

State of New Jersey
Department of Community Affairs
Division of Fire Safety
101 S. Broad St.
P. O. Box 809
Trenton, NJ 08625-0809
Phone: (609) 633-6132
Fax: (609) 633-6330



PUBLIC FIREWORKS PERMIT INFORMATION MUNICIPAL/SPONSOR REQUIREMENTS

- 1. Submit the permit application through RIMS Online. Each fireworks display requires a permit.
- 2. Provide a detailed plan for the display area, showing all of the following: location of discharge area; location of mortars, low level devices, and set pieces, dimension of fallout zone; distance to audience, parking lots, and buildings.
- 3. Provide a letter of intent from the sponsor, including the: date, time, location, and approval to conduct the display.
- 4. Provide a municipal resolution approving the discharge of fireworks.
- 5. Provide a letter to the municipal fire department requesting standby for the display and a response from the municipal fire department agreeing that coverage will be provided.
- 6. Provide documentation that the Coast Guard and/or New Jersey State Police Marine Divisions have been notified and approved the display (if applicable). In order to receive the display permit, any conditions imposed by either agency must be obeyed. Provide copies of all documentation issued by either agency.
- 7. Provide documentation that the Federal Aviation Administration (FAA) has been notified and approved the display. Any conditions imposed by the FAA must be complied with in order to receive the display permit. Provide copies of all documentation issued.
- 8. Provide documentation from all property and building owners within the discharge and fallout zones that they have granted permission for the display to be held on their property or to have their buildings within the discharge or fallout zone, (if applicable).
- 9. The display must comply with all the requirements as set forth in Chapter 33 of the 2006 International Fire Code – New Jersey Edition and NFPA 1123 (2000 edition) and 1126 (2001 edition).

Town Sponsor Name

Town Sponsor Signature

Date

All required information and payment must be submitted through RIMS Online. The permit application must be submitted at least 15 days prior to the display. Failure to provide all required information will result in delays which could affect the processing/issuance of the permit.

Should you have any questions or need assistance filling out the application online, please call (609) 633-6132.

Display company requirements are on page 2 of this form.

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DISPLAY COMPANY REQUIREMENTS

- 1. Provide total number of shells and sizes (U.S. diameter) being used.
- 2. Provide types and amounts of ground (set pieces) or low level devices (cakes, candles) to be used.
- 3. For displays fired from barges or roof tops, provide documentation, including all calculations that the discharge area meets or exceeds the requirements of NFPA 1123 (2000 Edition) Section 4.3.1 or 4.4.1
- 4. Indicate the method in which display will be fired. If it is an electrically-fired display, provide the name of the N J Department of Labor licensed operator. The operator must have a valid license in his/her possession at the display site.
- 5. Provide a timetable of: delivery of fireworks to site; set-up; live load; and display time.
- 6. Provide a Certificate of Insurance (general and auto liability) in the amount of not less than \$500,000.00. The certificate must be valid for the duration of the event, including rain dates.
- 7. The use of salutes/reports larger than 3” is prohibited.
- 8. Displays CANNOT be fired if winds exceed 25 MPH.
- 9. Provide the name of the lead operator who will be representing the display company.
- 10. Submit a post-display report via RIMS Online within 48 hours of the display. The report must include the following: display information; time that the search of the fallout zone was conducted and the results; any product malfunctions; and any injuries.
- 11. Provide a letter attesting to the understanding of all of the above requirements as well as requirements set forth in Chapter 33 of the 2006 International Fire Code – New Jersey Editions and NFPA 1123 (2000 edition), 1124 (2003 edition), and 1126 (2001 edition) and that the display will be in compliance with same.

Display Company Representative Name

Display Company Representative
Signature

Date

All required information must be submitted through RIMS Online with the permit application. Failure to provide the required information will result in delays which could affect the processing of the permit. Specific code sections from the 2006 New Jersey

International Fire Code may be viewed by going to the following website:

http://codes.iccsafe.org/app/book/toc/2006/2006_NewJersey/Fire_Code/index.html

Municipal/sponsor requirements are on page 1 of this form.