Division of Social Services
Social Services Block Grant

*Intended Use Plan*

The Paperwork Reduction Act of 1995 (Pub. L. 104-13). STATEMENT OF PUBLIC BURDEN: Through this information collection, ACF is identifying plans for State use of Social Services Block Grant (SSBG) Funding. The purpose of this information is to identify estimated SSBG expenditures and recipients, as well as the intended geographic location and eligibility considerations for planned services. Information will be used to gain insight on the administration of the SSBG program and to provide support to grantees related to the administration of their SSBG program. Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information and is required to retain a benefit [45 C.F.R. § 96.74]. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0234 and the expiration date is 05/31/2024. If you have any comments on this collection of information, please contact the Office of Community Services, Social Services Block Grant Program via email: SSBG@acf.hhs.gov.
1. General Information

1. State  New Jersey  
2. Fiscal Year  FY2023  

3. State Official Contact Information
   Christine Beyer, Commissioner
   Department of Children & Families
   CC # 950
   PO Box 729
   Trenton, NJ 08625-7299

4. SSBG Contact Information
   State of New Jersey
   Department of Children & Families
   Office of Revenue and Financial Reporting
   50 East State Street
   Trenton, NJ 08625-0717

5. SSBG Award from Previous Year  $44,886,000.00
6. SSBG Expenditures Planned for Current Year  $44,886,000.00
7. TANF Funds Transferred into SSBG  $9,377,000.00

8. Consolidate Block Grant Funds Included in SSBG Budget: YES ☐  NO ☐

Provide the amount of funding for each applicable funding source for the consolidated block grant.

<table>
<thead>
<tr>
<th>a. Funding Source(s) for the Consolidated Block Grant</th>
<th>b. Amount of Funding from Each Program</th>
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9. SSBG Carryover Funding from the Previous Year: YES [ ] NO [ ]

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<tr>
<th>a. Source[s] of Carryover Funding</th>
<th>b. Amount of Carryover from Each Source</th>
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<tr>
<td>SSBG</td>
<td>$29,330,992.00</td>
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II. Administrative Operations

1. Administering Agency  
New Jersey Department of Children and Families

2. Location  
50 East State Street Trenton, NJ 08625-0717

3. Mission/Goals of Agency

The Social Services Block Grant (SSBG) is considered by the New Jersey Department of Children and Families (DCF) to be a revenue source in support of case management and other related costs incurred by the agency. In addition to these costs, the SSBG is also used as a financial support tool to family planning services provided by the New Jersey Department of Health. The SSBG funds allow both agencies to fulfill their mission and serve the residents of New Jersey while conforming to the overall policies and goals of the Department of Children and Families as well as the Department of Health.

The New Jersey Department of Children and Families is the state’s first Cabinet-level agency devoted exclusively to serving and supporting at-risk children and families. It is made up of about 6,600 staff who are focused on and committed to assisting and empowering residents to be safe, healthy, and connected. This is done with an array of evidence-based, family-centered programs and services that are provided through a robust network of community providers utilizing best-practices that incorporate racial equity, are healing centered, and incorporate a protective factors framework.

4. Description of Financial Operations Systems

This document has been prepared in accordance with Title XX of the Social Security Act, the Social Services Block Grant (SSBG). It is intended to meet the requirements of the Act, specifically a pre-expenditure report, and to serve as a policy and budget statement regarding the social service programs which are supported by federal SSBG revenues.

The program period reflected in this report will be July 1, 2022 through June 30, 2023 the State Fiscal Year 2023 (SFY’23). In SFY’23, New Jersey plans to spend its entire anticipated allotment of federal funds under the SSBG Program as well as all SSBG funds carried over from the previous fiscal year.

The Department of Children and Families (DCF) will serve as the state conduit agency for the SSBG grant allocated to the State of New Jersey. It has been decided that in addition to DCF utilizing the funds for case management and other related costs, there will be SSBG funds distributed to the Department of Health (DOH) in support of their family planning services program.
III. Program Planning

1. Planning for Distribution and Use of Funds

Describe the planning process for determining the State’s use and distribution of SSBG funds.

