

FIRE POLICE OFFICER

Certification Application Form



1. SSN Number: _____ State DFSID Number: _____ (If previously issued – e.g., 111111) Name: _____ Address: _____ City, State, Zip: _____ Telephones: Home: (H) _____ Work and/or Cell: (W) _____ (C) _____ Email: _____ Date of Birth: _____ Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female Race: <input type="text"/> <i>(Use Codes on 2nd Page)</i> Vol. Fire Dept. Name: _____ County: _____ Date Fire Police Oath was Administered: _____	For Official Use Only	
	DFSID: <input style="border: 2px solid black; width: 150px; height: 40px;" type="text"/>	Received: _____
	Returned: _____	Received 2: _____
	Date Issued: _____	By: _____

2. Certification Requirements - Fire Police Officer

- A: Be at least 18 years of age.
- B: Provide proof that you are a member of a duly organized volunteer fire company.
- C: Successfully complete the NJ adopted Fire Police Officer instructional program and final written exam.
- D: Provide a copy of your Fire Police Officer subscribed oath administered by the municipal clerk and filed with the secretary of the fire company making the appointment.

Submittal Instructions: Please provide the following documentation with your application: 1) Photocopy of your birth certificate or driver's license; and 2) A copy of the Instructional program completion certificate and your final exam results.

Please note that certification will not be issued unless documentation has been received and validated.

Please Note: Fire Police Officer's of a volunteer fire company/department appointed by municipal clerks, **prior to** January 1, 2019 are **NOT** required to obtain certification per N.J.A.C. 5:73-7. Only Fire Police Officers appointed **AFTER** January 1, 2019 are required to obtain certification.

3. I do hereby certify that the documentation submitted with this application is accurate and is true. I am aware that if any of the documentation is willfully false, I am subject to punishment.

Applicant's Signature: _____ Date: _____

Fire Police Officer Certification Application Form Instructions

Please type or print clearly on the application form.
Certification will not be issued unless documentation is received and validated.

Section

1. Enter your Social Security Number (SSN) and six digit Division of Fire Safety Identification Number (DFSID) if previously issued to you. The collection of the SSN is **mandatory**, and is collected under authority of N.J.S.A. 54:50-24 et seq. and Administrative Rule N.J.A.C. 5:3-1.2. The mandatory provision requires the collection of your SSN which enables both the Division of Fire Safety within the Department of Community Affairs and the Division of Taxation within the Department of Treasury to conduct more efficiently, the necessary background check before issuance, denial, renewal, suspension or revocation of a certification.

Provide your name, home address, telephone numbers and email address. In addition, please provide your fire department name, county, date of birth, gender, and race. *Note: Please do not use your fire department address as your home address.*

Please use the following code numbers to indicate your race/national origin which best applies to your ancestral heritage. (**Providing this information is voluntary.**)

<u>Code</u>	<u>Description</u>
01	American Indian or Alaskan Native
02	Asian or Pacific Islander
03	Black, not of Hispanic origin
04	White, not of Hispanic origin
05	Hispanic

2. Certification Requirements - Fire Police Officer

Fire Police Officer:

- A: Be at least 18 years of age.
- B: Provide proof that you are a member of a duly organized volunteer fire company.
- C: Successfully complete the NJ adopted Fire Police Officer instructional program, and pass the associated State exams approved for the instructional program.
- D: Provide a copy of your Fire Police Officer subscribed oath administered by the municipal clerk and filed with the secretary of the fire company making the appointment.

Submittal Instructions: Please provide the following documentation with your application: 1) Photocopy of your birth certificate or driver's license; and 2) A copy of the Instructional program completion certificate.

Please Note: Fire Police Officer's of a volunteer fire company/department appointed by municipal clerks, **prior to January 1, 2019** are **NOT** required to obtain certification per N.J.A.C. 5:73-7. Only Fire Police Officers appointed **AFTER** January 1, 2019 are required to obtain certification.

3. The application form must be signed and dated.

Forward the application form and supportive documentation to:

**Attn: Fire Police Officer Certification
Office of Training and Certification
Division of Fire Safety
P.O. Box 809
Trenton, NJ 08625-0809**

Office Staff Contact Information

Questions about Fire Police Officer certification requirements and procedures should be directed to the staff of the Office of Training and Certification at **(609) 777-3552** from 8:30 a.m. to 4:00 p.m., Monday through Friday.