



# NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

**Philip Murphy**  
Governor

**Sheila Y. Oliver**  
Lt. Governor

**Christine Norbut Beyer, MSW**  
Commissioner

## JOB VACANCY POSTING

<b>POSTING #:</b>	051-23	<b>ISSUE DATE:</b>	January 27, 2023
<b>TITLE:</b>	<b>DAY CARE CENTER TECHNICIAN or DAY CARE AIDE</b>	<b>CLOSING DATE:</b>	February 10, 2023
<b>LOCATION:</b>	Department of Children and Families (DCF) Office of Education DCF Regional School – Atlantic Campus 2562 Tilton Road Egg Harbor Twp, NJ 08234		
<b>POSITIONS:</b>	1	<b>RANGE:</b>	H12 - Day Care Center Technician H08 - Day Care Aide
<b>DISTRIBUTION:</b>	STATE-WIDE	<b>SALARY:</b>	H12-\$38,569.63 - \$53,903.56 H08-\$32,515.28 - \$45,186.38

**SCOPE OF ELIGIBILITY:** The Day Care Center Technician is open to employees who are permanent in a competitive title, or a Civil Service approved non-competitive title with underlying permanent State service as a promotional or lateral opportunity.

This position is subject to current promotional and hiring restrictions.

**SPECIAL NOTE:** Must be able to physically lift, move and position students as needed.

### Day Care Center Technician

**DEFINITION:** Under supervision of a Day Care Center Supervisor or other supervisory official in the Department of Children and Families, carries out assigned programs in the areas of physical care, recreation, self-help, social training prevocational training or vocational training of clients; does other related duties as required.

#### **REQUIREMENTS**

**EXPERIENCE:** One (1) year of experience in the direct care and/or training of intellectually disabled children or adults or, teenaged mothers and/or infants in an institution, general hospital, or education setting.

**NOTE:** Thirty (30) semester hour credits in a curriculum leading to a degree in psychology, child development, special education, or nursing may be substituted for one (1) year of experience.

### Day Care Aide

**DEFINITION:** Under the close supervision of a Day Care Center Supervisor or other supervisory official in the Department of Child and Families, performs various duties including, giving physical assistance to children or adults with intellectual disabilities, preparing the noon meal, relieving the Day Care Center Technician with the training program, riding Day Care Center buses, and overseeing the clients transported on these vehicles; does related work as required.

**SAME APPLICANTS:** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov) , or call CSC at (833) 691-0404.

### THE BELOW SECTION APPLIES TO BOTH TITLES

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**NOTE:** APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

### IMPORTANT NOTICE

**RESIDENCY** - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

### Electronic Filing:

Forward a cover letter and resume as a **single PDF document**, saving the file by your **Last Name, First Name** to:

[Job.Posting@dcf.nj.gov](mailto:Job.Posting@dcf.nj.gov)

Include the **Job Posting #** in the subject line of your email.