For SFY 2023 (July 1, 2022 – June 30, 2023) the Department of Children and Families (DCF) will serve as the New Jersey designated conduit agency for the Social Services Block Grant (SSBG). New Jersey has streamlined the administration of the federal SSBG grant beginning in SFY 2016 by realigning the responsibility for these funds from the Department of Human Services (DHS) to the Department of Children and Families. DCF will manage the grant reporting and administration for the entire Social Services Block Grant which will be utilized in support of Case Management and other related costs for New Jersey’s child protection agency as well as an allocation to the Department of Health to utilize towards their family planning services program.

DCF/DOH spending categories, as represented in the SFY’ 2023 Pre-Expenditure report included herein are:

Administrative Costs – all funds utilized to support related costs of the child protection agency’s administrative staff in directing the activities of the case management program

2. Describe the Characteristics of Individuals to be Served

Include definitions for child, adult, and family; eligibility criteria; and income guidelines.

The New Jersey Department of Children and Families case management program serve:

Child victims and suspected child victims of Child Abuse and/or Neglect and their families - including children, youth, or families whose income is less than or equal to 200% of the federal poverty limit

Children and families in need of Child Welfare Services or Child Protective Services

The individuals to be served are eligible for services “without regard to income” and are classified as “in need of protective services”. Therefore, in determining eligibility, income is not considered.

Although the Department of Children and Families initiates services based on suspected abuse or neglect without consideration of income, our Office of Research, Evaluation and Reporting has identified that for SFY’21 29.9% of

3. Public Inspection of Pre-Expenditure Report

Describe how the State made available for public inspection and comment the current Pre-Expenditure Report or revision to the report. Supporting documentation for public inspection is also required. (See V. Appendices, Appendix A: Documentation of public Hearing).

In accordance with Section 2006 (42 U.S.C. 1397e), the New Jersey Department of Children and Families is included in the annual New Jersey Single State Audit (SSA). Beginning with the State Fiscal Year 2016 SSBG grant, the Department of Children and Families, as the conduit agency for the State of New Jersey, will be the lead agency on audits surrounding any amounts received by the State for SSBG. The audit reports for SFY19 includes the SSBG grant and can be accessed as follows:


Additionally, All State audit reports can be accessed as follows:

https://www.nj.gov/treasury/omb/auditreport.shtml

In accordance with Section 2004 (U.S.C 1397c) of the Social Security Act, The State of New Jersey will make this report including Pre-Expenditure report available for public inspection via the Department of Children and
IV. Program Operations

*Complete one table for each service category provided by the state during the reporting period.*

1. Program Operations – Adoption Services

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<td>g.</td>
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</table>
2. Program Operations – Case Management Services

| a. Service Category (use uniform definition) – Case Management Services |
| b. SSBG Goal |
The Department of Children and Families developed a set of goals to guide the development of the child protection agency’s case management programs fiscal year spending plan. These goals which are aligned with our mission, also pertain to the SSBG Program and includes:
Relevant national goals which have been identified as specific to SSBG service include:
Enabling people to achieve or maintain economic self-support in order to prevent, reduce or eliminate dependency and to ensure the safety, permanency and well-being of children in New Jersey

| c. Description of Services |
Specific services our child protection agency’s case management program include:

To ensure the safety, permanency and well-being of children in New Jersey.
To achieve safe, sustained and timely reunification of children with their families, or achieve timely adoptions or kinship legal guardianship placements for children who cannot return home.
To ensure that children under CP&P’s supervision who are legally free for adoption are adopted

| d. Description of Recipients (eligibility considerations) |
The New Jersey Department of Children and Families case management program serve:

Child victims and suspected child victims of Child Abuse and/or Neglect and their families - including children, youth, or families whose income is less than or equal to 200% of the federal poverty limit

Children and families in need of Child Welfare Services or Child Protective Services

| e. Method of Delivery and Geographic Area |
As part of its overall child reform efforts, New Jersey continues to invest in the State Central Registry, the statewide child protection hot-line that operates 24-hours a day, 7-days a week, taking calls from the public regarding children’s safety, and which represents a gateway for providing services. The hot-line also receives calls expressing concern about the well-being of families and requesting family social services. Services are then coordinated by the child protection agency’s local offices in each of the 21 counties throughout the State of New Jersey.

| f. Partnering State Agency |
The New Jersey Department of Children and Families is the sole Child Welfare Agency for the State of New Jersey.

