Department of Community Affairs
Division of Fire Safety
PO Box 809
Trenton, New Jersey 08625
(609)-633-6132
(609)-633-6330 (FAX)

PROPOSED CHANGE TO
NEW JERSEY UNIFORM FIRE CODE

Date: _____ Name: _____ Telephone: _____

Address: _____

Representing (Please indicate organization, company or self): _____

 1. Section / paragraph: N.J.A.C. 5:70 _____

 2. Proposal recommends: (check one) [ ] New text [ ] Revised text [ ] Deleted text

 3. Proposal (include proposed new or revised wording to be deleted): _____

_____

_____

_____

 4. Statement of purpose, reason and substantiation for proposal: _____

_____

_____

_____

 5. [ ] This proposal is original material.

 6. [ ] This proposal is not original material. Its source is as follows: _____

_____

_____

(Note: original material is considered to be the submitter's own idea based on or as a result of his own experience, thought, or research and, to the best of the submitter's knowledge, is not copied from another source).

I hereby agree to give the Division of Fire Safety all and full rights, including rights of copyright, to this proposal and I understand that I acquire no rights in any publication of the Division of Fire Safety in which this proposal in this or another similar or analogous form is used.

_____
Signature

Please use a separate form for each proposal and mail to: Louis Kilmer, Chief
                                                              Division of Fire Safety
                                                              Bureau of Fire Code Enforcement
                                                              PO Box 809
                                                              Trenton, New Jersey 08625-0809

I-147 Revised 4/08

<p style="text-align:center">Procedure for Submitting Proposed Code Changes</p>

All code change proposals shall be submitted to the Division of Fire Safety on the forms made available for the purpose. The code change proposal must indicate and contain:

1. The applicable code and section;
2. The proponent, showing the name of the individual, the organization represented, the mailing address and the phone number;
3. The scope and intent of the proposed change;
4. The existing and revised text (see examples); and
5. Each proposal shall be concluded with supporting statements for each change and shall specifically identify purposes, reasons, and substantiation for the proposal.

Purposes: The proponent must clearly state the purpose of the proposed code changes (e.g., clarify the code; revise outdated material; substitute new or revised material for current provisions of the code; add new requirements; delete current requirements, etc.)

Reason: The proponent must justify changing the current provisions of the code, stating why the proposal is superior to the current provisions and specifying the shortcomings of the current provisions. Changes that add or delete requirements restrictive, and how the change will improve the code.

Substantiation: The proponent must include all available substantiating material such as, but not limited to, research reports, statistical analyses, field-related experiences and ease or difficulty in enforcing or interpreting. Whenever possible, technical data should be provided to substantiate the need for a code change. The burden of furnishing all proof lies with the proponent of the code change.

Examples of Text Presentation

In order to simplify the proposed change publication process, the following examples should be considered as standard format for text presentation. New text is to be underlined. Any text to be deleted should contain a strike-through. Questions related to text presentation may be directed to the Division of Fire Safety, Bureau of Fire Code Enforcement.

Example 1: The proposed change seeks to reword one or more sentences by deleting certain words and adding others. This should be shown in the following manner:
Revised text
5:70-4.17(b) all high-rise buildings shall be equipped throughout with an approved automatic fire suppression sprinkler system installed in accordance with the New Jersey Uniform Construction Code. (Note: This is the preferred method of presenting text, except for major overwrites. When adding new text to a current paragraph, "change to read as shown".

Example 2: The proposed change seeks to delete with substitution and entire subsection.
Delete

Example 3: The proposed change seeks to add a new subsection, which did not previously exist in the code.
New text
5:70-3.5(e)6 Emergency lighting units shall be maintained operational at all times.

Typical Schedule for the Processing of Code Changes

June 1:	Final date for original submittal of proposed code changes.
August:	Final Codes Council review.
September:	Fire Safety Commission consideration of approved changes.
January:	Publication of proposal in NJ Register.