



NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Philip Murphy
Governor

Sheila Y. Oliver
Lt. Governor

Christine Norbut Beyer, MSW
Commissioner

JOB VACANCY POSTING

POSTING #: 061-23 **ISSUE DATE:** February 1, 2023
TITLE: ASSISTANT AREA DIRECTOR (SES) **CLOSING DATE:** February 15, 2023
LOCATION: Department of Children and Families (DCF)
Division of Child Protection and Permanency
Cumberland/Gloucester/Salem Area Office
309 Fries Mill Road, Suite 11
Echo Plaza Shopping Center
Sewell, NJ 08080
POSITIONS: 1
DISTRIBUTION: DEPARTMENT-WIDE **SALARY:** Commensurate with education and experience.

SCOPE OF ELIGIBILITY: Open to employees of the Department of Children and Families who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

SPECIAL NOTE: This position may be eligible to work remotely for up to two days in a calendar week.

RESPONSIBILITIES

The Assistant Area Director (AAD) is responsible for the roll out and implementation of the Case Practice Model (CPM) which is at the crux of the child welfare reform, Sustainability and Exit Plan (SEP) in New Jersey. The AAD is also responsible for staff development and training within the geographic area of responsibility; ensuring compliance with the annual total training hours for the caseload carrying staff.

REQUIREMENTS

EDUCATION: A Bachelor's degree from an accredited college or university is expected. A Master's degree in social work or related field is preferred.

EXPERIENCE: At least five (5) years of social service experience which should include substantive experience in the management and leadership of social service programs, two (2) years of which must be in the title of Supervising Family Service Specialist 1 or higher level title.

SPECIAL NOTE: Candidate must possess strong managerial experience in addition to sound case practice and social work experience.

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter and resume as a **single PDF document**, saving the file by your **Last Name, First Name** to:

Job.Posting@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.