| g. Subgrantee / Service Providers |
N/A
3. Program Operations – Congregate Meals

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4. Program Operations – Counseling Services

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5. **Program Operations** – Day Care Services – Adults

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6. Program Operations – Day Care Services – Children

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7. Program Operations – Education and Training Services

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8. Program Operations – Employment Services

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</table>
## Program Operations – Family Planning Services

### a. Service Category (use uniform definition) – Family Planning Services

### b. SSBG Goal

The New Jersey Department of Health’s (DOH) goal for the Family Planning Services Program is:

- To provide access to statewide comprehensive quality reproductive services to low income, under-insured and uninsured women, men and adolescents of New Jersey. The services focus on preventative care throughout the reproductive years. The Title X National Family Planning Program, authorized under Title X of the Public Health Service Act of 1970, is administered by the Office of Population Affairs.

### c. Description of Services

Family Planning Services include, but are not limited to, assisting/counseling patients with developing a reproductive life plan, preventative reproductive care; HIV/AIDS, sexually transmitted testing and treatment; cancer screening including cervical, prostate and breast cancer.

### d. Description of Recipients (eligibility considerations)

The New Jersey Department of Health family planning services program serve:

A. Low income, underinsured and uninsured women, men and adolescents of New Jersey

The individuals to be served and eligible for services, as indicated above, are low income, under-insured and uninsured women, men and adolescents.

### e. Method of Delivery and Geographic Area

- For the New Jersey Department of Health, one agency provides oversight of the entire family planning services program delivery system. The agency which receives SSBG funding from Department Of Health is the New Jersey Family Planning League. There is a well-established partnership between the Department Of Health and the New Jersey Family Planning League to ensure the clinics provide services throughout the 21 counties of New Jersey.

### f. Partnering State Agency

NJ Department of Health

### g. Subgrantee / Service Providers

The agency which receives SSBG funding from Department Of Health is the New Jersey Family Planning League.
10. Program Operations – Foster Care Services for Adults

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<td>Service Category (use uniform definition) – Foster Care Services for Adults</td>
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11. Program Operations – Foster Care Services for Children

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<td><strong>Service Category (use uniform definition) -- Prevention and Intervention Services</strong></td>
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12. Program Operations – Health Related and Home Health Services

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### 13. Program Operations – Home Based Services

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14. Program Operations – Home Delivered Meals

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15. Program Operations – Housing Services

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16. Program Operations – Independent and Transitional Living Services

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17. Program Operations – Information and Referral

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18. Program Operations – Legal Services

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19. Program Operations – Pregnancy and Parenting Services for Young Parents

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### 20. Program Operations – Prevention and Intervention Services

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21. Program Operations – Protective Services for Adults

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22. Program Operations – Protective Services for Children

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23. Program Operations – Recreational Services

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## 24. Program Operations – Residential Treatment Services

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<td><strong>25. Program Operations — Special Services for Persons with Developmental or Physical</strong></td>
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26. Program Operations – Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity

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27. Program Operations – Substance Abuse Services

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28. Program Operations – Transportation Services

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29. Program Operations – Other Services

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V. Appendices

Appendix A: Documentation of Public Hearing
Attach documentation of public hearing, such as public hearing notices, websites, electronic correspondence, letters, newspaper articles, etc.

Appendix B: Certifications
Attach signed copies of the following certifications

1. Drug-Free Workplace Requirements
2. Environmental Tobacco Smoke
3. Lobbying
4. Debarment, Suspension and Other Responsibility Matters

Appendix C: Proof of Audit
Federal regulations state that: “Each State shall, not less often than every two years, audit its expenditures from amounts received (or transferred for use) under this title...Within 30 days following the completion of each audit, the State shall submit a copy of that audit to the legislature of the State and to the Secretary.” (Sec. 2006 [42 U.S.C. 1397a, Sec. 2006]).

Provide a copy or link to the most recent audit, or a description of the audit that specifies when the audit occurred and summarizes the results of the audit.

Appendix D: SF 424M
Scanned copy must be uploaded with application

Scanned copy must be uploaded with the Intended Use Plan

Appendix F: TANF ACF-196R form
Scanned copy must be uploaded with the Intended Use Plan
Appendix A
SCHEDULE OF COMMITTEE MEETINGS FOR FY 2023 BUDGET REVIEW

All departmental budget meetings listed below will be held in Committee Room 4, 1st Floor, State House Annex, Trenton, NJ.

