



LFN 2022-08

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Local Finance Notice

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Distribution

Chief Financial Officers

Administrators/Managers

Municipal Clerks

Clerks – County Boards of
Commissioners

Auditors

American Rescue Plan Act - Submitting U.S. Treasury Reports to Department of Community Affairs

[Executive Order 267](#), signed by Governor Murphy on October 8, 2021, requires all municipalities and counties receiving LFRF funds to provide the Division of Local Government Services with a copy of all ARP reports filed with the U.S. Treasury. As New Jersey's State Fiscal Recovery Funds Grant Manager, the Department of Community Affairs will review the county and municipal reports to ensure coordination occurs, when necessary, across State, county, and municipal COVID-19 relief programs.

All Project and Expenditure Reports filed with U.S. Treasury, along with any Interim Reports and Recovery Plan and Performance Reports required from certain municipalities and counties, must be submitted in pdf format to LFRF.Reporting@dca.nj.gov. Please include the name of your municipality or county, along with its assigned municode, in the subject heading.

U.S. Treasury Compliance Reports can be found on the [U.S. Treasury reporting portal](#) under SLFRF Compliance Reports section's Compliance Reports tab. To download the report, click the grey download icon to the right of the report.

A sample screenshot is provided on the following page.

Treasury COVID-19 Relief Hub

State, Local and Tribal Support
Welcome

Introduction
Submissions
Compliance Reports

My Compliance Reports

SLFRF Compliance Reports

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	Report Name	Report Type	CFDA No	Report Period	Deadline	Status	Provide Informa...	Download
1	SLT-3280 - Interim Report - 2021	Interim Report				Submitted		
4	SLT-3280 - P&E Report - 2021	Project and Expenditure Report				Submitted		

Approved: Jacquelyn A. Suárez, Director