

**1. PROPERTY IDENTIFICATION INFORMATION:**

Municipality: \_\_\_\_\_ County: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Qualification: \_\_\_\_\_ Account #: \_\_\_\_\_

Property Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

**2. LOAN IDENTIFICATION INFORMATION:**

**MORTGAGEE INFORMATION**

NAME: \_\_\_\_\_ PHONE#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

BANK CODE #: \_\_\_\_\_ LOAN NUMBER: \_\_\_\_\_

**SERVICER INFORMATION**

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

BANK CODE #: \_\_\_\_\_ LOAN NUMBER: \_\_\_\_\_

**3. INDIVIDUAL OR ORGANIZATION PREPARING THE NOTICE:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE #: \_\_\_\_\_

**4. INDIVIDUAL OR ORGANIZATION TO RECEIVE DUPLICATE TAX BILL:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE #: \_\_\_\_\_