Public hearings will be conducted remotely without the possibility of in-person attendance. Committee members, invitees and staff will participate from remote locations using video conferencing technology.

The public may view the meetings through the State Legislature's homepage. https://www.njleg.state.nj.us/
<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>MEETINGS</th>
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<tbody>
<tr>
<td>MAY 5, 2022</td>
<td>10:30 AM</td>
<td>Department of Labor and Workforce Development</td>
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<tr>
<td>THURSDAY</td>
<td>1:00 PM</td>
<td>Department of Transportation/New Jersey Transit/Motor Vehicle Commission</td>
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<td>3:00 PM</td>
<td>Department of Agriculture</td>
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<tr>
<td>MAY 10, 2022</td>
<td>10:30 AM</td>
<td>Department of Human Services/Medicaid</td>
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<tr>
<td>TUESDAY</td>
<td>1:00 PM</td>
<td>Department of Children and Families</td>
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<td>2:00 PM</td>
<td>Department of Banking and Insurance</td>
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<td>Department of Corrections/State Parole Board</td>
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<tr>
<td>MAY 12, 2022</td>
<td>10:30 AM</td>
<td>Revenue Update (Office of Legislative Services)</td>
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<tr>
<td>THURSDAY</td>
<td>11:00 AM</td>
<td>Revenue Update (State Treasurer)</td>
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<td>1:00 PM</td>
<td>Department of the Treasury and Interdepartmental Accounts</td>
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<td>New Jersey Economic Development Authority</td>
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<td>New Jersey Board of Public Utilities</td>
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**Individuals wishing information should contact:**

Office of Legislative Services  
Legislative Budget and Finance Office  
State House Annex  
P.O. Box 068  
Trenton, New Jersey 08625-0068  
(609) 847-3105

Issued 3/28/2022

For reasonable accommodation of a disability call the telephone number or fax number above, or TTY for persons with hearing loss 609-777-2744 (toll free in NJ) 800-257-7490. The provision of assistive listening devices requires 24 hours' notice. Real time reporter or sign language interpretation requires 5 days' notice.

For changes in schedule due to snow or other emergencies, call 800-792-8630 (toll free in NJ) or 609-847-3905.
SCHEDULE OF COMMITTEE MEETINGS FOR FY 2023 BUDGET REVIEW

All departmental budget meetings listed below will be held in Committee Room 11, 4th Floor, State House Annex, Trenton, NJ.

The Public Hearings will be conducted remotely without the possibility of in-person attendance. Committee members, invitees and staff will participate from remote locations using video conferencing technology.

The public may view the meetings through the State Legislature’s homepage. [https://www.njleg.state.nj.us/](https://www.njleg.state.nj.us/)

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<tr>
<td>MONDAY MARCH 21, 2022</td>
<td>9:30 AM</td>
<td>PUBLIC HEARING (Conducted remotely)</td>
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<tr>
<td>WEDNESDAY MARCH 23, 2022</td>
<td>9:30 AM</td>
<td>PUBLIC HEARING (Conducted remotely)</td>
</tr>
<tr>
<td>MONDAY APRIL 4, 2022</td>
<td>10:00 AM</td>
<td>Budget Overview and Revenue Forecast (Office of Legislative Services)</td>
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<td>11:00 AM</td>
<td>Budget Overview (State Treasurer)</td>
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<td>MONDAY APRIL 11, 2022</td>
<td>10:00 AM</td>
<td>Department of Education/Schools Development Authority/Department of Agriculture</td>
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<td>The Judiciary</td>
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<td>MONDAY APRIL 25, 2022</td>
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<td>Higher Educational Services</td>
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<td>Department of Health</td>
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<td>WEDNESDAY APRIL 27, 2022</td>
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<td>Department of Human Services</td>
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# Assembly Budget Committee

