

INTERLOCAL SERVICES AGREEMENTS

RECREATION AND PARKS JOINT MEETING

SCOPE OF SERVICES
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*Purpose*

The purpose of this agreement is to provide for the joint planning and operation of recreational facilities, programs and activities.

MANAGEMENT COMMITTEE
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*Management Committee*

There shall be a Management Committee to operate the Joint Meeting.

*Membership*

An equal number of members shall be appointed from each participating local unit.

*Odd Member*

The odd numbered member of the Committee shall be selected by the members of the Committee.

*Term*

Members will serve for a period of [ insert length of term ].

*Powers And Duties*

The Management Committee has the following powers and duties:

- adopt rules and regulations;
- enter into contracts (except for real estate);
- perform any and all acts necessary for the joint planning and operation of recreational facilities, programs, and activities;
- make appointments; and,
- receive State and Federal funds.

*Majority Vote*

All actions shall be by a majority vote.

BOARD OF TRUSTEES
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*Board of Trustees*

There will also be a Board of Trustees with equal membership from all local units.

## **INTERLOCAL SERVICES AGREEMENTS**

***Chairman*** The Chairman of the Management Committee shall also be the Chairman of the Board of Trustees.

***Term*** Members shall serve uniform terms.

***Majority Vote*** All actions shall be by majority vote.

***Chairman's Vote*** The Chairman shall vote only in case of a tie.

***Recommend*** The Board of Trustees shall recommend to the Management Committee:

***Plans And  
Facilities***

- plans for the acquisition, development, and operation of recreation facilities, programs and activities; and,

***Rules,  
Regulations And  
Fees***

- rules, regulations and fees for the use of recreational facilities, programs and activities.

***Certify Budget*** The Management Committee shall certify its budget to the local units by November 1. It shall include an itemized statement of proposed expenditures and an estimate of the revenue to be apportioned to the local units. Revenue proposals shall not exceed five percent of the amount of the previous year unless approval is received from the local units.

***Custodian Of Funds*** The Management Committee shall annually designate an officer of one of the local units as its custodian of funds and disbursing officer.

LOCAL SHARE OF COSTS

***Cost Sharing  
Formula***

The local unit apportionment is to be based on a percentage of the population.

***Budget For  
Expenses***

It is the duty of each local unit to include its apportioned share of its costs and expenses of operation in its annual budget and to pay over to the Management Committee its apportioned share.

*INTERLOCAL SERVICES AGREEMENTS*

CONTRACT AUTHORITY

*Contract With  
Participating  
Municipalities*

The Joint Meeting may delegate to any of the contracting local units, or any administrative department thereof, the services or undertakings of the Joint Meeting, subject to any cost reimbursement as may be negotiated.

