

AUTH-99-2

Notice Number

New Jersey Department of Community Affairs
Division of Local Government Services

08/30/99

Date

LOCAL FINANCE NOTICE

CHRISTINE TODD WHITMAN
GOVERNOR

JANE M. KENNY
COMMISSIONER

ULRICH H. STEINBERG, JR.
DIRECTOR

2000 AUTHORITY BUDGET DOCUMENT

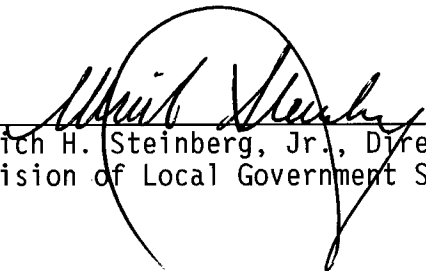
Enclosed are two sets of the 2000 Authority Budget, Capital Budget and Supplemental Schedule forms.

The use of the enclosed standardized budget forms should provide for an efficient and successful budget process. These forms have been prescribed so that the ensuing year's proposed operations of each enterprise function will be fully disclosed. It is imperative that each authority file a separate fiscal year budget for each type of operation being provided by the authority, pursuant to N.J.A.C. 5:31-2.1 (j). It may be more convenient for the authority to request a computer disk to assist in the preparation of its 2000 Authority Budget. The LOTUS based computer disk has been formatted and includes all the required print ranges. To obtain a disk, please call the Bureau of Authority Regulation phone number below.

A detailed review of the enclosed forms should be made prior to attempting to complete them. It is recommended as a procedural matter, that the Supplemental Schedules be completed first, then transfer the data entered therein to the appropriate cross-indexed information in the Annual and Capital Budgets. A 2000 Authority Package Transmittal - Check List has been enclosed for your use to insure the proper documentation is submitted to this Division for its review.

The budget submission date is established pursuant to statute and has been codified in N.J.A.C. 5:31-2.3 and requires that each authority transmit two certified copies of its annual budget to the Director of the Division of Local Government Services at least 60 days prior to the end of its current fiscal year.

Finally, I would like to encourage each authority to make the 2000 budget submission the most timely and efficiency oriented budget it has prepared. In helping you accomplish your objectives, the Bureau of Authority Regulation is available to assist you and may be reached at (609) 984-0132.


Ulrich H. Steinberg, Jr., Director
Division of Local Government Services

Enclosures
WP 0150o

Director's Office
(609) 292-6613

Local Government
Research
(609) 292-6110

Financial Regulation
and Assistance
(609) 292-4806

Local Finance
Board
(609) 292-0479

Local Management
Services
(609) 292-7842

Authority Regulation
(609) 984-0132

Fax
(609) 984-7388