## Meetings

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<td>Department of Law and Public Safety</td>
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<td>WEDNESDAY MAY 4, 2022</td>
<td>10:00 AM</td>
<td>Department of Labor and Workforce Development</td>
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<td>1:00 PM</td>
<td>Department of Children and Families</td>
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<tr>
<td>WEDNESDAY MAY 11, 2022</td>
<td>10:00 AM</td>
<td>Department of Corrections/State Parole Board</td>
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<td>1:00 PM</td>
<td>Department of Community Affairs</td>
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<tr>
<td>MONDAY MAY 16, 2022</td>
<td>10:00 AM</td>
<td>Department of Environmental Protection</td>
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<td>Department of Banking and Insurance</td>
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<td>Department of State</td>
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<td>WEDNESDAY MAY 18, 2022</td>
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<td>Revenue Update (State Treasurer)</td>
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<td>Department of the Treasury and Interdepartmental Accounts</td>
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Public Hearings

https://pub.njleg.state.nj.us/budregdocs/senate.pdf

https://pub.njleg.state.nj.us/budregdocs/assembly.pdf

https://www.njleg.state.nj.us/
Appendix B
CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart F, Sections 76.630(c) and (d)(2) and 76.645 (a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. For grantees other than individuals, Alternate I applies.

4. For grantees who are individuals, Alternate II applies.

5. Workplaces under grants, for grantees other than individuals, need to be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).

8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantees payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantees payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;
(b) Establishing an ongoing drug-free awareness program to inform employees about - -
   (1) The dangers of drug abuse in the workplace;
   (2) The grantees policy of maintaining a drug-free workplace;
   (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
   (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will - -
   (1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within 10 calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

All DCF Locations

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.
[55 FR 21690, 21702, May 25, 1990]

Signature and Date
Bonny E. Fraser, Esq
Printed Name
Deputy Commissioner
Title
New Jersey Department of Children and Families
Organization
CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children’s services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children’s services and that all subgrantees shall certify accordingly.

[Signature]
Bonny E. Fraser, Esq.

Printed Name
Deputy Commissioner

Title
New Jersey Department of Children and Families

Organization
CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature and Date
Bonny E. Fraser, Esq.

Printed Name
Deputy Commissioner

Title
New Jersey Department of Children and Families

Organization
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency’s determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction,” provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant
may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**************

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - - Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other
remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**********

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared
ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature and Date
Bonny E. Fraser, Esq.
Printed Name
Deputy Commissioner
Title
New Jersey Department of Children and Families
Organization
Appendix C
State Single Audit Reports:

https://www.nj.gov/treasury/omb/auditreport.shtml
Appendix D
APPLICATION FOR FEDERAL ASSISTANCE
SF - 424 - MANDATORY

OMR APPROVED
Control No: 4040-0020
Expires 01/31/2023
Version 01.1

* 1. a. Type of Submission:
   - Plan
   - Funding Request
   - Other (Specify)

* 1. b. Frequency:
   - Annual
   - Other

* 1. c. Consolidated Application/Fund Pledge Request:
   - Yes
   - No

* 1. d. Version:
   - Initial
   - Revisions
   - Update

2. Date Received:

3. Applicant Identifier:

4. Federal Entity Identifier:

5. Date Received By State:

6. State Application Identifier:

7. APPLICANT INFORMATION

* 2. a. Legal Name: NJ Department of Children and Families

* 2. b. Employer/Taxpayer Identification Number (SSN/TIN/FEIN): 121004212013

* 2. c. Organizational BANG: 764995563

* 2. d. Address:
   - Street 1: 50 Sussex Street
   - City: TURFON
   - State: NJ
   - ZIP Code: 08025

* 2. e. Organizational Information:
   - Division Partner: Division Partner

6. Please note contact information of person to be contacted on matters involving this application

First Name: Nicole

Middle Name: 

Last Name: Rodriguez

Title: Manager of Fiscal Resources

Organizational Affiliation: 

Telephone Number: (002) 123-4567

Fax Number: 

Email: nicole.rodriguez@nj.gov

* 8. a. TYPE OF APPLICANT:
   - State Government

* 8. b. Additional Information:

* 9. a. Name of Federal Agency:

Administration for Children and Families, Office of Community Services

10. CYFA Numbers and Titles: 01, 03, 06, 07

II. Descriptive Title of Applicant's Project
   5201

III. Area Affected by Funding

IV. CONGRESSIONAL DISTRICTS OF:
   - Applicant
   - Program/Project:

V. PROGRAM/PROJECT DESCRIPTION:

ATTACH an additional list of Programs/Project Congressional Districts if needed.

