Top Five Things to Know About:
Budget Process

1. Temporary and Emergency Temporary Appropriations
   - Temporary Budget is adopted within the first 30 days of the fiscal year
   - Temporary Budget is for the first three months of the fiscal year
   - Beyond temporary budget, an Emergency Temporary Appropriation must be adopted by resolution
   - Temporary Budget is simple majority vote
   - Emergency Temporary Appropriation is 2/3 vote of full membership

2. Procedures for Adoption of the Budget
   - Introduction and approval
   - Public Advertising
   - Public Hearing
   - Amendments and Public Hearing (required)
   - Adoption

3. Local Examination (if permitted under N.J.A.C. 5:30-7)
   - Governing body and CFO assume responsibility of the Director in approving the budget
   - CFO must certify and the governing body must adopt a resolution certifying that the budget complies with all relevant statutes
   - Governing body may request by resolution the Division to examine the budget prior to the introduction of the budget

4. Budget Amendments after Budget Adoption
   - Chapter 159
   - Change Title & Text
   - Emergencies
   - Dedication by Rider
   - Transfers

5. Budget Administration
   - Review monthly budget reports

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