet link below:

<https://book.passkey.com/go/GBSC23Z>

Reservations can also be made by telephone by calling **609-449-6860**. Please reference the group code **GBSC23Z**.

Hotel reservations paid via credit card must be made no later than **Tuesday, April 4, 2023**.

Hotel reservations paid via PO/Check must be made no later than **Friday, March 17, 2023**.

The conference rate per night is quoted per room, single or double occupancy, at the rate of \$105 for hotel rooms. Please be aware that Atlantic City imposes \$20 resort fee and \$5 tourism fee plus 13.625% room tax for each hotel room per night; which is not included in the Building Safety Conference room rate. When issuing a check, money order, or voucher, please be sure to include these additional fees and tax for each night you book a room.

Daily rates:

**Tax Exempt**

\$105.00 room rate (tax exempt)  
 \$20.00 resort fee  
 \$5.00 tourism fee  
 -----  
 \$130.00 per night WITHOUT taxes

**Tax Included**

\$119.31 room rate (tax included)  
 \$22.72 resort fee  
 \$5.27 tourism fee  
 -----  
 \$147.30 per night WITH taxes



## PURCHASE ORDER GUIDELINES

Please see the following guidelines regarding purchase orders:

- Guest(s) must make their hotel reservation prior to a purchase order being sent.
- Accounts Receivable will need to have the purchase order signed and returned within 2 weeks of the reservation being made.
- Purchase orders can be emailed to [Jessica.Diaz@hrhcac.com](mailto:Jessica.Diaz@hrhcac.com); [groupfinance@hrhcac.com](mailto:groupfinance@hrhcac.com)
- Payment in full must be received no later than 30 days prior to the date of arrival. Accounts Receivable will need to have the check deposited (cleared) and posted to the reservation for a smooth check-in.

**Note:** When making your reservation, you will be charged the first night's room rate plus taxes on the credit card provided. When Hard Rock receives the check for the reservation, your credit card will be refunded.

Following is the address to submit purchase orders, checks and ST-5 forms (ST-4 forms are NOT accepted):

Hard Rock Hotel & Casino  
 1000 Boardwalk  
 Atlantic City, NJ 08401  
 Attn: Accounts Receivable/Jessica Diaz

Payment must be received no later than 30 days prior to the date of arrival. Checks and POs are NOT accepted at the Front Desk at check-in. For questions about paying with a PO, contact Jessica Diaz at [jessica.diaz@hrhcac.com](mailto:jessica.diaz@hrhcac.com) or 609-449-5378.

# CONFERENCE REGISTRATION INSTRUCTIONS

- 1.** Choose the seminar(s) you would like to attend from those listed in the brochure. Remember to select one seminar for each day you are attending the conference. We also request that you indicate a second choice since many classes fill up very quickly.
- 2.** Complete the registration form, providing all information requested. Indicate your seminar choice(s) by marking an “A” (first choice) and a “B” (second choice) for each day you attend the conference.
- 3.** Fill out all sections of the registration form and answer all the questions.
- 4.** Payment must be made via check, money order, or voucher, and must be made payable to the Building Safety Conference of New Jersey.

Please note that a voucher will reserve your seminar space, but this office MUST receive your payment prior to the conference.

**No vouchers will be accepted after Wednesday, April 5, 2023.**

Our Federal Tax Identification number is 22-2777775.

Any payment that is made out incorrectly will be returned to the sender, resulting in a delay in registration.

- 5.** Detach the completed registration form, enclose payment, and mail to:

Building Safety Conference  
c/o DCA Education Unit  
PO Box 802, Trenton, NJ 08625-0802

Please DO NOT make checks payable to DCA

Note:

The FINAL DEADLINE for receipt of all registration forms and payment is **Friday, April 21, 2023** (unless payment is made by voucher, in which case it must be received by April 5, 2023). Paperwork received after this date will not be accepted.

NO REFUNDS will be honored unless requests are received by DCA, in writing, no later than **Wednesday, April 26, 2023.**

- 6.** For all inquiries please contact DCA Education Unit at 609-984-7820 or [education.unit@dca.nj.gov](mailto:education.unit@dca.nj.gov).

# BUILDING SAFETY CONFERENCE OF NEW JERSEY COMMITTEE

Louis Buoncore  
*NJ Plumbing Inspectors Association*

John Delesandro  
*Department of Community Affairs*

Jerome Eger  
*Municipal Construction Officials of NJ*

Jeffrey Heiss  
*Building Officials Association of NJ*

Gary Lewis  
*NJ Fire Prevention and Protection Association*

Kevin Luckie  
*Department of Community Affairs*

George Selah  
*Municipal Electrical Inspectors Association*

Patrick Ryan  
*Department of Community Affairs*

Debbie Timko  
*NJ Association of Technical Assistants*

**RUTGERS**  
Continuing Studies

Center for Government Services  
Rutgers, The State University of New Jersey  
3 Rutgers Plaza, Life Long Learning Center  
New Brunswick, NJ 08901