VI. FUNDING PERIOD:

a. Start Date: 01/01/2022

b. End Date: 06/30/2022

* 16. IS SUBMISSION SUBJECT TO REVIEW BY THE STATE UNDER EXECUTIVE ORDER 12371 PROCESS?

a. This submission was made available to the State under the Executive Order 12371

   Process: Rejected

   - Program is subject to E.O. 12371 but has been selected by State for review.
   - Program is not covered by E.O. 12371.

* 17. Is The Applicant Debarred On Any Federal Debt?
   - Yes
   - No

Explanations:

18. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, correct and accurate to the best of my knowledge. I also promise the required assurances** and agree to comply with any resulting terms if I accept as awarded. I am aware that any false, fictitious, or fraudulent statements or
**The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the nonaccredited or agency specific instructions.**

<table>
<thead>
<tr>
<th>18a. Typed or Printed Name and Title of Authorized Certifying Official</th>
<th>18b. Telephone (area code, number and extension)</th>
<th>18c. Fax (if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicole Holubka</td>
<td>(202) 610-7231</td>
<td><a href="mailto:nicole.holubka@va.gov">nicole.holubka@va.gov</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>18d. Signature of Authorized Certifying Official</th>
<th>18e. Date Report Submitted (Month, Day, Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Signature]</td>
<td>05/02/2022</td>
</tr>
</tbody>
</table>

Attach supporting documents as specified in agency instructions.
Appendix E
### TRANSACTION INFORMATION

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Receipts</td>
<td>$43,982,172</td>
</tr>
<tr>
<td>Federal Expenditures and Unallowable Balance</td>
<td>$0</td>
</tr>
<tr>
<td>Total Federal Funds Authorized</td>
<td>$43,982,172</td>
</tr>
<tr>
<td>Federal Share of Expenditures</td>
<td>$43,982,172</td>
</tr>
<tr>
<td>Federal Share of Unallowable Obligations</td>
<td>$0</td>
</tr>
<tr>
<td>Total Federal Share (Line 4c plus line 4f)</td>
<td>$43,982,172</td>
</tr>
<tr>
<td>Unallowable Balance of Federal Funds (Line d minus g)</td>
<td>$0</td>
</tr>
</tbody>
</table>

### INDIRECT EXPENSE

<table>
<thead>
<tr>
<th>No.</th>
<th>Type</th>
<th>Rate</th>
<th>Period From</th>
<th>Period To</th>
<th>Amount Charged</th>
<th>Federal Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

### Remarks

13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may result in criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

### Report Attachment

<table>
<thead>
<tr>
<th>No.</th>
<th>Federal Grant Number</th>
<th>Recipient Account Number</th>
<th>Cumulative Federal Cash Disbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FEDERAL FINANCIAL REPORT (FFR)

Transaction Information

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Cash Receipts</td>
<td>$33,693,205</td>
</tr>
<tr>
<td>2. Cash Disbursements</td>
<td>$33,859,095</td>
</tr>
<tr>
<td>3. Cash on hand (line 2 minus 5)</td>
<td>$9,518,210</td>
</tr>
<tr>
<td>4. Total Federal funds authorized</td>
<td>$33,407,302</td>
</tr>
<tr>
<td>5. Federal share of expenditures</td>
<td>$33,859,095</td>
</tr>
<tr>
<td>6. Federal share of unliquidated obligations</td>
<td>$3,997,715</td>
</tr>
<tr>
<td>7. Total Federal share (sum of line 6 plus line 4)</td>
<td>$37,306,810</td>
</tr>
<tr>
<td>8. Unliquidated balance of Federal funds (line 6 minus line 7)</td>
<td>$6,320,492</td>
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</tbody>
</table>

Recipient Shares

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total recipient share required</td>
<td>$0</td>
</tr>
<tr>
<td>2. Recipient share of expenditures</td>
<td>$0</td>
</tr>
<tr>
<td>3. Remaining recipient share to be provided (line 1 minus line 2)</td>
<td>$0</td>
</tr>
</tbody>
</table>

