

**N.J.A.C. 5:31-2: APPENDIX H**

**AFFIDAVIT OF POSTING & PUBLICATION OF NOTICE  
VOTER QUESTION ON DEBT ISSUANCE FOR CAPITAL PURCHASES**

The board of commissioners of a fire district may purchase a firehouse, fire engines, apparatus, or other appliances for the extinguishment of fires and acquire lands or buildings or erect buildings for the housing of such equipment, or other buildings, including but not limited to, administrative, communications, or training buildings, or buildings for the maintenance of fire apparatus, at a cost not exceeding \$60,000.00 or 2% of the assessed valuation of the taxable property in the district, whichever amount is larger. The money may be raised by a bond issue, or through the creation of any other debt or liability, including, but not limited to, through a lease-purchase agreement. Any such bond issue, debt, or liability shall be authorized by a resolution of the commissioners specifying the amount and the purpose thereof. The resolution shall be inoperative unless and until it shall have been submitted to and approved by the legal voters within said fire district at the annual election held for the election of commissioners and appropriation of money for fire extinguishing purposes, or at a special election for such purpose.

*The resolution shall be written or printed and the election shall be upon notice stating the time and place. If said election is to be the annual one (i.e. the election for board of fire commissioners), the notices shall be posted by the clerk of the board of fire commissioners in 10 public places, at least 10 days prior to the date of the election. The board of commissioners and the clerk, in their or his discretion, may advertise the election in a newspaper, published in the fire district, if any, otherwise in a newspaper published in the county of said district and circulating in such district. When a special election is specified, notices shall be posted in 10 public places, at least 21 days prior to the date of election, and the clerk of said board shall advertise said notice in such a newspaper at least twice prior to the election date. (N.J.S.A. 40A:14-85)*

FIRE DISTRICTS WITH BOARD OF FIRE COMMISSIONER ELECTIONS HELD DURING THE NOVEMBER GENERAL ELECTION MUST ALSO COMPLY WITH TITLE 19 AS APPLICABLE.

Fire districts must submit a separate certification reporting on the results of the referendum along with copies of: 1) the ballot on which the question was placed; 2) the notice posted in 10 public places, and if the question is presented at a special election; and 3) proof of newspaper publication for the required newspaper notices.



**AFFIDAVIT OF POSTING & PUBLICATION OF NOTICE  
VOTER QUESTION ON DEBT ISSUANCE FOR CAPITAL PURCHASES**

I, the undersigned, hereby certify that a voter referendum on debt issuance for capital purchase(s) has been called by the Board of Fire Commissioners of \_\_\_\_\_ Fire District # \_\_\_\_\_ scheduled for \_\_\_\_\_ at from the hours of \_\_\_\_\_ to \_\_\_\_\_ pm at [LOCATION].

I further certify that on DATE, I posted notices in the 10 following locations (the following are examples of ten public places) at least \_\_\_\_\_ days prior to the election date:

Anytown Town Hall Notices Board  
 Anytown Free Public Library  
 Any County Clerk’s Bulletin Board  
 Anytown Municipal Court Bulletin Board  
 Anytown Post Office

Anytown Police Station  
 Anytown Public School  
 Anytown Recycling Center  
 Anytown Bus Station  
 Anytown Recreation Center

I further certify that the District held the voter referendum (check one):

\_\_\_\_\_ at the annual election for Board of Fire Commissioners

\_\_\_\_\_ during a special election

**ONLY COMPLETE IF QUESTION HELD AT A SPECIAL ELECTION**

I further certify that, pursuant to N.J.S.A. 40A:14-85, the notice was advertised at least twice in a newspaper prior to the election date on the following date(s):

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_