



State of New Jersey
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Commissioner

PROGRAM POLICY BULLETIN # 14-01

DATE: March 10, 2014

TO: NJ Community Action Agencies

AFFECTED PROGRAMS: All Programs that Utilize CSBG Funds

SUPERSEDES: Program Policy Bulletin 97- 03

SUBJECT: Travel Reimbursement

POLICY SUMMARY: Travel related reimbursement with CSBG funds may not exceed any federal limits.

DISCUSSION: Each contract administered by the NJ Office of Community Action includes an assurance in Attachment D that "The reimbursement rates for travel and related expenses will be set locally by the Boards but may not exceed any Federal limits." This policy takes effect immediately.

Please contact your program Manager should you have any questions regarding this issue.

Signed: 
Patricia Swartz
NJ Office of Community Services

C. Manuel Garcia, Deputy Division Director
CSBG Staff