Program Income

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1. Total Federal program income earned</td>
<td>$0</td>
</tr>
<tr>
<td>2. Program income expended in accordance with the deduction alternative</td>
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<tr>
<td>3. Program income expended in accordance with the addition reinstatement</td>
<td>$0</td>
</tr>
<tr>
<td>4. Unexpended program income (line 3 minus line 2 or line 4)</td>
<td>$0</td>
</tr>
</tbody>
</table>

Indirect Expense

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Type, Rate, Period End Date</td>
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</tr>
<tr>
<td>2. Total</td>
<td>$0</td>
</tr>
</tbody>
</table>

12. Remarks

13. Certification

[Signature of Authorized Certifying Official]

Report Attachment (For reporting multiple grants)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Federal Grant Number</td>
<td>$0</td>
</tr>
<tr>
<td>2. Recipient Account Number</td>
<td>$0</td>
</tr>
<tr>
<td>3. Cumulative Federal Cash Disbursement</td>
<td>$0</td>
</tr>
</tbody>
</table>
Appendix F
### Department of Health and Human Services
#### Administration for Children and Families
#### Temporary Assistance for Needy Families (TANF) ACF - 1986 Financial Report
#### Part 1: Expenditure Data

<table>
<thead>
<tr>
<th>State</th>
<th>Grant Year</th>
<th>Fiscal Year</th>
<th>Report Quarter Ending</th>
<th>Fiscal Quarter Ending</th>
<th>Report Submitted as (X) One ( ) Two ( ) Three ( ) Four ( ) (Total) (Zero Grant Funds Remaining)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Jersey</td>
<td>2009</td>
<td>2021</td>
<td>06/30/2021</td>
<td>09/30/2021</td>
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</table>

#### Federal Funds

<table>
<thead>
<tr>
<th>State Family Assistance Grant</th>
<th>State Funds</th>
<th>Federal Funds</th>
<th>Contingency Funds</th>
<th>Emergency Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Federal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Expenditures Categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Federal Expenditures</th>
<th>STATE MOE Expenditures in TANF</th>
<th>Multi-Expenditures Separately State Programs</th>
<th>Expenditures with Contingency Funds</th>
<th>Expenditures with Emergency Contingency Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Assistance</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.a. Basic Assistance (excluding Foster Care Maintenance Payments and Adoption and Guardianship)</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.b. Basic Assistance (excluding Foster Care Maintenance Payments and Adoption and Guardianship Subsidies)</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>7. Assistance Authorized Solely Under Foster Care</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>7.a. Foster Care Payments</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.b. Juvenile Justice Payments</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>7.c. Emergency Assistance Authorized Solely Under Foster Care</td>
<td></td>
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</tr>
<tr>
<td>8. Non-Assistance Authorized Solely Under Foster Care</td>
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<tr>
<td>8.a. Child Welfare or Foster Care Services</td>
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<td>8.b. Juvenile Justice Services</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.c. Emergency Assistance Authorized Solely Under Foster Care</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Work, Education, and Training Activities</td>
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<td></td>
</tr>
<tr>
<td>9.a. Subsidized Employment</td>
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<td></td>
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<tr>
<td>9.b. Education and Training</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>9.c. Additional Work Activities</td>
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<td>16. Supportive Services</td>
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<td>19. Food Stamps and Two-Parent Family Food &amp; Medical Programs</td>
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<td>20. Child Welfare Services</td>
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<td>21. Family Support/Family Preservation Services</td>
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<td>22. Program Management</td>
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<td>23. Other</td>
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<td>24. Total Expenditures</td>
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#### Quarterly Estimate

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<tr>
<th>Estimate TANF Federal Funds</th>
<th>Estimate TANF Federal Funds</th>
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**Signature: Authorized State Official**

Thomas Mattaliano

**Date:** December 30, 1991

**Title:** Assistant Director

**Office:** Office of Budget and Financial Management
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<tr>
<th>Expenditure Categories</th>
<th>Descriptions of Expenditures</th>
<th>Methodology Used to Estimate Federal Funding and State MOE Expenditures</th>
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**Signature:** [Authorized State Official]
**Date:** [Signature Date]

**Typed Name, Title:** [Thomas Mattaliano, Assistant Director]
**Agency:** [Office of Policy and Program Management]