

Philip Murphy Governor Sheila Y. Oliver Lt. Governor

Christine Norbut Beyer, MSW

## JOB VACANCY POSTING

**POSTING #**: 103-20 **ISSUE DATE**: November 19, 2020

TITLE: GOVERNMENT REPRESENTATIVE 2 CLOSING DATE: December 3, 2020

(UNCLASSIFIED)

**LOCATION:** Department of Children and Families (DCF)

Children's System of Care (CSOC)

50 East State Street Trenton, NJ 08625

POSITIONS: 1

**DISTRIBUTION:** STATE WIDE **SALARY:** Commensurate with

education and experience

**SCOPE OF ELIGIBILITY:** Subject to current promotional and hiring restrictions.

**DESCRIPTION:** This position will be in the Department of Children and Families Children's System of Care and will be the Intellectual and Developmental Disabilities (IDD) Liaison.

The CSOC I/DD Liaison for Children and Families is a member of the team in the CSOC Office of Constituent Relations and is responsible for working with families, systems partners, and advocates to identify and address service gaps, barriers to access and challenges with best practice in order to build capacity for service identification, systems navigation and coordination, and collaborate with internal and external systems partners to ensure that CSOC provides a comprehensive, evidence-based and equitably accessible service array for all children and youth with I/DD challenges and their families. The Liaison will develop and maintain collaborative working relationships with key partners across the I/DD youth and family serving systems and lead efforts to improve cross-systems coordination of services and promote effective systems navigation practices that facilitate informed, meaningful and effective decision-making by families. The Liaison will convene a DCF CSOC I/DD advisory group that includes experts, advocates, and family members to recommend priority areas of focus and strategies to improve policy, practice and services.

## **REQUIREMENTS:**

**EDUCATION:** Graduation from an accredited college with a Bachelor's degree. A Master's degree in a Technology-related field (e.g., Engineering, Computer Science, Information Technology) is preferred.

**EXPERIENCE:** Demonstrated leadership skills with the ability to communicate effectively across various levels and stakeholder groups. Ability to lead projects with tight timelines while delivering high-quality results. Has strong organizational skills, works well in teams and independently, and multi-tasks with ease. Detail-oriented with excellent verbal communication and documentation skills. Knowledge of the state and federal systems serving individuals with intellectual and developmental disabilities strongly preferred.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## **IMPORTANT NOTICE**

**RESIDENCY** - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

## **Electronic Filing:**

Forward a cover letter and resume electronically to:

Job.Posting@dcf.nj.gov

Include the Job Posting # in the subject line of your email.