



# NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

**Mikie Sherrill**  
Governor

**Dr. Dale G. Caldwell**  
Lt. Governor

**Christine Norbut Beyer, MSW**  
Interim Commissioner

## JOB VACANCY POSTING

<b>POSTING #:</b>	122-26	<b>ISSUE DATE:</b>	March 31, 2026
<b>TITLE:</b>	<b>FAMILY SERVICE SPECIALIST 2 BILINGUAL IN SPANISH AND ENGLISH (CLASSIFIED COMPETITIVE)</b>	<b>CLOSING DATE:</b>	April 14, 2026
<b>FUNCTIONAL TITLE:</b>	<b>IMPACT</b>		
<b>LOCATION:</b>	Department of Children and Families (DCF) Middlesex/Union Area Office 680 Pfeiffer Boulevard Perth Amboy, NJ 08861		
<b>POSITIONS:</b>	1	<b>RANGE:</b>	P 22
<b>DISTRIBUTION:</b>	DEPARTMENT-WIDE	<b>SALARY:</b>	\$67,312.27-\$98,503.27

**SCOPE OF ELIGIBILITY:** Open to employees of the Department of Children and Families who are permanent as a Family Service Specialist 2 or Family Service Specialist 2 Bilingual in Spanish and English as a **LATERAL OPPORTUNITY**.

**SPECIAL NOTE:** Candidates must have successfully passed the BICAT.

**SPECIAL NOTE:** The position is for the Impact Team located at the Middlesex/Union Area Office, however travel to all local offices in Middlesex and Union is required as needed.

**SPECIAL NOTE:** This position may be eligible to work remotely for up to two days in a calendar week.

**DEFINITION:** Under direction of a Supervising Family Service Specialist 2 or other supervisory official in the Department of Children and Families, performs field and office work to:

- Screen allegations of child abuse and/or neglect; and/or
- Initiate or conduct various types of investigations, including child welfare assessments or abuse and/or neglect referrals in problematic, high-risk family situations, in-home supervision, residential placement; and/or
- Conduct assessment, recruitment, and placement in resource family/foster homes, adoption related work, and placement supervision; and/or
- Manages various aspects of court involved cases; and/or
- Refer families for services; and/or
- Facilitate Family Team Meetings; and/or
- Collect, record, and analyze significant facts, draw conclusions, and determine appropriate action;
- Performs other related duties as required.

**REQUIREMENTS:**

**NOTE:** Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester-hour credits are equal to one (1) year of relevant experience.

Five (5) years of professional experience in social work, direct support counseling, guidance, or case management involving high risk child abuse and neglect or other problematic situations involving counseling services to clients with social, emotional, psychological, or behavioral problems including gathering and analyzing information, determining needs, and planning and/or carrying out treatment plans.

**OR**

Possession of a bachelor's degree from an accredited college or university; and one (1) year of the above-mentioned professional experience.

**OR**

Possession of a master's degree in social work, psychology, guidance and counseling, divinity, marriage and family therapy, or other related behavioral science area.

**OR**

Possession of a bachelor's degree and a supervised social work field placement of three hundred (300) hours through an accredited college or university performed in a social service agency.

**OR**

Four (4) years of the above-mentioned professional experience and a supervised social work field placement of three hundred (300) hours through an accredited college or university performed in a social service agency.

**SPECIAL NOTE:** All candidates must have at least one (1) year of Intake experience; two (2) years of experience is preferred.

**SPECIAL SKILL:** Applicants must be able to read, write, speak, understand, and communicate in Spanish and English sufficiently to perform the duties of this position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

### **IMPORTANT NOTICES**

**EMPLOYEE BENEFITS:** The Department of Children and Families provides many employee benefits, including but not limited to:

- Alternative Workweek Program\*
- Deferred Compensation
- Health, Dental and Life Insurance
- Flexible and Health Spending Accounts
- Pension
- Telework\*
- Public Service Loan Forgiveness
- Benefit Leave (Vacation, Sick, Administrative Leave)
- 13 Paid Holidays

\*Pursuant to Department policy, procedures and/or guidelines

**RE-EMPLOYMENT LISTS:** Applicable special re-employment list established as a result of a layoff will be used before any appointments are made.

**PROVISIONAL APPOINTMENTS:** Promotions into this title will result in a provisional appointment, which is subject to a NJ Civil Service Commission (CSC) promotional examination. Individuals are responsible for applying for the examination upon announcement by the CSC and must be reachable on the issued list of eligible(s) to be appointed permanently. An employee serving in a provisional appointment and who does not appear or is not reachable on the issued list of eligible(s) may be separated from their provisional title and returned to their last permanently held title.

**UNIT SCOPE:** Any appointments made from postings which involve movement between unit scopes may result in a forfeiture of rights to any promotional list in a former unit scope. A complete list of DCF unit scopes can be found [here](#).

**RESIDENCY:** Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

**AUTHORIZATION TO WORK:** Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. This position does not offer visa sponsorship now or in the future.

### **Electronic Filing:**

Forward a cover letter and resume **as a single PDF document**, saving the file by your **Last Name, First Name** to:

[\*\*Job.Posting@dcf.nj.gov\*\*](mailto:Job.Posting@dcf.nj.gov)

Include the **Job Posting #** in the subject line of your email.