



NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

Philip Murphy
Governor

Sheila Y. Oliver
Lt. Governor

Christine Norbut Beyer, MSW
Commissioner

JOB VACANCY POSTING

POSTING #:	409-22	ISSUE DATE:	September 30, 2022
TITLE:	FAMILY SERVICE SPECIALIST 1	CLOSING DATE:	October 14, 2022
FUNCTIONAL TITLE:	IMPACT TEAM		
LOCATION:	Department of Children and Families (DCF) Monmouth/Ocean Area Office 185 West Route 36 Monmouth Park Corporate Center 1, Building E West Long Branch, NJ 07764		
POSITIONS:	1	RANGE:	P24
DISTRIBUTION:	DEPARTMENT-WIDE	SALARY:	\$66,479.39 - \$94,376.42

SCOPE OF ELIGIBILITY: Open to employees of the Department of Children and Families who are **permanent as a Family Service Specialist 1 as a LATERAL OPPORTUNITY only.**

SPECIAL NOTE: This position is part of the Area IMPACT TEAM and will be assigned to various local offices in the Area. The assignment will be determined by the Area Director to respond to intake referrals and fluctuations in permanency, resource, and adolescent reports as needed. Other duties may also be assigned based on operational needs of the office within the Monmouth/Ocean Area.

SPECIAL NOTE: This position may be eligible to work remotely for up to two days in a calendar week.

DEFINITION: Under direction of a Supervising Family Service Specialist 1 or other supervisor in the Department of Children and Families, handles a caseload of clients and performs field and office work to:

- Initiate or conduct various types of investigations, including child welfare assessments or abuse and/or neglect referrals in problematic, high risk situations, in-home supervision, residential placement; and/or
- conduct assessment, recruitment, and placement in resource family/foster homes, adoption related work and placement supervision; and/or
- assist supervisory staff in developing, coordinating and facilitating social programs using sophisticated social work skills, including engagement, analysis, assessment group work, and/or individualized therapeutic interaction with clients; and/or
- assist in developing needed services, additional resources, and training programs; and/or
- provide direct treatment/counseling services, Family Team Meetings, and referrals for family services to a high risk caseload requiring intensive intervention; and/or
- manage various aspects of court involved cases;
- does other related duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Two (2) years of experience in professional social work, direct support counseling, guidance, or case management involving high risk child abuse and neglect or other problematic situations involving counseling services to clients with social, emotional, psychological, or behavioral problems including gathering and analyzing information, determining needs, and planning and/or carrying out treatment plans.

NOTE: A maximum of one year of non-caseload carrying experience may be credited toward the experience requirement listed above.

NOTE: A supervised social work field placement of three hundred (300) hours serviced through an accredited college or university or performed in a social service agency may be substituted for one (1) year of indicated experience.

NOTE: A Master's degree in Social Work, Psychology, Guidance and Counseling, Divinity, Marriage and Family Therapy, or other related behavioral science area may be substituted for one (1) year of indicated experience.

NOTE: Applicants who do not possess the required degree may substitute additional professional case management experience on a year for year basis with one (1) year of experience being equal to thirty (30) semester hour credits.

RESUME NOTE: Eligibility determinations will be based upon information presented on the resume only. Applicants who possess a degree from a college or university outside the United States must provide an evaluation of one's transcripts from a recognized evaluation service at the time of submission by the above closing date. Failure to do so may result in your ineligibility.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter and resume as a **single PDF document**, saving the file by your **Last Name, First Name** to:

Michele.Horner@dcf.nj.gov

Include the **Job Posting #** in the subject line of your email.

The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.